

Township of **RANDOLPH**

“Where Life Is Worth Living”

2021 Annual Report | 2022 Event Calendar



A Message from the Township Manager

2021 Annual Report

ANNUAL REPORT

I am pleased to present Randolph's 2021 Annual Report and calendar of activities for 2022.

This year's report will be my last annual communication to the community as I will be retiring as Township Manager at the end of June. I have been fortunate to have served nearly half of my professional career in Randolph Township, first as Assistant Manager in the early 1990s, and then as Township Manager since 2014.

Over the years, much has changed in town, but a few things have remained constant. The first is the spirit of volunteerism and pride the township's residents have in the community. This spirit is tangible and continues to be the engine which drives our municipal organization. The second is the Council-Manager form of government. The Council-Manager form of government is the most widely utilized form of municipal government in the United States for communities of Randolph's size. It has served Randolph well since its establishment over 50 years ago.

The other constant has been the leadership of the Township Council. The municipal organization is directed by an elected Township Council who selflessly contribute their time and intellect to ensure the proper governance of the municipality. Over the years I have served with many different Council members, all of whom shared the common goal of making Randolph a better place to live and work. It is because of the Council's thoughtful leadership that the township has been able to maintain the excellent services, programs and facilities of which residents are accustomed.

Randolph today is served by 122 full-time and 53 part-time employees, staffing seven departments and the Municipal Court. Approximately 160 emergency service volunteers support the Rescue Squad and four volunteer fire companies. We are further dependent upon an ever increasing number of civic-minded residents serving as volunteers on boards, committees and the township's many recreation programs.

This outstanding group of individuals is the reason we have been able to continue our important municipal work despite the ongoing challenges presented by the global pandemic. Thanks to their dedication and creativity, we have not only coped with the challenges, but have continued to achieve important milestones and accomplishments. Below are just a few of this past year's achievements.

- The municipal tax rate supporting the township's operations remained stable for the fifth consecutive year.
- A settlement of the township's affordable housing plan was finalized, and will be memorialized by the court in the first quarter of 2022.



- New ballfield lighting was installed at Brundage Park and improvements were completed on the senior baseball field at Freedom Park.
- Remediation was completed on 42 Bennett Avenue, a "brownfield" property the township acquired through foreclosure, and the property was transferred to Morris Habitat for Humanity (MHfH). MHfH has initiated construction on the 25-unit affordable housing project long planned for the site.
- The township continued its aggressive tree removal program to address the impacts of the Emerald Ash Borer on street trees and trees on municipally-owned property. Over 400 trees were removed in 2021.
- The township enhanced its communication plan, hiring a part-time communications coordinator and generally expanding communications with the public both through traditional and new media platforms.
- The Township Council completed a year-long diversity and inclusion study and issued a report containing recommendations.
- The township continued to attract new businesses over the course of the past year in spite of the uncertain climate created by the pandemic. Numerous ribbon cuttings and grand openings were celebrated in 2021.

Now, we look forward to focusing attention on a fresh set of objectives. These include the replacement of several sewer pump stations and completion of the Farm Drive/Arnold Road sewer extension project; the installation of field lighting at the Freedom Park little league/softball field; the update of the circulation element of the Township Master Plan; and the selection of a new Township Manager.

There are many ways for residents to stay up to date on all township communications. The township maintains a highly informative website at www.randolphnj.org. You can also follow us on Facebook, Twitter and Instagram and subscribe to our Friday e-newsletter and to the SwiftReach 911 notification system. In addition, residents can follow township happenings by reading the Randolph Quarterly newsletter and attending Township Council and advisory board/committee meetings.

It has truly been a pleasure to serve as Randolph's Township Manager over the past eight years. I am grateful to the Township Council for appointing me and for their ongoing support since my hire. I am also indebted to the many township employees and volunteers who made my job easier through their dedication and commitment.

Finally, I would like to thank you, the township residents, for welcoming me into your community and for your positive reinforcement throughout my tenure. I greatly appreciate having had the opportunity to serve you

Sincerely,

Stephen P. Mountain
Township Manager

RANDOLPH TOWNSHIP MISSION STATEMENT

The Randolph Township municipal organization strives to make the Township of Randolph the best it can be by providing effective governance, enhanced customer services, and excellent community facilities.

"The Council-Manager form of government is simply a sensible modern way to handle municipal housekeeping. The plan is strong at every point where older systems of government are weak. It facilitates two essentials: control by voters and efficient management." - National Municipal League

Randolph's Council-Manager form of government has been in operation since 1969. In 1968, local voters approved the recommendation of a special charter study commission by public referendum that provided for a modernization in Randolph Township's form of local government. This change brought about Randolph's present Council-Manager form.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the partisan, at large election of seven Township Council members, from whom the elected body selects one of its members to serve as Mayor each year. By law, the Township Council has the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Twelve separate advisory boards and committees assist policy formulation of the Township Council.

Administrative responsibilities of the township are vested in the full-time Township Manager. Charged with the day to day operation of the township, the Township Manager directs all township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Township Council, the Township Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the township. The Township Clerk records and prepares the minutes of each Township Council meeting. The Township Clerk also processes, records, and files resolutions and ordinances, arranges for legal advertising of official documents, and issues various licenses and permits. The Township Clerk's election responsibilities include providing voter registration forms to residents, accepting petitions for vacancies in local elected offices, furnishing materials for local elections, selecting polling areas, and maintaining custody of election results.

How does a Township Council function?

The Mayor, who is elected every year by his and her fellow Township Council members, presides over Council meetings. The Township Council is similar to a corporate board of directors. The Township Council is assisted by the Township Attorney, who prepares ordinances and advises on legal issues, the Township Clerk, who prepares resolutions, and the Township Manager, who functions much like the CEO of a corporation.

