

Township of **RANDOLPH**

"Where Life Is Worth Living"

2019 Annual Report | 2020 Event Calendar



Veterans from Randolph VFW Post 7333

ANNUAL REPORT

In accordance with State Statute, I am honored to present Randolph's Annual Report for 2019. Randolph Township has long been renowned as a community with abundant amenities and a high quality of life. The foundational support for the community's outstanding reputation comes from the day-to-day operations of the municipal organization, the details of which are outlined in this Annual Report.

Randolph is served by 122 full-time and 52 part-time employees, staffing seven departments and the Municipal Court. Approximately 160 emergency service volunteers support the Randolph Rescue Squad and the four volunteer fire companies. We are further dependent upon an ever increasing number of civic-minded residents serving as volunteers on boards, committees and the township's many recreation programs.

The municipal organization is guided and directed by an elected Township Council who selflessly contribute their time, energy and intellect to ensure the proper governance of the municipality. It is because of the Council's thoughtful leadership that the township has been able to maintain the excellent services, programs, and facilities to which residents are accustomed.

Much of the past year was focused on developing a draft Housing Element and Fair Share Housing Plan that satisfies Randolph's affordable housing obligation as required by the 2015 New Jersey Supreme Court Ruling on the same. A draft of the plan was completed in the past year, but as has been the case for many Morris County municipalities, it continues to be the subject of court directed mediation. The proposed plan is posted on the township website; however, it must be noted that further revisions are possible as the mediation is on-going. It is anticipated the plan will be accepted and memorialized by the court in the coming year and that associated settlements relating to specific elements of the plan will also move forward in 2020.

Other highlights for 2019 include:

- The municipal tax rate supporting the township's operations remained stable for the third consecutive year. The township's Aaa rating from the financial rating agency Moody's was also reaffirmed, with the agency citing the township's strong financial position, balanced tax base, and sound institutional framework as the basis for its superior rating.
- The implementation of a new rate structure supporting the township's water and sewer utility. The water rates were increased to meet the operational needs forecast for the next five years and the sewer rates were reduced in light of that operation's strong revenue position.
- The launch of a multi-media effort to expand the township's economic development outreach.



This included a new web-site promoting business opportunity in Randolph and an increased presence on social media touting local business.

- The installation of new signage and wayfinding system on the township's 16-mile trail network. The new signage provides added orientation marking for trail users and will correlate with updated trail maps to be made available to hikers in the coming year.
- The first two phases of the Meadowbrook water line project were completed along with the extension of water and sewer services to the Woodlawn Terrace-Schuman Road area.
- The Randolph Museum was recognized by the Morris Parks Alliance as "Best Morris County Historical-Cultural Facility" in 2019.
- Brundage Park Playhouse celebrated its 40th season providing a wide range of theatrical experiences to the Randolph community.
- The Township Council established a program to welcome new residents to the community, highlighted with a spring open house event; the event was well attended and it will continue annually in the years to come.

In the coming year it is anticipated that the township will move forward on a number of critical projects and initiatives. One of the top priorities is the completion of the Veterans Community Park on Calais Road. The completion of the park project was delayed by the project's general contractor closing its operation due to financial insolvency. A replacement contractor was hired under the terms of the project's surety bond and the park is now scheduled to be finished in 2020. Other actions anticipated in the new year include the construction of the new communication tower behind the municipal building, the installation of new field lights at Brundage Park, the completion of a sewer system master plan update, and a number of key infrastructure improvement projects including the replacement of the retaining wall at Millbrook Avenue and Fords Road, the final phase of the Meadowbrook water line project and numerous paving projects throughout the township.

This year promises to be another exciting one for Randolph Township. For continued information on township news and activities, residents may visit www.randolphnj.org, follow us on Facebook (Township of Randolph), read the Randolph Quarterly newsletter, or attend a Township Council and/or one of the many board and committee meetings, all of which are open to the public.

Please take a few minutes to review the information in this report and remember that Randolph's successes result from a team effort that includes our citizens.

Sincerely,

Stephen P. Mountain
Township Manager

Front and back cover photos by Jack Sassaman, Delia Vince-Cruz, Nola Young, and Randolph Township staff and volunteers

RANDOLPH TOWNSHIP MISSION STATEMENT

The Randolph Township municipal organization strives to make the Township of Randolph the best it can be by providing effective governance, enhanced customer services, and excellent community facilities.

"The Council-Manager form of government is simply a sensible modern way to handle municipal housekeeping. The plan is strong at every point where older systems of government are weak. It facilitates two essentials: control by voters and efficient management." - National Municipal League

Randolph's Council-Manager form of government has been in operation since 1969. In 1968, local voters approved the recommendation of a special charter study commission by public referendum that provided for a modernization in Randolph Township's form of local government. This change brought about Randolph's present Council-Manager form.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the partisan, at large election of seven Township Council members, from whom the elected body selects one of its members to serve as Mayor each year. By law, the Township Council has the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Twelve separate advisory boards and committees assist policy formulation of the Township Council.

Administrative responsibilities of the township are vested in the full-time Township Manager. Charged with the day to day operation of the township, the Township Manager directs all township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Township Council, the Township Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the township. The Township Clerk records and prepares the minutes of each Township Council meeting. The Township Clerk also processes, records, and files resolutions and ordinances, arranges for legal advertising of official documents, and issues various licenses and permits. The Township Clerk's election responsibilities include providing voter registration forms to residents, accepting petitions for vacancies in local elected offices, furnishing materials for local elections, selecting polling areas, and maintaining custody of election results.

How does a Township Council function?

The Mayor, who is elected every year by his and her fellow Township Council members, presides over Council meetings. The Township Council is similar to a corporate board of directors. The Township Council is assisted by the Township Attorney, who prepares ordinances and advises on legal issues, the Township Clerk, who prepares resolutions, and the Township Manager, who functions much like the CEO of a corporation.

If I have an idea, how do I go about presenting it to the Township Council?

You are invited to speak at the "Public Comment" portion at the beginning and end of every meeting on any subject. Also, the public is invited to comment on ordinances at the public hearing prior to adoption, the final vote. If you have new ideas for the Township Council to consider, you may want to speak with the Township Manager or department head ahead of time to obtain supporting data.

Is there a protocol for speaking at meetings?

Yes. The entire Township Council should be addressed through the chair (Mayor). Do not engage in dialogue with members without the chair's permission. Proper decorum should be observed. Succinct, constructive comments and a respectful tone are greatly appreciated and create an appropriate decision making environment.

How do I know in advance what items will be on the agenda?

The agenda is published and posted on the bulletin board in the Municipal Building five days prior to a meeting. At the Township Council's direction, the agenda is also published on the township's website www.randolphnj.org.

