

**TOWNSHIP OF RANDOLPH
MORRIS COUNTY, NEW JERSEY
NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received by the Purchasing Agent of the Township of Randolph in the Municipal Courtroom, Municipal Building at 502 Millbrook Avenue, Randolph, New Jersey 07869 on **Friday, August 1, 2014, 11:00 a.m.** prevailing time, and at that time and place publicly opened and read for the following:

**RANDOLPH REGIONAL ANIMAL SHELTER HEATING & AIR
CONDITIONING SYSTEMS**

A **MANDATORY** pre-bid meeting and site inspection to review the project scope and existing conditions will be held on Wednesday, July 16, 2014 at 10:00 am. Bidders are to meet at the Randolph Township Municipal Building Courtroom, 502 Millbrook Avenue, Randolph, NJ 07869. All prospective bidders will be directed to the project site by Township Staff. Bidders will be responsible for providing their own transportation from the Municipal Building to the work location.

Bid prices shall remain firm for a period of sixty (60) days.

The work to be performed includes the furnishing of all labor, materials and equipment necessary to complete the work as described in the specifications.

Plans and specifications and proposal forms are on file and open to public inspection and may be obtained for **NO CHARGE** at the Township Manager's Office, 502 Millbrook Avenue, Randolph, New Jersey, (973) 989-7100, between the hours of 8:30 a.m. and 4:30 p.m., prevailing time, Monday through Friday, excluding legal holidays.

Each bid must be made on the prescribed forms provided by the township. Each Proposal must be enclosed in a **SEALED ENVELOPE**, properly endorsed with the name of the Bidder, with the designation "**TOWNSHIP OF RANDOLPH, SEALED BID, RANDOLPH REGIONAL ANIMAL SHELTER HEATING & AIR CONDITIONING SYSTEMS, FRIDAY, AUGUST 1, 2014, 11:00 a.m.**" **Any envelope that is received that is not properly marked causing it to be opened prior to the bid will be invalidated.** Bids may be received before the hour designated in this office, if they are mailed or hand delivered in person. The Township of Randolph will not be responsible for any bid that is sent by mail or other form of carrier which is lost or which arrives after the bid date and time.

Sealed Bids must be accompanied by: (1) a certified check, cashier's check or bid bond, payable to the Township of Randolph, in an amount equal to 10% of the bid (based upon the highest total bid, if alternative bids are involved), but not to exceed \$20,000, and (2) a duly executed Certificate of Surety and Power of Attorney on the standard New Jersey Statutory bond form, as set forth in the Bid Specifications, issued by a surety company licensed to do business in the State of New Jersey.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Bidders are required to comply with the provisions of the New Jersey Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, as amended by Chapter 64 of P.L. 1974, the Public Works Contractor Registration Act, P.L. 1999, c. 238, as amended from time to time, and the requirements of P.L. 1977, Chapter 33, requiring stockholders' and partnership names.

The Township reserves the right to reject any and all bids, to waive immaterial informalities, and/or to accept the bid which, in the opinion of the Township, will be in the best interest of the Township, all in accordance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

By order of the Township Council and Township Manager,

Elizabeth Crescibene, RPPO, QPA
Purchasing Agent
Township Manager's Office