If I have an idea, how do I go about presenting it to the Township Council?

You are invited to speak at the "Public Comment" portion at the beginning and end of every meeting on any subject. Also, the public is invited to comment on ordinances at the public hearing prior to adoption, the final vote. If you have new ideas for the Township Council to consider, you may want to speak with the Township Manager or department head ahead of time to obtain supporting data.

Is there a protocol for speaking at meetings?

Yes. The entire Township Council should be addressed through the chair (Mayor). Do not engage in dialogue with members without the chair's permission. Proper decorum should be observed. Succinct, constructive comments and a respectful tone are greatly appreciated and create an appropriate decision making environment.

How do I know in advance what items will be on the agenda?

The agenda is published and posted on the bulletin board in the Municipal Building five days prior to a meeting. At the Township Council's direction, the agenda is also published on the township's website www.randolphnj.org.

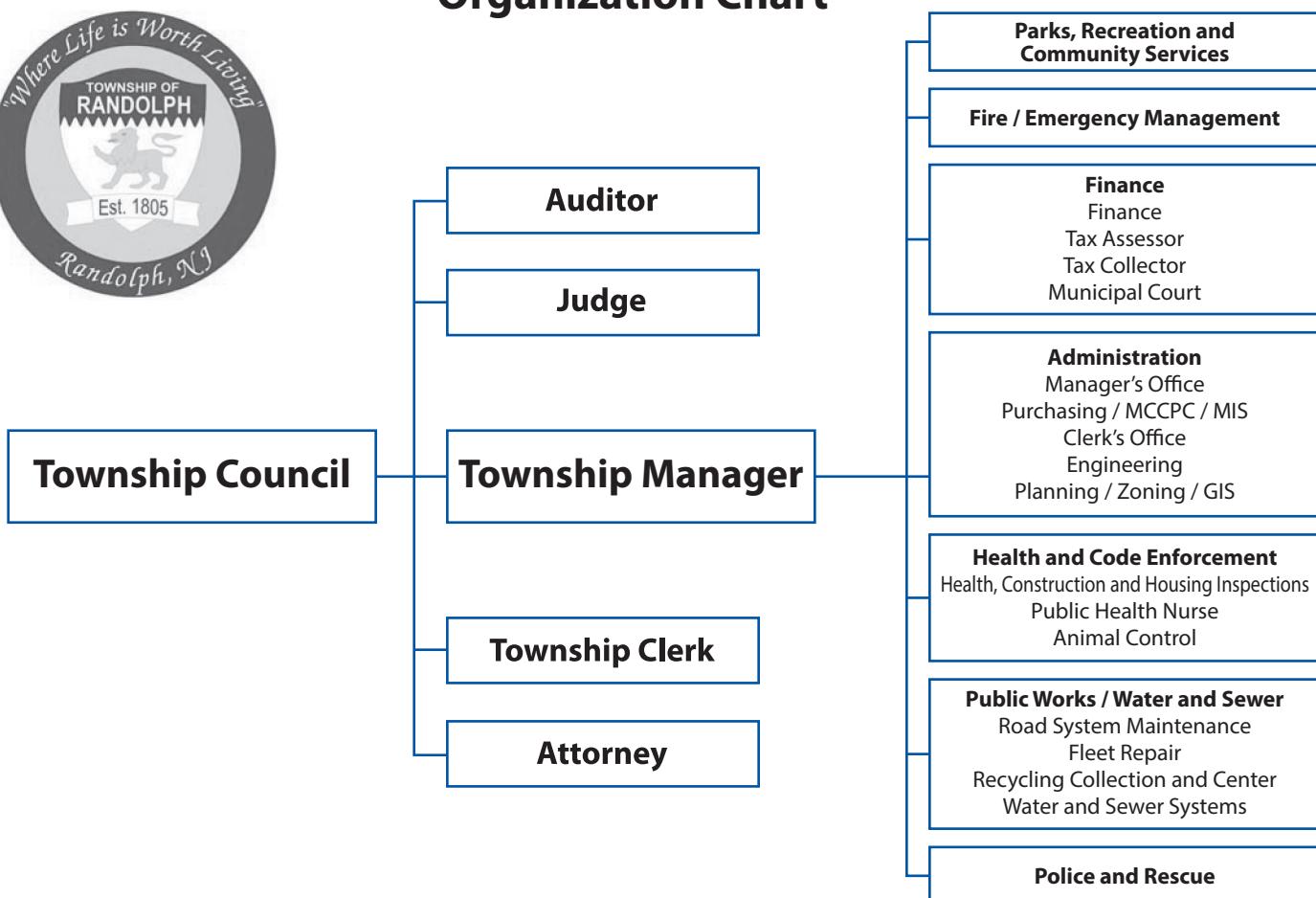
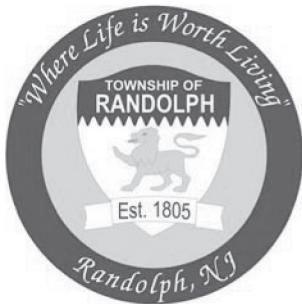
Can I review the minutes of the meeting?

All open session meetings are available for public inspection. You can read the minutes on the township website, www.randolphnj.org, or at the office of the Township Clerk. A complete recording of the meeting is also available for review at the office of the Township Clerk.