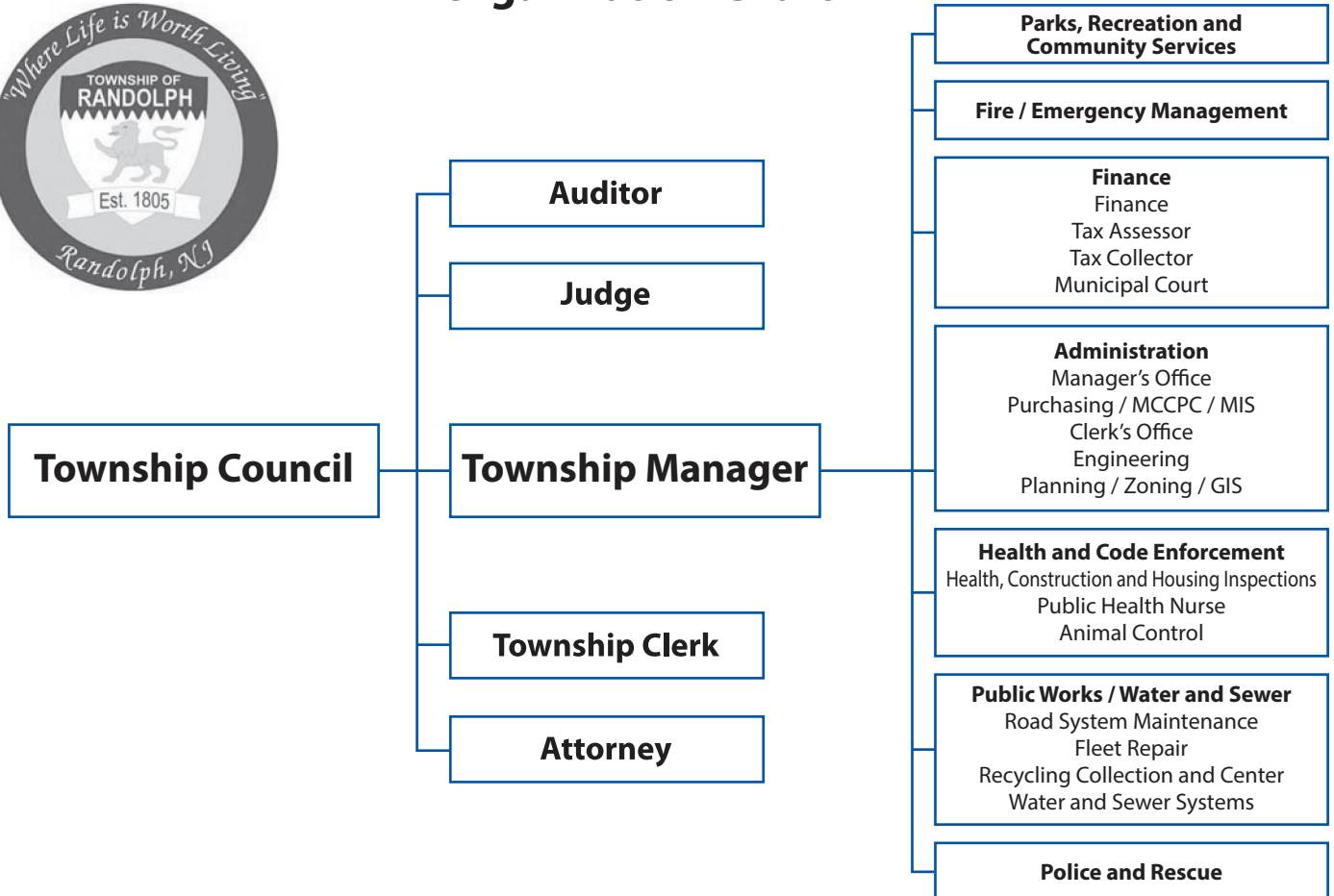
Can I review the minutes of the meeting?

All open session meetings are available for public inspection. You can read the minutes on the township website, www.randolphnj.org, or at the office of the Township Clerk. A complete recording of the meeting is also available for review at the office of the Township Clerk.

Demographics 2010 Census Data (most recent available)

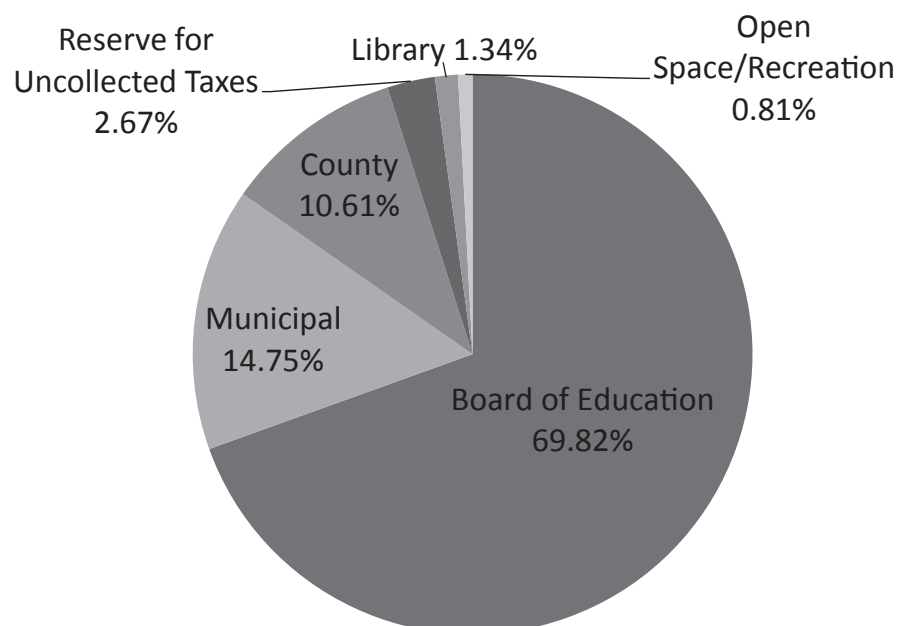
Total Population	25,734
Total Housing Units	9,343
Owner Occupied Housing	71.9%
Renter Occupied Housing	24.6%
Median Age (years)	40.1
Average Family Size	3.26
Median Per Capita Income	\$54,992

TOWNSHIP OF RANDOLPH Organization Chart



Your Tax Dollars

The property tax is divided among the Randolph Board of Education, the County of Morris, and the township. The figure illustrates the percentage that each of the jurisdictions received in 2019 from the average taxpayer in the township.



The Township of Randolph practices careful financial management and conservative long-term fiscal planning. Overseen by Chief Financial Officer Darren Maloney who controls budgetary expenditures, administers the township's debt and cash management programs, prepares year-end financial statements, and provides recommendations to the Township Manager and Council with regard to financial policy, the Finance Department consists of three divisions:

- **Finance, Water and Sewer**
- **Assessments**
- **Tax Collection and Treasury**

Assessments is headed by Glen Sherman, a Certified Tax Assessor, who is responsible for determining the fair market value of all real estate in the township and keeps assessment records of each and every parcel of real property assessed or exempted. The township's 2019 ratable base of \$4,329,513,506 represents a 0.59% increase from the prior year.

The Collection Division is administered by Linda Roth, a Certified Tax Collector, who prepares tax bills, maintains an account of all tax collections, and enforces collection

of delinquent taxes through municipal tax sales and foreclosures. The 2019 tax levy (including school and county) stands at \$112,338,424.22; the 2019 tax collection rate was approximately 99.35%.

Randolph maintains separate water and sewer accounts as not all taxpayers are sewer customers or connected to the public water system. The operation includes the preparation and processing of quarterly service charges, and the maintenance of records of water consumption and sewage system usage. The Water and Sewer combined budget for 2019 equals \$8,062,270.

