

Renew

1. Delete the eAudiobook file from your portable device. (You do not need to delete the file from your PC)
2. Renew the expired license on the NetLibrary site.
 - a. *Log in to NetLibrary and click on the Checked Out Items link in the top right corner of the page.* This will display your checked out titles.
 - b. Find the eAudiobook title and click on the *Download this Audiobook* link.
 - c. Click on the link *Renew your Checkout* (No Download. Only license to play file).
 - d. This will renew your license and allow you to listen to your eAudiobook.
3. You may now also transfer the eAudiobook to your portable device.

When You Finish Listening

Delete the eAudiobook file from your portable device following its instructions.

NetLibrary Help

Click *Help* while accessing NetLibrary for more information about eAudiobooks.

Additional assistance

Contact the manufacturer for problems with your personal computer, media player software or portable device. Contact your librarian or the NetLibrary administrator in your organization for local assistance. You may also contact NetLibrary for additional assistance at

Contacting NetLibrary

1. Go to NetLibrary Help page
2. Click *Contact Us* at the bottom right.
3. Complete the form and click *Send*.
NetLibrary will respond as soon as possible.

Portable eAudiobooks

eAudiobooks from NetLibrary are digital versions of audiobooks that are available over the internet from your Library. You can search for, check out and download eAudiobooks to your computer through the NetLibrary platform via the internet.

eAudiobooks can be played on any desktop or portable computer that supports Windows Media Player version 9.0 and above.

Once downloaded, eAudiobooks can be transferred to a wide range of portable devices that support playback of secure or protected wma files- including portable music players and portable media centers from Archos, Creative Labs, Samsung, Toshiba and other manufacturers.

To go portable, transfer an eAudiobook to your portable device using Windows Media Player software.

Enjoy listening to the eAudiobook anywhere.

www.netlibrary.org

Going portable with eAudiobooks

Listen to your library's eAudiobooks anywhere!



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What You Need

To go portable, you need Windows Media Player, version 9.0 or higher, and a portable device.

The portable device must support playback of:

- Secure or protected wma files
- 32 kbps files

For an optimal listening experience, the portable device should:

- Have a storage capacity of at least 512 MB
- Include features for playing long files and returning to a designated place in a file such as
 - › Full time stamping
 - › Bookmarking

Note: NetLibrary eAudiobooks include Digital Rights Management (DRM) protection. Portable devices that support the playback of secure or protected wma files are compatible with NetLibrary eAudiobooks. iPods and Zunes do not support the playback of secure or protected wma files.

We have tested a number of Portable Devices available in the market today to ensure their compatibility with NetLibrary eAudiobooks. Each device is tested for the features and functions necessary to deliver optimal audiobook listening.

Visit <http://www.netlibrary.org/players> to view the most current list of tested devices.

New devices are tested as they become available in the market. We recommend checking back periodically for updates.

Prepare To Go Portable

Before you check out and download an eAudiobook:

- Watch the eAudiobooks demo available in the NetLibrary Help page
- Ensure that Windows Media Player, version 9.0 or higher, is installed on your computer.
- Set up your portable device by installing its software and connecting it to your computer.
- Test your portable device by transferring a file from your computer

Checkout & Download

Checkout

- Search and find an eAudiobook title you want to checkout.
- From the search results, click on *Download this eAudiobook*.
- Select the CD Quality option (not the Radio Quality option).

Download

- Select the *Save Download* option (not the *Open* option).
- Save the file to a convenient location on your computer, such as your desktop. It may be a good idea to make a folder right on your desktop to keep all your eAudiobook files.
- Play the file on your computer or transfer it to a portable device using Windows Media Player.

Transfer to a Portable Device

To transfer an eAudiobook file to your portable device:

1. Connect your portable device to your computer following the device's instructions.
2. Open Windows Media Player.
3. In the File menu, open the downloaded file. This activates the license and begins to play the eAudiobook.

Follow the remaining steps listed here for the version of Windows Media Player installed on your computer

Windows Media Player—Version 9

4. In the *File* menu, select *Copy* and then select *Copy to Portable Device*.
5. Click the *Copy* button located above the right pane.
6. When the transfer is complete, disconnect your portable device following its instructions.
7. Close Windows Media Player.
8. Enjoy listening to the eAudiobook on your portable device.

Windows Media Player—Version 10

4. Click the *Library* tab.
5. Find your eAudiobook title in the Playlist.
6. Select *Sync List* in the drop-down menu above the right pane.
7. Click and drag your eAudiobook title into the right pane.
8. Click the *Start Sync* button located below the right pane.
9. When synchronizing is 100 percent complete, disconnect your portable device following its instructions.
10. Close Windows Media Player.
11. Enjoy listening to the eAudiobook on your portable device.

Windows Media Player—Version 11

4. Click the *Sync* tab (not the drop-down list below the tab).
5. Click *Now Playing* in the menu on the left.
6. Click and drag your eAudiobook title into the right pane.
7. Click the *Start Sync* button located below the right pane.
8. When synchronizing is 100 percent complete, disconnect your portable device following its instructions.
9. Close Windows Media Player.
10. Enjoy listening to the eAudiobook on your portable device.