Demographics 2010 Census Data (most recent available)

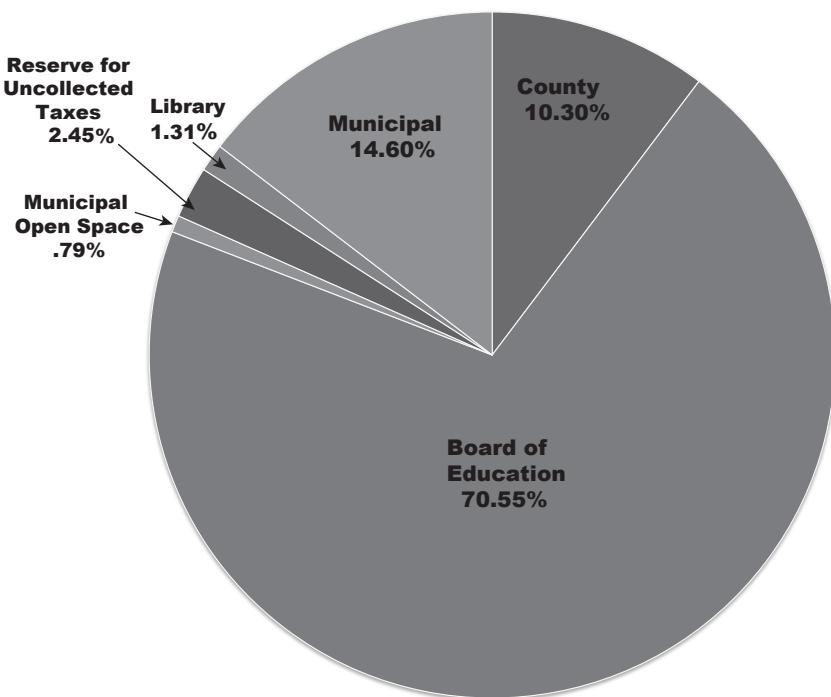
Total Population	25,734
Total Housing Units	9,343
Owner Occupied Housing	71.9%
Renter Occupied Housing	24.6%
Median Age (years)	40.1
Average Family Size	3.26
Median Per Capita Income	\$54,992

TOWNSHIP OF RANDOLPH Organization Chart



Your Tax Dollars

Property taxes collected by the Township are divided among the Randolph Board of Education, the County of Morris, the Library and the Township. The figure illustrates the percentage that each of the jurisdictions received in 2021 from the average taxpayer in the Township.



The Township of Randolph practices careful financial management and conservative long-term fiscal planning. Overseen by Chief Financial Officer Deborah Bonanno who controls budgetary expenditures, administers the Township's debt and cash management programs, prepares year-end financial statements, and provides recommendations to the Township Manager and Council with regard to financial policy, the Finance Department consists of three divisions:

- **Finance**
- **Assessments**
- **Collections**

Assessments is headed by Glen Sherman, a Certified Tax Assessor, who is responsible for determining the fair market value of all real estate in the Township and keeps assessment records of each and every parcel of real property assessed or exempted. The Township's 2021 ratable base of \$4,347,451,134 represents a 0.19% increase from the prior year.

The Collection Division is administered by Linda Roth, a Certified Tax Collector, who prepares tax bills, maintains an account of all tax collections, and enforces collection of delinquent taxes through municipal tax sales and

foreclosures. The 2021 tax levy (including school and county) stands at \$115,293,759.55; the 2021 tax collection rate was approximately 99.41%.

Randolph maintains separate water and sewer accounts as not all taxpayers are sewer customers or connected to the public water system. The operation includes the preparation and processing of quarterly service charges, and the maintenance of records of water consumption and sewage system connections. The Water and Sewer combined budget for 2021 equals \$7,934,336.

2021 Tax and Water/Sewer Information

	2021	2020
Tax Parcels	8,450	8,449
Total Assessed Value	\$4,347,451,134	\$4,338,999,344
Ratio to True Value	95.36%	94.78%
Water Accounts	5,924	5,999
Sewer Accounts	4,086	4,089

Township of Randolph 2021 Budget Information

TOWNSHIP	2021	% of Total Budget
REVENUES		
Surplus Anticipated	\$5,565,589	17.09%
Miscellaneous Revenues	\$2,837,951	9.87%
Interlocal Service Agreements	\$201,000	0.62%
Federal & State Grants	\$150,219	0.15%
State Aid	1,847,005	5.67%
Receipt for Delinquent Tax	\$550,000	1.69%
Local Tax for Municipal Purpose	\$19,650,479	60.23%
Local Tax for Municipal Library	\$1,516,614	4.68%
TOTAL REVENUES	\$32,318,857	100.00%
EXPENDITURES		
General Government	\$4,886,715	14.48%
Public Safety	\$5,978,210	17.96%
Public Works	\$4,690,094	13.97%
Community Programs	\$2,424,297	7.73%
Municipal Library	\$1,075,144	3.49%
Statutory Charges	\$2,439,930	7.03%
Federal & State Grants	\$150,219	0.15%
Unclassified and Deferred Charges	\$100	0.00%
Liability and Group Insurance	\$4,653,325	14.43%
Debt Service	\$883,017	2.75%
Capital Improvements	\$2,315,450	9.03%
Reserve for Uncollected Taxes	\$2,822,355	8.98%
TOTAL EXPENDITURES	\$32,318,857	100.00%

WATER AND SEWER	2021	% of Total Budget
REVENUES		
Surplus Anticipated	\$1,146,993	14.46%
Reserve for Debt Service	\$95,000.00	1.99%
Miscellaneous Revenues	\$6,692,343	84.35%
TOTAL REVENUES	\$7,934,336	100.00%
EXPENDITURES		
Administration and Executive	\$1,484,742	16.30%
Operations	\$1,027,950	10.27%
Service Agreements	\$3,790,000	40.89%
Statutory Charges	\$219,988	2.25%
Debt Service	\$514,657	5.53%
Capital Improvements	\$471,000	13.73%
Deferred Charges	\$426,000	11.02%
TOTAL EXPENDITURES	\$7,934,336	100.00%

The Department of Parks, Recreation, and Community Services strives to meet the needs of our community by providing a wide range of leisure activities, social services, and facilities for township residents of all ages. Four advisory committees appointed by the Township Council (Recreation, Parks, Wildlife Management, and Trails) work with the department to review and establish programs, policies, and procedures.