2019 Tax and Water/Sewer Information

	2019	2018
Tax Parcels	8,449	8,449
Total Assessed Value	\$4,329,513,506	\$4,304,143,199
Ratio to True Value	95.16%	97.56%
Water Accounts	6,057	6,057
Sewer Accounts	4,264	4,264

Township of Randolph 2019 Budget Information

TOWNSHIP	2019	% of Total Budget
REVENUES		
Surplus Anticipated	\$5,678,342	17.44%
Miscellaneous Revenues	\$3,100,375	9.52%
Interlocal Service Agreements	\$206,000	0.63%
Federal & State Grants	\$59,495	0.18%
State Aid	1,847,005	5.67%
Receipt for Delinquent Tax	\$600,000	1.84%
Local Tax for Municipal Purpose	\$19,569,401	60.09%
Local Tax for Municipal Library	\$1,507,586	4.63%
TOTAL REVENUES	\$32,568,204	100.00%
EXPENDITURES		
General Government	\$4,419,413	13.57%
Public Safety	\$5,827,533	17.89%
Public Works	\$4,571,413	14.04%
Community Programs	\$2,471,770	7.60%
Municipal Library	\$1,085,892	3.33%
Statutory Charges	\$2,323,422	7.13%
Federal & State Grants	\$59,495	0.18%
Unclassified and Deferred Charges	\$120,000	0.37%
Liability and Group Insurance	\$5,054,959	15.52%
Debt Service	\$895,531	2.75%
Capital Improvements	\$2,740,150	8.41%
Reserve for Uncollected Taxes	\$2,998,626	9.21%
TOTAL EXPENDITURES	\$32,568,204	100.00%

WATER AND SEWER	2019	% of Total Budget
REVENUES		
Surplus Anticipated	\$1,635,000	20.28%
Reserve for Debt Service	\$68,000	
Miscellaneous Revenues	\$6,359,270	78.88%
TOTAL REVENUES	\$8,062,270	100.00%
EXPENDITURES		
Administration and Executive	\$1,530,319	18.98%
Operations	\$866,476	10.75%
Service Agreements	\$3,600,288	44.66%
Statutory Charges	\$211,120	2.62%
Debt Service	\$507,067	6.29%
Capital Improvements	\$347,000	4.30%
Deferred Charges	\$1,000,000	12.40%
TOTAL EXPENDITURES	\$8,062,270	100.00%

The Department of Parks, Recreation, and Community Services strives to meet the needs of our community by providing a wide range of leisure activities, social services, and facilities for township residents of all ages. Four advisory committees appointed by the Township Council (Recreation, Parks, Wildlife Management, and Trails) work with the department to review and establish programs, policies, and procedures.

Recreation

Recreation programs offered by the department attract residents throughout the year. There are numerous team sports for adults and children, preschool programs, summer swim lessons, tennis lessons, dance classes, day camp, teen camp, theater arts camp, art lessons and camp, crafts, and special events. Twenty-four program committees and more than 2,000 volunteers help provide the necessary support and coaching for our programs. The Parks, Recreation, and Community Services Department annually recognizes many of our coaches and program volunteers at an awards program held in December. This year's Helen Bauer Award (Volunteer of the Year) was presented to Anne Standridge for her many years of service to the Recreation Department.

Throughout 2019, Randolph offered almost 200 programs and classes with over 50,000 registered participants.

As a convenience to parents, the summer day camp again offered weekly sessions, allowing parents to coordinate camp schedules with other summer activities. In addition, over 120 youth sports coaches attended Rutgers Youth Sports Coaches training sponsored by the department, and over 222 coaches were screened through background checks.

The Brundage Park Playhouse celebrated its 40th Anniversary and offered six theatrical productions in 2019, which included 43 performances. Productions included "South Pacific," "Mama Mia," "Cinderella," "Kid's Cabaret," "Addams Family," and "Elf the Musical, Jr." In addition, the Brundage Park Playhouse offered three different summer theater camps, and workshops and classes throughout the year.

The Community Center on Calais Road is utilized for programs, meetings, and special activities, as well as the Randolph Rompers pre-school program. The Community Center is also designated as one of Randolph Township's emergency warming/charging centers for township residents, and houses the Randolph Township food pantry.

The department is pleased to continue offering expanded programs through our online registration system; 90 percent of all available registrations are now completed online. Registration can be accessed by following the "Parks & Recreation" link on the township's website, www.randolphnj.org.

Season or Program	Participants
Fall	1,519
Winter	1,679
Spring	1,889
Summer	2,457
Year Round	5,805
Randolph Park	14,753
Special Events	18,230
Senior Activities	2,923
2019 Total	49,255

Parks

The township has five outstanding regional parks: Brundage Park, Freedom Park, Heistein Park, Hidden Valley Park, and Randolph Park. Each is unique and provides facilities for residents of all ages.

In addition to maintaining the park system, crews are responsible for maintaining Randolph Trails, which are an integral component to our community's recreation infrastructure. The trail system runs a 16 mile course traversing five parks, the Clyde Potts Reservoir Watershed, and 2,000 acres of pristine open space. The trails link together township schools, neighborhoods and parks, and connect to Patriot's Path at Combs Hollow and Old Brookside roads. Ongoing maintenance includes clearing snow from trail heads, tree removal, leaf blowing in the fall, and repair of gates and trail surfaces.

Special projects completed in the park system in 2019 included:

- Fencing and bleachers for Freedom Park turf field 2
- Fencing repairs for Freedom Park baseball fields
- Renovation of Freedom Park basketball courts
- Improvements to the entrance/exit of Freedom Park and the overflow parking lot
- Completion of the Heistein Park septic expansion
- Replacement of the decking and rails at Randolph Park Beach
- Drainage improvements to the Randolph Park overflow parking lot
- Trail drainage improvements
- Installation of a trail marking program and intersection markers
- Removal of outdated signage along trails
- Grading, marking, and sod installation at the Community Garden in Veterans Community Park

Community Services

Community Services provides programs and support to senior citizens, disabled adults, and others requiring special assistance. In addition to the food pantry, which is provided at the Community Center and is available Monday through Friday, holiday food distributions are provided in November and December. In 2019, an estimated 100 individuals and/or families in Randolph were provided food or household items from the pantry. Through donations from the community, gifts were provided to over 125 children through the Wish Tree program

The township's Dial-a-Ride program continued to provide transportation to medical appointments, social events, and shopping centers throughout Morris County. This service is provided by two bus drivers, utilizing a 24 passenger bus and two mini-vans. Our vehicles traveled 23,086 miles, transporting over 100 seniors or permanently disabled residents, for a total of 2,492 trips. Additionally, volunteers delivered meals to 10-15 individuals on a daily basis.

Information

Information about all our programs can be obtained by calling Parks, Recreation, and Community Services at 973-989-7081 Monday through Friday. The township website, www.randolphnj.org, includes calendars of events for all programs and activities as well as upcoming registration dates.

Municipal Court

The Randolph Township Municipal Court has jurisdiction over the following matters within township borders:

- Motor vehicle violations
- Local ordinance offenses (zoning, building, health violations)
- Petty disorderly offenses
- Disorderly person offenses
- Fish and game violations
- Park police-traffic & criminal offenses
- Weights and Measures violations
- Citizen complaints-traffic & criminal
- Community Dispute Resolution Committee (mediation)

The Municipal Court is served by a part-time Municipal Judge and four full-time staff members including the certified Court Administrator, Christine Hopler, who oversees and supervises the operations of the Municipal Court. Court sessions are attended by the Municipal Prosecutor, with the Public Defender assigned on an as-needed basis. The judge and court personnel report to the Administrative Office of the Courts as well as the Township Manager.