Recreation

Recreation programs offered by the department attract residents throughout the year. There are numerous team sports for adults and children, preschool programs, summer swim lessons, tennis lessons, dance classes, day camp, teen camp, theater arts camp, art lessons and camp, crafts and special events. Twelve program committees and more than 476 registered coaches help provide the necessary support and coaching for our programs. The Parks, Recreation, and Community Services Department annually recognizes many of our coaches and program volunteers at an awards program.

Throughout 2021, Randolph offered programs and classes that attracted over 26,000 registered participants. Following COVID-related shutdowns in 2020, both Artworks Studio and the Brundage Park Playhouse resumed facility-based activities in 2021 following relevant health guidelines.

The summer day camp, based at Freedom Park, continued to grow in 2021. Summer programs, including camps and sports clinics, provide a valuable service to parents and much needed activities to preschoolers, grade-schoolers, and middle school-aged children, as well as employment opportunities for teens and young adults. For ongoing sports programs, over 185 youth sports coaches attended Rutgers Youth Sports Coaches training sponsored by the department, and coaches and program volunteers were screened through background checks.

In addition to innovative programming such as "Rocking with the Oldies" concerts, comedy nights, and adult cabaret shows, the Brundage Park Playhouse resumed main-stage productions with performances of "Frozen, Jr.", "Kids Cabaret", and "Legally Blonde: The Musical." Artworks Studio offered several summer camps and resumed studio classes in the fall to near maximum registration numbers.

The Community Center on Calais Road is utilized for programs, meetings, and special activities, as well as the Randolph Rompers pre-school program. The Community Center is also designated as one of Randolph Township's emergency warming/charging centers for township residents, and houses the Randolph Township food pantry.

The department is pleased to continue offering expanded programs through our online registration system; 90 percent of all available registrations are now completed online. Registration can be accessed by following the "Parks & Recreation" link on the township's website.

Season or Program	Participants
Fall	3,016
Winter	1,585
Spring	2,109
Summer	3,124
Year Round	2,458
Randolph Park	11,689
Special Events	237
Senior Activities	1,931
2021 Total	26,149

Parks

Veterans Community Park had its first full season in 2021 and was home to the township's annual holiday lighting in December. Pickleball, the Community Garden, and the trails at Veterans Community Park attracted participants throughout the year. Each of the township's parks is unique and provides facilities for residents of all ages; others include Brundage Park, Freedom Park, Heistein Park, Hidden Valley Park, and Randolph Park. Randolph Park Beach enjoyed a very successful summer and provided a daily destination for many residents and their families.

In addition to maintaining the park system, crews are responsible for maintaining Randolph Trails, which are an integral component to our community's recreation infrastructure. The trail system runs a 16 mile course traversing five parks, the Clyde Potts Reservoir Watershed, and 2,000 acres of pristine open space. The trails link together township schools, neighborhoods and parks, and connect to Patriot's Path at Combs Hollow and Old Brookside roads. Ongoing maintenance includes clearing snow from trail heads, tree removal, leaf blowing in the fall, and repair of gates and trail surfaces.

Special projects completed in the park system in 2021 included:

- Replacement of ball field lights at Brundage Park
- Improved drainage on baseball field at Freedom Park
- Infield renovations on softball field at Freedom Park
- Repair of retaining wall and fences at Heistein Park
- Renovated snack bar and first aid room at Randolph Park Beach

Community Services

Community Services provides programs and support to senior citizens, disabled adults, and others requiring special assistance. In addition to the food pantry, which is located at the Community Center and open Monday through Friday, holiday food distributions are also conducted in November and December. In 2021, an estimated 100 individuals and/or families in Randolph were provided food or household items from the pantry. Through donations from the community, gifts were provided to over 125 children through the Wish Tree program.

The township's Dial-a-Ride program continued to provide transportation to medical appointments, social events, and shopping centers throughout Morris County. This service is provided by two bus drivers, utilizing a 24 passenger bus

and two mini-vans. Our vehicles traveled over 7,700 miles, transporting over 100 seniors or permanently disabled residents, for a total of 1,080 trips. Additionally, volunteers delivered meals to 10-15 individuals on a daily basis.

Information

Information about all our programs can be obtained by calling Parks, Recreation, and Community Services at 973-989-7081 Monday through Friday. The township website, www.randolphnj.org, includes calendars of events for all programs and activities as well as upcoming registration dates.

Municipal Court

The Randolph Township Municipal Court has jurisdiction over the following matters within township borders:

- Motor vehicle violations
- Local ordinance offenses (zoning, building, health violations)
- Petty disorderly offenses
- Disorderly person offenses
- Fish and game violations
- Park police-traffic & criminal offenses
- Weights and Measures violations
- Citizen complaints-traffic & criminal
- Community Dispute Resolution Committee (mediation)

The Municipal Court is served by a part-time Municipal Judge and four full-time staff members including the certified Court Administrator, Christine Hopler, who oversees and supervises the operations of the Municipal Court. Court sessions are attended by the Municipal Prosecutor, with the Public Defender assigned on an as-needed basis. The judge and court personnel report to the Administrative Office of the Courts as well as the Township Manager.

Among other tasks, the Municipal Court Judge is authorized to issue warrants, search warrants, and temporary restraining orders involving domestic violence cases. The Court Administrator is responsible for overseeing and assisting in the day-to-day operations, dispersing monies to the proper authorities, balancing bank accounts, being available at all times to sign warrants, taking complaints, preparing monthly

reports and budget information, and customer service. The Deputy Court Administrators are responsible for overseeing the office when the Court Administrator is unavailable as well as processing bail, sending indictable offenses paperwork to Superior Court, and customer service. The Violation Clerk is responsible for entering summonses, collecting all fines payable to the court, sending out daily notices, scheduling court cases, making daily deposits, answering phones, and customer service.

Motor Vehicle

	2021	2020
Complaints Filed	10,220	5,997
Convictions	3,766	2,848
Dismissals	804	543
Violations Processed	3,766	2,930
Jail Sentences	2	2
License Suspensions	39	39

Criminal

	2021	2020
Complaints Filed	571	975
Convictions	561	343
Dismissals	115	74
Violations Processed	561	343
Jail Sentences	2	0
License Suspensions	0	2

In 2021, the Randolph Township Police Department remained focused and attentive to its core mission of delivering high quality professional police services to the community. The department was able to stay true to its mission despite facing the ever-changing challenges associated with the COVID-19 global pandemic, several promotions, and staffing levels. Service to our residents was never compromised regardless of any of the aforementioned hurdles. The department continued throughout the year to invest in initiatives that progressively moved the organization forward, including the funding of equipment purchases and support for training programs. The department also hired two new officers to fill vacancies in the patrol division. In addition, the department continues to maintain and foster existing relationships with local, state and regional stakeholders, all while engaging in outreach activities designed to expand upon those solidified bonds.

Key areas addressed in 2021 include:

- Maintained staffing levels and supervision through promotions and hiring.
- Managed overtime costs which achieved the goal of remaining well under budget.
- Deployed and successfully implemented body worn cameras (BWCs) for officers to wear in the field.
- Finalized several technical and tactical issues with regard to the future implementation of Conductive Energy Devices (TASER), with an anticipated deployment in late spring/early summer 2022.

In 2022, the department is committed to maintaining, and wherever possible, enhancing the high level of service to which our community has grown accustomed. With COVID-19 still at the forefront of everyone's day-to-day lifestyle, we will look to implement any actions necessary and will adjust accordingly to help ensure that our services are never compromised. Finally, we will continue to build upon the strong foundation of collaborative partnerships already in place with all of the schools, both public and private, and the law enforcement agencies around the state at every level.

Police Department Yearly Comparison

	2021	2020
Number of calls for assistance	43,1681	42,951
Patrol miles traveled	287,619	263,098
Number of sworn officers	35	36
Motor vehicles summonses	3,513	2,703
Motor vehicle written warnings	6,372	4,786
Criminal Complaints	89	121
Driving under the influence arrests	46	15
Motor vehicles accidents	718	545
Juvenile arrests	9	2
All other arrests incl. local ordinances	135	126
Crimes Index UCR	81	100

Rescue Squad

Randolph Rescue Squad (RRS) is a non-profit, volunteer-staffed organization funded largely by donations received from the residents of Randolph Township. A dedicated team of 64 active volunteers and 13 junior members are led by Captain Caitlin Costello and President Todd Houston with the help of their committed officers and board members. The squad provides the township and its surrounding communities with basic life support services from 7:00 p.m. to 6:00 a.m. on weekdays and 24 hours a day on Saturdays and Sundays. Daily coverage on Monday through Friday from 6:00 a.m. to 7:00 p.m. is handled through a township contract with St. Clare's Hospital EMS.

In 2021, our volunteer members responded to over 750 emergency calls. They also attended training courses, performed administrative functions, and provided a wide array of services for the community accumulating over 3,000 man-hours and over 17,000 riding hours. The training covered new equipment the squad acquired this year, including a power stretcher, a LUCAS automatic CPR compression device, and a new ambulance. The range of Squad services included transportation to local hospitals, stand-by support and onsite

emergency medical services at fire calls, community activities, and sporting events and the sponsorship of community events such as the inaugural Food Truck Festival held this past summer at the County College of Morris. The Squad also hosted six blood drives in 2021, and conducted programs including first aid, automated external defibrillator (AED), and cardio-pulmonary resuscitation (CPR) for community organizations, youth groups, and professional organizations. All services were provided at no cost.

Our highly trained personnel are national- and state-registered Emergency Medical Technicians (EMTs) who are certified in CPR for the Professional Rescuer. Additionally, all have completed an extensive driver training program. Training is provided free-of-charge, with most training done during off-duty hours.

Anyone interested in learning more, volunteering, or supporting RRS should visit the website at www.randolphrescue.org. If you have questions, contact RRS via email at info@randolphrescue.org.

The Randolph Township Fire Department continues to serve the residents with volunteer fire and emergency service as it has for 90 years. The department also provides for the enforcement of the NJ Uniform Fire Code, public education programs, and other services. The department provides 24-hour service to the residents, with 80 firefighters working out of four fire stations. Enforcement of the fire code is provided by the Bureau of Fire Prevention, staffed by full time Fire Official, Richard C. Briant, and three part-time inspectors. The Fire Official also serves as the Fire Subcode Official for the Construction Department and Deputy Coordinator for the Office of Emergency Management.

The Fire Department is headed by Chief Anthony Moschella and Deputy Michael Vanadia who work out of the Municipal Building. Each of the four fire companies is led by a Battalion Chief along with other company officers. Each fire station is privately owned by individual fire associations. The associations are responsible for the maintenance of their facilities. Some funding is provided by the township government, with fundraising activities making up the balance of funds needed.