Among other tasks, the Municipal Court Judge is authorized to issue warrants, search warrants, and temporary restraining orders involving domestic violence cases. The Court Administrator is responsible for overseeing and assisting in the day-to-day operations, dispersing monies to the proper authorities, balancing bank accounts, being available at all times to sign warrants, taking complaints, preparing monthly

reports and budget information, and customer service. The Deputy Court Administrators are responsible for overseeing the office when the Court Administrator is unavailable, as well as processing bail, sending indictable offenses paperwork to Superior Court, and customer service. The Violation Clerk is responsible for entering summonses, collecting all fines payable to the court, sending out daily notices, scheduling court cases, making daily deposits, answering phones, and customer service.

Motor Vehicle

	2019	2018
Complaints Filed	5,634	4,526
Convictions	5,499	4,768
Dismissals	1,056	625
Violations Processed	5,524	4,770
Jail Sentences	3	13
License Suspensions	49	40

Criminal

	2019	2018
Complaints Filed	534	538
Convictions	5,499	581
Dismissals	84	64
Violations Processed	501	581
Jail Sentences	0	3
License Suspensions	0	0

In 2019 the Randolph Police Department remained focused and attentive to its core mission of delivering high quality professional police services to the community. The department was able to stay true to its mission despite several personnel changes including a few key service retirements. The personnel changes included the appointment of a new Lieutenant, Keith Donovan, and Sergeant, Matthew Pfeifer, both of whom were promoted to their positions after an extensive promotional evaluation process. The department also hired five new officers during the year and successfully oriented them to the department utilizing a rigorous field training officer program. The department continued throughout the year to invest in initiatives that progressively moved the organization forward. The initiatives covered everything from obtaining new equipment to additional training, all of which keeps the department current. In addition, the department maintained existing relationships with local, state and regional stakeholders, and engaged in outreach activities designed to expand upon those existing relationships

Key areas addressed in 2019 include:

- Maintained staffing levels and supervision through promotions and hiring.
- Maintained and continued to work toward our second re-accreditation through the State Association of Chiefs of Police which is scheduled for 2020.
- Managed overtime costs, which achieved the goal of remaining well under budget.
- Continued to train and develop our current staff through various in-service police schools and training.
- Continued to work closely with both the Randolph Township School District and the County College of Morris to further enhance a safe environment conducive to learning.

- Implemented voluntary video surveillance camera registration program for residents to aid in investigations.
- Implemented new, more modern uniform for officers to wear in the field.
- Engaged in numerous community policing efforts designed to enhance quality of life including campaigns to improve motor vehicle and pedestrian safety, make positive connections with the area's youth, and assist those struggling with addiction.

In 2020, the department is committed to maintaining and improving upon the high level of service to which the community has become accustomed. Among the many goals for the year, the department will be looking to obtain and implement Body Worn Cameras and Conductive Energy Devices. In addition, the department anticipates upgrading our current in-car-camera system at the same time to allow an interface with the body worn camera equipment and technology. Lastly, we will be building upon the collaborative partnerships already in place with the schools and law enforcement agencies on both a local and county level.

Police Department Yearly Comparison

	2019	2018
Number of calls for assistance	42,737	37,320
Patrol miles traveled	291,492	291,895
Number of sworn officers	35	34
Motor vehicles summonses	4,990	4,465
Motor vehicle written warnings	6,611	4,922
Criminal Complaints	88	114
Driving under the influence arrests	28	36
Motor vehicles accidents	971	965
Juvenile arrests	18	17
All other arrests incl. local ordinances	183	154
Crimes Index UCR	124	130

Rescue Squad

The Randolph Rescue Squad is a non-profit, volunteer supported organization funded largely by donations received from the residents of Randolph Township. With a dedicated team of 35 active volunteers and more than 12 junior members led by Captain Todd Houston and President Steve Jancarek, the Rescue Squad provides the township and its surrounding communities with basic life support services Monday through Friday from 7:00 pm through 6:00 am and 24 hours a day on Saturdays and Sundays. Coverage on Monday through Friday from 6:00 am through 7:00 pm is provided through the township's contract with a local hospital association, Atlantic Ambulance.

Our volunteers served well over 13,000 hours last year responding to 751 emergency calls, attending training courses, performing administrative functions, and standing by for many of the township's recreational and school sponsored events. The squad offers transport services to local hospitals and stand-by services at fire calls and various community events. This past

year the squad provided onsite emergency medical services at more than 30 different community events. Our volunteers also lead a range of programs including first aid, automated external defibrillator (AED) and cardio-pulmonary resuscitation (CPR) programs for community organizations, youth programs and professional organizations. All services are provided at no cost.

Our highly trained personnel are nationally- and state-registered Emergency Medical Technicians (EMTs) and are certified in CPR for the Professional Rescuer. All necessary training is provided free of charge, with most of the training done during off-duty hours.

The Randolph Rescue Squad is actively seeking volunteers; all necessary training is provided free of charge. Anyone interested in becoming a member should visit the Rescue Squad's website, www.randolphrescue.org and complete the online application. If you have questions, contact the Rescue Squad via email at info@randolphrescue.org.

The Randolph Township Fire Department continues to serve the residents with volunteer fire and emergency service as it has for over 85 years. The department also provides for the enforcement of the NJ Uniform Fire Code, public education programs, and other services. The department provides 24-hour service to the residents, with 80 firefighters working out of four fire stations. Enforcement of the fire code is provided by the Bureau of Fire Prevention, staffed by full time Fire Official, Richard C. Briant, and three part-time inspectors. The Fire Official also serves as the Fire Subcode Official for the Construction Department, and Deputy Coordinator for the Office of Emergency Management.

The Fire Department is headed by Chief Michael Vanadia and Deputy Anthony Moschella who work out of the Municipal Building. Each of the four fire companies is led by a Battalion Chief along with other company officers. Each fire station is privately owned by individual fire associations. The associations are responsible for the maintenance of their facilities. Some funding is provided by the township government, with fundraising activities making up the balance of funds needed.

The four fire companies covering the township are:

- Fire Company #2, Millbrook, 340 Route 10
Phone: 973-366-6780, www.millbrookfire.org
- Fire Company #3, Mt. Freedom, 670 Millbrook Avenue
Phone: 973-895-2007
- Fire Company #4, Ironia, 331 Dover Chester Road
Phone: 973-584-7393, www.ironiafire.org
- Fire Company #5, Shongum Mtn., 118 W. Hanover Ave.
Phone: 973-895-3719, www.shongummountain.com

Fire Department Activities

	2019	2018
Structure Fire Responses	7	6
Other Type Fire Responses	30	47
Gas Leaks	43	29
Automatic Fire Alarms	259	302
Other Non-Fire responses	231	225
Mutual Aid	28	40
Total Responses	598	649
	2019	2018
Man-hours – Responses	4,039	5,417
Man-hours – Training, Education, Maintenance	14,829	14,086
Man-hours – Total	18,868	19,503

Bureau of Fire Prevention

The Bureau of Fire Prevention is part of the Randolph Township Fire Department, and is responsible for the inspection of all buildings within the township. Inspections are done annually, with the exception of all one- and two-family dwellings. Inspections are to ensure compliance with the NJ Uniform Fire Code. The inspectors with the bureau also perform smoke detector/carbon monoxide/fire extinguisher inspections for the sale, re-sale, or change of occupancy for one- and two-family dwellings. Other duties include the investigation of fires, citizen complaints, and with the assistance of fire department members, education programs to the public and to the schools within the township. The Fire Official also serves as the Fire Subcode Official for the Building Department. This position involves performing plan reviews and inspections on any new structure, and additions or alterations to any structures

Fire Prevention Bureau Activities

	2019	2018
Inspections/Re-Inspections	1,851	2,071
Smoke Detector/CO Alarm/ Fire Extinguisher Inspections	444	405
Incident Investigations	9	8
Public Education Programs	47	44
Fire Subcode Inspections (New Construction)	337	419

The fire department administrative offices are located in the Municipal Building at 502 Millbrook Avenue. The Fire Official and Fire Inspectors may be reached at 973-989-7039 during normal business hours. The Fire Chief and Deputy Fire Chief may be reached by calling 973-989-7098. You may reach individual fire company officers by calling the phone numbers provided. The best time to reach the fire chiefs or company officers is Monday evening between the hours of 7:00 pm and 9:00 pm.