The four fire companies covering the township are:

- Fire Company #2, Millbrook, 340 Route 10
Phone: 973-366-6780, www.millbrookfire.org
- Fire Company #3, Mt. Freedom, 670 Millbrook Avenue
Phone: 973-895-2007
- Fire Company #4, Ironia, 331 Dover Chester Road
Phone: 973-584-7393, www.ironiafire.org
- Fire Company #5, Shongum Mtn., 118 W. Hanover Ave.
Phone: 973-895-3719, www.shongummountain.com

Fire Department Activities

	2021	2020
Structure Fire Responses	2	3
Other Type Fire Responses	32	51
Gas Leaks	45	39
Automatic Fire Alarms	230	220
Other Non-Fire responses	233	236
Mutual Aid	28	29
Total Responses	570	578
	2021	2020
Man-hours – Responses	3,227	4,166
Man-hours – Training, Education, Maintenance	14,293	12,089
Man-hours – Total	17,520	16,255

Bureau of Fire Prevention

The Bureau of Fire Prevention is part of the Randolph Township Fire Department and is responsible for the inspection of all buildings within the township. Inspections are done annually, with the exception of all one- and two-family dwellings. Inspections are to ensure compliance with the NJ Uniform Fire Code. The inspectors with the bureau also perform smoke detector/carbon monoxide/fire extinguisher inspections for the sale, re-sale, or change of occupancy for one- and two-family dwellings. Other duties include the investigation of fires, citizen complaints, and with the assistance of fire department members, education programs to the public and to the schools within the township. The Fire Official also serves as the Fire Subcode Official for the Building Department. This position involves performing plan reviews and inspections on any new structure, and additions or alterations to any structures.

Fire Prevention Bureau Activities

	2021	2020
Inspections/Re-Inspections	1,652	1,528
Smoke Detector/CO Alarm/ Fire Extinguisher Inspections	459	511
Incident Investigations	5	4
Public Education Programs	27	10
Fire Subcode Inspections (New Construction)	303	274

The fire department administrative offices are located in the Municipal Building at 502 Millbrook Avenue. The Fire Official and Fire Inspectors may be reached at 973-989-7039 during normal business hours. The Fire Chief and Deputy Fire Chief may be reached by calling 973-989-7098. You may reach individual fire company officers by calling the phone numbers provided. The best time to reach the fire chiefs or company officers is Monday evening between the hours of 7:00 p.m. and 9:00 p.m.



Randolph Township Fire Department arriving on scene of a vehicle fire at the intersection of Rt. 10 and Canfield Ave.

The Department of Health and Code Enforcement is responsible for the township's public/environmental health, housing, property maintenance, solid waste, recycling and building department activities. In 2021, the Department's COVID-19 pandemic response remained a central focus wherein service priorities were pandemic based. The Public Health Nurse Division, stepped up and met the task head-on. The nursing staff performed admirably in all aspects of service, in addition to COVID-19 related duties such as disease investigation and providing public health guidance to Randolph's administration, Board of Education, residents, businesses and other local stakeholders. The department also covers construction plan review, building permit issuance, and all phases of building inspections. The department is headed by Mark Caputo, a licensed NJ Health Officer. The Health Officer serves as Ex Officio member to the Randolph Township Board of Health, an advisory board comprised of resident volunteers. This advisory body provides advice to the Randolph Township Council and administration on a wide variety of matters affecting public health and quality of life.

The Health Department

The Randolph Township Health Department is a full service agency providing local health services to Randolph residents and to several other municipalities in the region. In order to provide these shared services, state law requires the department be headed by a full-time, NJ licensed Health Officer who is charged with assuring Randolph Township and the municipalities it serves are in compliance with the New Jersey Standards of Performance for Local Boards of Health (NJAC 8:52-1 et seq). The Health Officer does this by coordinating activities of the divisions referenced below.

The sharing of health services is a practice begun by Randolph many years ago as a strategy to enhance the cost efficiency of the department operation. The strategy has been extremely effective, allowing the department to maintain a high level of service while saving Randolph and participating municipalities hundreds of thousands of dollars through the sharing of costs. Under the terms of inter-local service agreements the Randolph health department covers a combined population of approximately 57,000 providing local health services to Rockaway Borough, Roxbury and Randolph. In 2021, a shared service agreement for emergency animal sheltering services was executed with Mendham Township.

The health department administers other services for Randolph Township such as animal control, recycling coordination, recycling enforcement, solid waste services, NJ Clean Communities program, property maintenance, housing and the Right-to-Know program.

To meet the state mandated performance standards, the department coordinates the following activities:

Environmental Health Division performs activities that include inspections of food establishments, food vending machines, bathing places and campgrounds, as well as the monitoring of solid waste disposal, potable water supply, and septic systems. Permits and licenses for fertilizer applications and therapeutic massage establishments are also the responsibility of the health department.

Housing and Property Maintenance Division administers the Certificate of Habitability program whereby all rental units within Randolph are inspected prior to occupancy. Rental units, including

the garden apartment complexes, are a part of this program; the township ensures that these units remain in a habitable condition consistent with Randolph standards. This division also investigates and enforces the housing code and property maintenance ordinance where issues such as overcrowding and blight are encountered. Randolph partners with the New Jersey Department of Community Affairs, Multiple Dwelling Program by serving as that agency's contractor to provide five year cyclical housing inspections.

Animal Control Division conducts activities that are performed by licensed Animal Control Officers in Randolph, Rockaway Borough, and Dover.

This division operates the Randolph Regional Animal Shelter located in Mendham. The division maintains the facility on a daily basis, seven days a week. The division is supported by a large group of volunteers whose duties range from cattery maintenance to dog walking and dog sitting.

Animal Control personnel also participate in rabies prevention services, in animal rescue, in providing care for sick and abandoned animals, and in conducting animal cruelty investigations.

Public Health Nursing Division is the heart of the COVID-19 Pandemic response. The division, staffed by public health nurses and professionals has been tasked with conducting disease investigation services according to NJ Department of Health and CDC guidelines. The division has managed to carry out routine nursing services deemed essential. The nursing division plays an integral part in all hazard preparedness activities and is currently engaged in supporting other municipal agencies with COVID-19 support and consultation.

In 2021, the nursing division continued to promote the NJ Vaccine for Children (VFC) and 317-Funded Adult Programs. The program offers free vaccines to adults and children who are uninsured or under insured. The program is well utilized by residents, particularly those who are between medical homes due to changes in employer sponsored health insurance. Vaccines made available to township residents through this program are received free of charge via the NJ Department of Health.

This division also responded to numerous welfare check calls; welfare checks are for older residents who may live alone, and are often generated by a call from a concerned neighbor.

Recycling and Solid Waste Division performs oversight to the curbside trash and recycling collection and recycling center operations. Randolph continued its tradition of excellence in recycling during 2021. We ranked amongst the highest recycling rates of all Morris County towns, which helped Morris County's status remain amongst the highest of counties in New Jersey.

Vital Statistics Division performs state mandated vital statistic services on behalf of the township. These services include issuance of marriage and civil union licenses. The division also complies with the Electronic Death Registration System (EDRS) requirement, whereby all death certificates are now processed via a web-based system. This division provides certified copies of birth, marriage, civil union, and death certificates, in addition to other documents mandated under state rules governing vital statistics.

Public Health Nursing

	2021	2020
Total Home Visits	527	790
Chem-23 Blood Profile	1	0
Communicable Disease	2,587	1,088
Childhood Immunizations	122	223
Adult Immunizations	345	537

Curbside Collection (in tons)

	2021	2020
Weekly Garbage	150	137
Bi-Annual Bulk	511	487
Newspaper Recycling	24	37
Other Paper Recycling	372	418
Mixed Recyclables	2,480*	2,683*
Appliances/Metal	278	282

* Curbside single stream tonnage.

Vital Statistics

	2021	2020
Marriage Licenses Recorded	151	92
Marriage Licenses Issued	139	105
Deaths Recorded	67	69
Births Recorded	226	239
Civil Unions	0	0

Inspections

	2021	2020
Food/Drink/Vending	194	63
Septic	435	467
Certificate of Habitability	451	361
Multiple Dwelling	924	890

Animal Control

	2021	2020
Rabies Vouchers	517	464
Dog Licenses	2,152	2,084
Cat Licenses	351	372
Animals to Shelter	212	189
Adopted Animals	97	119
Returned to owner	58	43

The Construction Department (Code Enforcement)

The Construction Department, supervised by Construction Official Rod Schmidt, continues to successfully utilize the Randolph / Roxbury Shared Construction Official agreement. The Construction Official, a state mandated position, administers and enforces the provisions of the state's Uniform Construction Code, as well as municipal codes and ordinances relating to construction activities.

This department is responsible for plan reviews and for the issuance of permits for all construction activity within the township. Additionally, departmental staff inspect work authorized by permits, and periodically inspect structures and land in the township to investigate potential violations brought to the department's attention.

Randolph and Roxbury are similar in that the municipalities are nearing the point of "build out" which means there are few large undevelopable tracts. Nearing the point of "build out" makes this shared service viable as construction activities are limited to work performed on existing developed parcels.

Construction Department Activities

	2021	2020
New Residential Const.	8	10
New Commercial Const.	7	1
Alteration Permits	1,543	1,364
Inspections	5,884	4,894
Certificates of Occupancy	30	32
Certificate of Approvals	1,582	1,247
Permits & Updates Issued	1,982	1,692



Public Health Nursing Supervisor Ginny Maico (center) retired after 29 years. Beverly Mooney (left) was promoted to Nursing Supervisor. Also pictured is Public Health Nurse Victoria Cosenza.

The Department of Public Works, headed by Director Tom Sweeney, currently employs 20 full-time employees, five part-time recycling attendants and 12 part-time snow plow drivers.

This Department consists of the following divisions:

- Division of Public Roads
- Division of Recycling
- Division of Fleet Maintenance

Division of Public Roads

The Division of Public Roads maintains approximately 152 miles of roadways, 2,200 drainage inlets, 150 storm water outfalls, 74 detention basins and water quality swales, and an estimated 100 miles of storm drains. The division also oversees the snow and ice removal operation, pothole and curb repair, roadside mowing, tree removal, roadway cleaning, traffic sign maintenance, drainage improvement projects, storm water inlet management, and coordinates the annual roadway striping and overlay programs.

Division of Recycling

The Division of Recycling operates the Recycling Center, administers the fall leaf and the spring brush collections, and coordinates the mulch delivery program. As part of the recycling operation, this division also delivers the recycled products to facilities which market the materials.

Division of Fleet Maintenance

This division manages fleet maintenance for all Public Works vehicles, and the township's police, fire, ambulance, and administrative vehicles. The maintenance and repair for the approximately 225 vehicles is performed in-house.



DPW employee Louis Ranucci operating a mini loader to remove a dead Ash tree.

Comparison of Seasonal Services Provided		
Program	2021	2020
Spring Brush Collection (cubic yards)	4,510	6,240
Fall Leaf Collection (cubic yards)	22,140	22,300
Road Overlay Program (miles)	6.50	3.81

Major departmental projects and accomplishments during 2021:

- The overlay program of municipal roads entailed upgrading and repairing over 217 catch basins to comply with environmental mandates regarding storm water systems and to be structurally sound. The department milled and repaved 6.50 miles of the municipal road system.
- The department initiated and completed Tanglewood Court and Hillcrest Drive drainage project..
- The department initiated the documentation and inspection of over 1,000 dead Ash trees within the township right of way that fell victim to the Emerald Ash Borer. Our department removed 360 dead Ash trees within the township right of way between June and October.
- The department collected 1,577 Christmas trees which were grinded into mulch.
- Public Works responded to 17 winter events in 2021 from small salting events to major plowing events. The largest snow fall event came on January 31st and lasted until February 2nd, dumping over 30 inches of snow in Randolph.