Randolph Firefighters investigate after quickly extinguishing a small fire on the exterior of a home.

The Department of Health and Code Enforcement is responsible for the township's public/environmental health, housing, property maintenance, solid waste, recycling and building department activities. Traditional public and environmental health activities include, but are not limited to, the enforcement of all state health statutes/regulations and municipal health ordinances. In addition to traditional local health activities, the department covers construction plan review, building permit issuance, and all phases of building inspections. This department is headed by Mark Caputo, a licensed Health Officer. The Health Officer serves as Ex Officio member to the Randolph Township Board of Health, an advisory board comprised of resident volunteers. This advisory body provides advice to the Randolph Township Council and administration on a wide variety of matters affecting public health and quality of life.

The Health Department

The Randolph Township Health Department is a full service agency providing local health services to Randolph residents and to several other municipalities in the region. In order to provide these shared services, state law requires the department be headed by a full-time, NJ licensed Health Officer who is charged with assuring Randolph Township and the municipalities it serves are in compliance with the New Jersey Standards of Performance for Local Boards of Health (NJAC 8:52-1 et seq). The Health Officer does this by coordinating activities of the divisions referenced below.

The sharing of health services is a practice begun by Randolph many years ago as a strategy to enhance the cost efficiency of the department operation. The strategy has been extremely effective, allowing the department to maintain a high level of service while saving Randolph and participating municipalities hundreds of thousands of dollars through the sharing of costs. Under the terms of inter-local service agreements, the Randolph health department covers a combined population of approximately 57,000 providing local health services to Rockaway Borough, Roxbury and Randolph.

The health department administers other services for Randolph Township such as animal control, recycling coordination, recycling enforcement, solid waste services, NJ Clean Communities program, property maintenance, housing and the Right-to-Know program.

To meet the state mandated performance standards, the department coordinates the following activities:

Environmental Health Division performs activities that include inspections of food establishments, food vending machines, bathing places and campgrounds, as well as the monitoring of solid waste disposal, potable water supply, and septic systems. Permits and licenses for fertilizer applications and therapeutic massage establishments are also the responsibility of the health department.

Housing and Property Maintenance Division administers the Certificate of Habitability program whereby all rental units within Randolph are inspected prior to occupancy. Rental units, including the garden apartment complexes, are a part of this program; the township ensures that these units remain in a habitable condition

consistent with Randolph standards. This division also investigates and enforces the housing code and property maintenance ordinance where issues such as overcrowding and blight are encountered. Randolph partners with the New Jersey Department of Community Affairs, Multiple Dwelling Program by serving as that agency's contractor to provide five year cyclical housing inspections.

Animal Control Division conducts activities that are performed by licensed Animal Control Officers in Randolph, Rockaway Borough, Dover, Mendham Township and Mendham Borough.

This division operates the Randolph Regional Animal Shelter located in Mendham. The division maintains the facility on a daily basis, seven days a week. The division is supported by a large group of volunteers whose duties range from cattery maintenance to dog walking and dog sitting.

Animal Control personnel also participate in rabies prevention services, in animal rescue, in providing care for sick and abandoned animals, and in conducting animal cruelty investigations.

Public Health Nursing Division performs adult health screening services including blood pressure, blood chemistry profile, skin cancer, male and female cancers, in addition to well child health clinics, flu immunizations, health risk appraisals, educational programs, and health counseling. The nursing division plays an integral part in all hazard preparedness activities such as Point of Distribution (POD) planning and administration.

In 2019, the nursing division continued to promote the Adult Vaccine for Children Program. The program offers free vaccines to adults who are uninsured or under insured. The program is well utilized by residents, particularly those who are between medical homes due to changes in employer sponsored health insurance. Vaccines made available to township residents through this program are received free of charge via the NJ Department of Health.

This division also responded to numerous welfare check calls; welfare checks are for older residents who may live alone, and are often generated by a call from a concerned neighbor.

Recycling and Solid Waste Division performs oversight to the curbside trash and recycling collection, and recycling center operations. Randolph continued its tradition of excellence in recycling. We ranked amongst the highest recycling rates of all Morris County towns which helped Morris County to an astounding statewide 67% total recycling rate. The success of the "Pink Cart" recycling container initiative continued, with a portion of the proceeds donated to the American Cancer Society for breast cancer research.

Vital Statistics Division performs state mandated vital statistic services on behalf of the township. These services include issuance of marriage and civil union licenses. The division also complies with the Electronic Death Registration System (EDRS) requirement, whereby all death certificates are now processed via a web-based system. This division provides certified copies of birth, marriage, civil union, and death certificates, in addition to other documents mandated under state rules governing vital statistics.

Public Health Nursing

	2019	2018
Total Home Visits	970	1,166
Chem-23 Blood Profile	30	34
Communicable Disease	151	171
Childhood Immunizations	347	294
Adult Immunizations	483	572

Curbside Collection (in tons)

	2019	2018
Weekly Garbage	139	140
Bi-Annual Bulk	355	329
Newspaper Recycling	58	67
Other Paper Recycling	370	407
Mixed Recyclables	2,332*	2,528*
Appliances/Metal	252	297

* Curbside single stream tonnage.

Vital Statistics

	2019	2018
Marriage Licenses Recorded	143	157
Marriage Licenses Issued	116	116
Deaths Recorded	43	48
Births Recorded	236	214
Civil Unions	0	0

Inspections

	2019	2018
Food/Drink/Vending	183	144
Septic	423	204
Certificate of Habitability	436	492
Multiple Dwelling	339	255

Animal Control

	2019	2018
Rabies Vouchers	495	462
Dog Licenses	2,213	2,250
Cat Licenses	403	405
Animals to Shelter	331	379
Adopted Animals	147	121
Returned to owner	83	81

The Construction Department (Code Enforcement)

The Construction Department, supervised by Construction Official Rod Schmidt, continues to successfully utilize the Randolph /Roxbury Shared Construction Official agreement. The Construction Official, a state mandated position, administers and enforces the provisions of the state's Uniform Construction Code, as well as municipal codes and ordinances relating to construction activities.

This department is responsible for plan reviews and for the issuance of permits for all construction activity within the township. Additionally, departmental staff inspect work authorized by permits, and periodically inspect structures and land in the township to investigate potential violations brought to the department's attention.

Randolph and Roxbury are similar in that the municipalities are nearing the point of "build out" which means there are few large undevelopable tracts. Nearing the point of "build out" makes this shared service viable as construction activities are limited to work performed on existing developed parcels.

Construction Department Activities

	2019	2018
New Residential Const.	11	35
New Commercial Const.	9	2
Alteration Permits	1,607	1,654
Inspections	4,819	5,228
Certificates of Occupancy	28	69
Certificate of Approvals	1,630	1,392
Permits & Updates Issued	1,759	1,792



Even the smallest residents want to take part in Clean Communities Day.

The Department of Public Works, headed by Director Tom Sweeney, currently employs 20 full-time employees and five part-time recycling attendants.

This Department consists of the following divisions:

- Division of Public Roads
- Division of Recycling
- Division of Fleet Maintenance

Division of Public Roads

The Division of Public Roads maintains approximately 152 miles of roadways, about 2,200 drainage inlets, 150 storm water outfalls, 74 detention basins and water quality swales, and an estimated 100 miles of storm drains. The division also oversees the snow and ice removal operation, pothole and curb repair, roadside mowing, roadway cleaning, traffic sign maintenance, drainage improvement projects, storm water inlet management, and coordinates the annual roadway striping and overlay programs.

Division of Recycling

The Division of Recycling operates the Recycling Center, administers the fall leaf and the spring brush collections, and coordinates the mulch delivery program. As part of the recycling operation, this division also delivers the recycled products to facilities which market the materials.

Division of Fleet Maintenance

This division manages fleet maintenance for all Public Works vehicles, and the township's police, fire, ambulance, and administrative vehicles. The maintenance and repair for the approximately 225 vehicles is performed in-house.



Public Works crews working on the leaf collection operation.

Comparison of Seasonal Services Provided

Program	2019	2018
Spring Brush Collection (cubic yards)	4,210	10,306
Fall Leaf Collection (cubic yards)	23,060	19,500
Road Overlay Program (miles)	4.79	4.10

Major departmental projects and accomplishments during 2019:

- The overlay program of municipal roads entails upgrading and repairing over 227 catch basins to comply with environmental mandates regarding storm water systems and to be structurally sound. The department milled and repaved 4.79 miles of the municipal road system.
- The department oversaw several critical infrastructure projects, including the installation of underground drainage and new storm water inlets in the Municipal Building parking lot, and several smaller drainage projects on Combs Road, Park Avenue and Old Shunpike Road.
- The department completed stormwater improvements in association with road projects on Meadowbrook Road and Quaker Church Road.
- The department initiated an enhanced inventory and inspection program for stormwater retention/detention facilities, inlets and outfall structures in conjunction with the Engineering Department and will be utilizing the new system to guide maintenance of stormwater infrastructure in future years.



Drainage improvements to Combs Road being installed by Public Works crews.

Division of Engineering

The Division of Engineering is headed by Engineering/Water & Sewer Administrator, Wayne Corsey, and utilizes Paul Ferriero of Ferriero Engineering, Inc. as the consulting Township Engineer.

Engineering maintains all technical records with respect to public property, township facilities, and water and sewer infrastructure. On a daily basis, the division inspects ongoing development sites, responds to resident inquiries, designs and manages small to medium township projects, prepares Requests for Proposals for major construction projects, assists in the planning and execution of Public Works and Water/Sewer projects, and provides assistance to all other departments as needed. Reviews of planning and zoning applications are also provided.

The Division of Engineering supervises and coordinates personnel, operations, and all improvement projects within the Water and Sewer Department. On a daily basis, the department reviews new or proposed water/sewer improvements and connections for single family homes, commercial properties, subdivisions, and existing infrastructure. The division also prepares cost estimates, performs inspections of new water and sewer improvements, prepares water and sewer fee calculations, and submits permit applications and records to NJ Department of Environmental Protection (NJDEP), Rockaway Valley Regional Sewerage Authority (RVRSA), Morris County Municipal Utilities Authority (MCMUA), Morris Township, and the Town of Dover for utilities provided to Randolph Township.

Division of Water and Sewer

The Division of Water and Sewer is responsible for the operation and maintenance of all water and sewer infrastructure owned by the Township of Randolph, which includes the following:

WATER SYSTEM

- 145 miles of potable water lines
- 9 water pressure regulating valves
- 1,000 fire hydrants
- 1 water pressure booster station
- 1.4 million gallon water storage tank

SANITARY SEWER SYSTEM

- 80 miles of sanitary sewer lines and force mains
- 10 sanitary sewer pumping stations
- 1,900 sanitary sewer manholes

The township purchases water from the MCMUA. The division conducts all EPA and NJDEP required water quality testing, and a yearly leak detection survey for the entire water distribution system.

The township collects and conveys sewerage to the Rockaway Valley Regional Sewerage Authority and the Butterworth Treatment Plant.

The following are some 2019 accomplishments:

- Completed the construction of sanitary lateral and water service stubs to residents of Carellen Place, Harvey Terrace, Jason Lane, Nuko Terrace, and Old Shunpike Road as part of the Butterworth Phase 3 Sewer Pump Station Project. Performed project management and inspection.
- Performed project management and inspection of Meadowbrook Road Water Main Replacement (Phases 1-3) and Meadowbrook Road Improvements (Phases 1 & 2). Prepared bid and design documents for Meadowbrook Road Improvements (Phase 3) with construction slated for spring/summer 2020.
- Performed project management and inspection for the removal of the existing retaining wall along the frontages of 16 & 18 Fords Road.
- Prepared bid and design documents for retaining wall replacement for intersection of Fords Road and Millbrook Avenue with construction slated for summer 2020.
- Prepared bid and design documents for Quaker Church Road Improvements. Performed project management and inspection of the installation of the Quaker Church Road Improvements.
- Prepared bid and design documents for Brookside Road Improvements. Construction is scheduled for spring/summer 2020.
- Prepared bid and design documents for Woodlawn Terrace and Shuman Road Sanitary Sewer Improvements. Performed project management and inspection of the installation of the sanitary sewer.
- Prepared design documents, project management, and inspection of the installation of the Municipal Building rear parking lot improvements including storm system, sanitary sewers pump station, curbing and pavement.
- Performed project management and inspection of curb installation on Clover and Ivy lanes to address stormwater runoff issues at 27 Clover Lane.
- Completed water system leak detection audit.

The Division of Planning & Zoning Administration/GIS (Geographical Information Systems) administers all matters with regard to land use and planning activities ongoing within the township. Planning and Zoning Administrator Darren Carney serves as liaison for the administration to the Planning Board and to the Board of Adjustment, advises and determines the completeness of applications pending before these boards, supervises the development and maintenance of the GIS and related systems, and acts as the municipal housing liaison for the purpose of administering the township's affordable housing program pursuant to the Fair Housing Act. The Zoning Officer reviews applications for development and/or construction to determine compliance with zoning standards prior to the issuance of construction permits, issues zoning permits and zoning certificates of occupancy, performs regular inspections within the township to ensure compliance with zoning ordinances and approvals, and issues notices and/or summonses for violations of the zoning code or violations of site plan conditions as set by the Planning Board or Board of Adjustment.

Zoning Enforcement	2019	2018
Application Review	893	754
Approvals	755	689
Denials	140	74
Summonses Issued	3	2
Number of Cases	4	2

Board of Adjustment

The Board of Adjustment hears development applications that are not in compliance with the zoning regulations. These may include simple variance requests for setbacks on residential properties, to large commercial projects in which the use is not permitted. The board hears testimony and renders a decision based on the best interest of the township and its residents.

The Board is comprised of seven regular members and two alternates. The regular members serve four-year staggered terms; and the alternates serve two-year terms. Alternates only vote when a quorum of the regular members is not present. All members are citizen appointees.

Planning Board

The Planning Board hears development applications that are typically in compliance with the zoning regulations. Plans for the upcoming year include anticipated revisions to the Housing Element & Fair Share Plan, creation of a Design and Architectural Standards section of the Master Plan, and review of redevelopment applications for properties along Route 10 and in Mount Freedom.

The Board is comprised of six appointed members, one of which is the Mayor or Mayor's designee, and one Council member. Appointed citizens make up the remainder of the Board, serving four-year staggered terms or annual terms depending on class of appointment.

Planning Board	2019	2018
Applications Heard:	12	9
Approved	2019	2018
Site Plans	7	5
Sq. Ft. Nonresidential	0	4,034
Variances	6	5
Subdivisions	4	1
# Lots	2	0

Board of Adjustment	2019	2018
Applications Heard:	19	18
Approved	2019	2018
Site Plans	3	3
Variances	19	25
Subdivisions	0	1
# Lots	0	1



Artist's rendering of self storage facility approved by the Board of Adjustment in 2019 to be constructed at 353 Route 10 East.

The Randolph Township Free Public Library saw an increase in program participation and the number of items loaned in 2019. The library was able to manage these increases, while maintaining its high level of service to which its patrons are accustomed..

Below are selected highlights from 2019:

- Programs offered included concerts, films, lectures, children's events, and live performances.
- Collection includes books, eBooks, CDs, DVDs, Blu-Rays, audiobooks in a variety of formats, magazines, and newspapers. There are also some small specialty collections such as *Books in a Bag* for use by book clubs and *Health Bags* for certain health-related issues.
- Free eBooks, magazines, and audiobooks are available for downloading through *Cloud Library* and *RBdigital Magazine Library*.
- Story times for babies, toddlers, preschoolers, and elementary school children.
- Book clubs for children and adults.
- A Museum Pass Program that allows residents to borrow passes to Imagine That!!!, the Morris Museum, the Frick Collection, the American Museum of Natural History, the USGA Golf Museum, the Museum of Early Trades & Crafts and the Intrepid Sea, Air and Space Museum.
- Twenty-six computing stations available with cable connectivity as well as wireless Internet access.
- Eight word processing stations, color printing and copying, and an easy-to-use scanner.
- Five multi-game computers for children.
- Teen area that includes lounge and bistro seating, drafting table, four computers with widescreen monitors, books, and magazines to borrow.
- Expanded graphic novel and manga collection.
- Access to online content including *Consumer Reports*, *RefUSA*, *HeritageQuest Online*, and *Mometrix eLibrary*.
- Using the Morris Automated Information Network, cardholders are able to place holds on materials system-wide, renew materials online, and request books through the statewide network, JerseyCat.
- A *Waterwall Gallery* that exhibits the art of local artists.
- Three meeting rooms for use by local non-profit groups and individuals.

Library Statistics – 2019

Circulation	254,354
Items owned	118,905
Program attendance	17,809
Visits	107,768

Library Operating Budget

Income	\$	Expenses	\$
Township	1,085,892	Salaries	603,299
State Aid	11,275	Materials	174,596
Contributions	1,245	Programs	33,164
Fines	14,167	Other operating	183,592
Other	51,802	Capital improvement	0
Total	\$1,164,381	Total	\$994,651



Randolph Township Library on Calais Road



The new STEAM Station funded by donations in memory of John F. Jerow.



March 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Planning Board 7:00 p.m.	3 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	4	5 Township Council 7:00 p.m.	6	7
8	9 Board of Health 7:00 p.m.	10 Parks Advisory Committee 7:30 p.m.*	11	12 Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** Recreation Advisory Committee 7:30 p.m.*	13	14
15	16 Planning Board 7:00 p.m.	17	18 Trails Advisory Committee 7:00p.m.*	19 Township Council 7:00 p.m.	20	21
22	23	24 Advisory Environmental & Landmarks Committee 7:30 p.m.	25 Municipal Alliance Committee 10:30 a.m.*** Wildlife Management Advisory Committee 7:00 p.m.*	26 Board of Adjustment 7:30 p.m.	27	28
29	30	31				

All meetings are held at the Municipal Building unless otherwise noted.

* Meetings are held at the Community Center. ** Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.

***Meetings are held at the Randolph High School (advance RSVP required).



April 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Township Council 7:00 p.m. Traffic Advisory Committee 7:00 p.m.	3	4
5	6	7 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	8	9 Library Board of Trustees 7:30 p.m.** Recreation Advisory Committee 7:30 p.m.*	10 Good Friday Municipal Offices Closed	11
12	13	14	15	16	17	18
19	20 Board of Health 7:00 p.m. Planning Board 7:00 p.m.	21 Parks Advisory Committee 7:30 p.m.*	22 Trails Advisory Committee 7:00 p.m.*	23 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	24	25
26	27	28	29 Municipal Alliance Committee 9:00 a.m.	30		

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May 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Planning Board 7:00 p.m.	5 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	6	7 Township Council 7:00 p.m.	8	9
10	11 Board of Health 7:00 p.m.	12 Parks Advisory Committee 7:30 p.m.*	13	14 Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** Recreation Advisory Committee 7:30 p.m.*	15	16
17	18 Planning Board 7:00 p.m.	19	20 Trails Advisory Committee 7:00 p.m.*	21 Township Council 7:00 p.m.	22	23
24	25 Memorial Day Municipal Offices Closed	26 Municipal Alliance Committee 7:00 p.m.	27 Wildlife Management Advisory Committee 7:00 p.m.*	28	29	30
31						

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June 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Planning Board 7:00 p.m.	2 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	3	4	5	6
7	8 Board of Health 7:00 p.m.	9 Parks Advisory Committee 7:30 p.m.* Recreation Advisory Committee 7:30 p.m.*	10 Library Board of Trustees 7:00 p.m.**	11 Township Council 7:00p.m. Board of Adjustment 7:30 p.m.	12	13
14	15 Planning Board 7:00 p.m.	16	17 Trails Advisory Committee 7:00 p.m.*	18	19	20
21	22	23 Advisory Environmental & Landmarks Committee 7:30 p.m.	24 Municipal Alliance Committee 9:00 a.m.	25 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	26	27
28	29	30	31			

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July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Planning Board 7:00 p.m.	7	8	9 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	10 Independence Day Observed Municipal Offices Closed	11 Independence Day
12	13	14 Parks Advisory Committee 7:30 p.m.*	15 Trails Advisory Committee 7:00 p.m.*	16 Recreation Advisory Committee 7:30 p.m.* Library Board of Trustees 7:30 p.m.**	17	18
19	20 Planning Board 7:00 p.m.	21	22 Wildlife Management Advisory Committee 7:00 p.m.*	23 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	24	25
26	27	28	29	30	31	

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August 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Planning Board 7:00 p.m.	4 Traffic Advisory Committee 7:30 p.m.	5	6	7	8
9	10	11 Parks Advisory Committee 7:30 p.m.*	12	13 Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** Recreation Advisory Committee 7:30 p.m.*	14	15
16	17 Planning Board 7:00 p.m.	18	19 Traffic Advisory Committee 7:00 p.m.*	20	21	22
23	24	25	26	27 Board of Adjustment 7:30 p.m.	28	29
30	31					

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September 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	2	3	4	5
6	7 Labor Day Municipal Offices Closed	8 Parks Advisory Committee 7:30 p.m.*	9 Municipal Alliance Committee 9:00 a.m. Library Board of Trustees 7:30 p.m.**	10 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	11	12
13	14 Board of Health 7:00 p.m.	15	16 Trails Advisory Committee 7:00 p.m.*	17 Recreation Advisory Committee 7:30 p.m.*	18	19
20	21 Planning Board 7:00 p.m.	22 Advisory Environmental & Landmarks Committee 7:30 p.m.	23 Wildlife Management Advisory Committee 7:00 p.m.*	24 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	25	26
27	28	29 Municipal Alliance Committee 7:00 p.m.	30			

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October 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Planning Board 7:00 p.m.	6 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	7	8 Township Council 6:30 p.m. Board of Adjustment 7:30 p.m.	9	10
11	12 Board of Health 7:00 p.m.	13 Parks Advisory Committee 7:30 p.m.*	14	15 Library Board of Trustees 7:30 p.m.** Recreation Advisory Committee 7:30 p.m.*	16	17
18	19 Planning Board 7:00 p.m.	20	21 Trails Advisory Committee 7:00 p.m.*	22 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	23	24
25	26	27	28 Municipal Alliance Committee 10:30 a.m.***	29	30	31

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*** Meetings are held at the Randolph High School (advance RSVP required).

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November 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Planning Board 7:00 p.m.	3 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	4	5	6	7
8	9 Board of Health 7:00 p.m.	10 Parks Advisory Committee 7:30 p.m.*	11 Library Board of Trustees 7:30 p.m.** Veterans Day Municipal Offices Closed	12 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	13	14
15	16 Planning Board 7:00 p.m.	17	18 Trails Advisory Committee 7:00 p.m.*	19 Recreation Advisory Committee 7:30 p.m.*	20	21
22	23	24 Township Council 6:00 p.m. Advisory Environmental & Landmarks Committee 7:30 p.m.	25	26 Thanksgiving Day Municipal Offices Closed	27 Thanksgiving Observed Municipal Offices Closed	28
29	30					

All meetings are held at the Municipal Building unless otherwise noted.

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Please visit www.randolphnj.org for the most up to date meeting information.



December 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Traffic Advisory Committee 7:00 p.m. Economic Development Committee 7:30 p.m. Municipal Alliance Committee 7:00 p.m.	2 Wildlife Management Advisory Committee 7:00 p.m.*	3	4	5
6	7 Planning Board 7:00 p.m.	8 Parks Advisory Committee 6:30 p.m.* Recreation Advisory Committee 6:30 p.m.*	9 Library Board of Trustees 7:30 p.m.**	10 Township Council 7:00 p.m. Board of Adjustment 7:30 p.m.	11	12
13	14 Board of Health 7:00 p.m.	15	16 Trails Advisory Committee 7:00 p.m.*	17	18	19
20	21 Planning Board 7:00 p.m.	22	23	24	25 Christmas Day Municipal Offices Closed	26
27	28	29	30	31		

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Please visit www.randolphnj.org for the most up to date meeting information.



January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Years Day Municipal Offices Closed	2
3	4	5	6	7 Township Council Reorganization Meeting 7:00 p.m.	8	9
10	11 Planning Board 7:00 p.m.	12	13	14 Board of Adjustment 7:30 p.m.	15	16
17	18	19	20	21	22	23
24	25 Planning Board 7:00 p.m.	26	27	28 Board of Adjustment 7:30 p.m.	29	30
31						

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Please visit www.randolphnj.org for the most up to date meeting information.

Hours of Operation

Township Offices

502 Millbrook Avenue
973-989-7100
www.randolphnj.org
Mon-Fri: 8:30 a.m. – 4:30 p.m.
For special evening hours visit the township website.

Police Department

502 Millbrook Avenue
973-989-7010
Police Emergencies – Dial 911

Public Works and Recycling

Public Works Operations

1345 Sussex Turnpike
973-989-7086
7:00 a.m. – 3:00 p.m.

Recycling Center

Intersection of Morris & Sussex Turnpike
973-989-7050
Closed Monday and Tuesday
Wed-Fri: 7:00 a.m. – 3:00 p.m.
Sat: 8:00 a.m. – 4:00 p.m.
Sun: 9:00 a.m. – 3:00 p.m.

Library

28 Calais Road
973-895-3556
Mon-Thurs: 9:00 a.m. – 9:00 p.m.
Fri-Sat: 9:00 a.m. – 5:00 p.m.
Sun: Noon – 4:00 p.m.
Summer hours differ from this schedule.

Community Center and Recreation Offices

30 Calais Road
973-989-7081
Hours are the same as the township offices.

Whom to Call

ADMINISTRATION

Stephen P. Mountain
Township Manager
973-989-7060

Darren Carney
Planning & Zoning
Administrator
973-989-7080

Donna Marie Luciani
Township Clerk
973-989-7041

Wayne Corsey
Engineering Administrator,
Water and Sewer
973-989-7068

POLICE

David N. Stokoe
Chief of Police
973-989-7014

Will Harzula
Lieutenant, Investigations
973-989-7033

Jeff Gomez
Lieutenant, Services
and Administrative
973-989-7013

Keith Donovan
Lieutenant, Patrol
973-989-7018

FIRE

Michael Vanadia
Fire Department Chief
973-989-7098

Richard C. Briant
Fire Official, Fire Sub Code Official
973-989-7039

EMERGENCY MANAGEMENT

William E. Wagner
Emergency Management
Coordinator
973-214-7629

COURT

Christine Hopler
Court Administrator
973-989-7055

Rose Marie Jung
Deputy Court Administrator
973-989-7055

Wandaly Orama
Deputy Court Administrator
973-989-7054

FINANCE

Darren Maloney
Chief Financial Officer
973-989-7045

Linda Roth
Treasurer/Tax Collector
973-989-7047

Glen Sherman
Tax Assessor
973-989-7075

HEALTH AND CONSTRUCTION CODE

Mark Caputo
Director
973-989-7050

Rod Schmidt
Construction Official
973-989-7071

Erika Barkman
Animal Control Officer
973-989-7050

PUBLIC WORKS

Tom Sweeney
Director
973-989-7086

PARKS, RECREATION, AND COMMUNITY SERVICES

Russ Newman
Director
973-989-7081

Steve Eisenstein
Assistant Director
973-989-7081

LIBRARY

Lore Reinhart
Director
973-895-3556

Robert Tambini
Assistant Director
973-895-3556



Township of Randolph
Randolph, NJ 07869-3799

PRESORTED
STANDARD
U.S. POSTAGE
PAID
DOVER, NJ 07801
PERMIT NO. 273

RESIDENT Randolph, NJ 07869

2020 Township Council



Christine Carey
Mayor



Joanne Veech
Deputy Mayor



Mark Forstenhausler



James B. Loveys



Lou Nisivoccia



Marie Potter



Lance Tkacs



Freedom Festival Parade



Trunk or Treat

*"Mamma Mia"
at Brundage
Park Playhouse*



Randolph
Lake
Beach



Senior Olympics

Ribbon Cutting
Ceremony