DPW employee Austin Given cutting down an infested Ash tree.

Division of Engineering

The Division of Engineering is headed by Engineering/Water & Sewer Administrator, Wayne Corsey, and utilizes Paul Ferriero of Ferriero Engineering, Inc. as the consulting Township Engineer.

Engineering maintains all technical records with respect to public property, township facilities, and water and sewer infrastructure. On a daily basis the division inspects ongoing development sites, responds to resident inquiries, designs and manages small to medium township projects, prepares Requests for Proposals for major construction projects, assists in the planning and execution of Public Works and Water/Sewer projects, and provides assistance to all other departments as needed. Reviews of planning and zoning applications are also provided.

The Division of Engineering supervises and coordinates personnel, operations, and all improvement projects within the Division of Water and Sewer. On a daily basis the department reviews new or proposed water/sewer improvements and connections for single-family homes, commercial properties, subdivisions, and existing infrastructure. The division also prepares cost estimates, performs inspections of new water and sewer improvements, prepares water and sewer fee calculations, and submits permit applications and records to NJ Department of Environmental Protection (NJDEP), Rockaway Valley Regional Sewerage Authority (RVRSA), Morris County Municipal Utilities Authority (MCMUA), Morris Township, and the Town of Dover for utilities provided to Randolph Township.

Division of Water and Sewer

The Division of Water and Sewer is responsible for the operation and maintenance of all water and sewer infrastructure owned by the Township of Randolph, which includes the following:

SANITARY SEWER SYSTEM

- 82 miles of sanitary sewer lines and force mains
- 10 sanitary sewer pumping stations
- 1,900 sanitary sewer manholes

The township collects and conveys sewerage to the Rockaway Valley Regional Sewerage Authority and the Butterworth Treatment Plant.

WATER SYSTEM

- 145 miles of potable water lines
- 9 water pressure regulating valves
- 1,000 fire hydrants
- 1 water pressure booster station
- 1.4 million gallon water storage tank

The township purchases water from the MCMUA. The division conducts all EPA and NJDEP required water quality testing, and a yearly leak detection survey for the entire water distribution system.

The following are some 2021 accomplishments:

- Performed project management and inspection of Franklin Road improvements and replacement of an existing retaining wall. Construction was completed in summer 2021.
- Prepared design, performed project management and inspection of Tanglewood Court drainage improvements to address groundwater impacts at top of cul-de-sac and along the roadway. Construction was completed in summer 2021.
- Performed project management and inspection of retaining wall replacement at intersection of Fords Road and Millbrook Avenue with construction completed in spring 2021.
- Corresponded with DPW and contractor for the township's Annual Road Repaving Program that included milling and repaving 19 township roads. Repaving completed in fall 2021.
- Coordinated with DPW and contractor for the removal of over 450 dead trees that were impacted by the Emerald Ash Borer infestation and replanting of approximately 82 shade trees in various developments in the township. Tree removal completed throughout 2021 and tree replanting completed in November 2021.
- Contracted with Suburban Consulting Engineering (SCE) for completion of the Sanitary Sewer Master Plan (SSMP) update, including analysis of the township's sanitary sewer system, facilities, operations and mapping.
- Finalized design plans, permitting and bid package for sanitary sewer expansion on Farm Road and Arnold Drive. Project out to bid with construction slated for spring 2022.
- Coordinated the award of the construction contract to CFM Construction for the rehabilitation of the existing Meadowbrook Road Pump Stations. Construction was started in December 2021.
- Coordinated the completion of design plans and construction documents with township consulting engineer for proposed replacement of the existing County College of Morris (CCM) Pump Stations. Construction slated for spring 2022.
- Collected bids and coordinated with contractor for power washing and repainting of water tank. Coordinated removal and replacement of chain link fencing around the water tank.
- Completed water system leak detection audit. Completed water main repairs of 20 leaks in township water system.

The Division of Planning & Zoning Administration/GIS (Geographical Information Systems) administers all matters with regard to land use and planning activities ongoing within the township. Planning and Zoning Administrator Darren Carney serves as liaison for the administration to the Planning Board and to the Board of Adjustment, advises and determines the completeness of applications pending before these boards, supervises the development and maintenance of the GIS and related systems, and acts as the municipal housing liaison for the purpose of administering the township's affordable housing program pursuant to the Fair Housing Act. The Zoning Officer reviews applications for development and/or construction to determine compliance with zoning standards prior to the issuance of construction permits, issues zoning permits and zoning certificates of occupancy, performs regular inspections within the township to ensure compliance with zoning ordinances and approvals, and issues notices and/or summonses for violations of the zoning code or violations of site plan conditions as set by the Planning Board or Board of Adjustment. During 2021 the division continued to work with numerous restaurants in the township to permit safe, temporary outdoor dining as their normal business operations were restricted by various NJ Executive Orders related to the COVID-19 State of Emergency.

Zoning Enforcement	2021	2020
Application Review	729	941
Approvals	712	853
Denials	17	88
Summonses Issued	4	0
Number of Cases	1	1

Board of Adjustment

The Board of Adjustment hears development applications that are not in compliance with the zoning regulations. These may include simple variance requests for setbacks on residential properties, to large commercial projects in which the use is not permitted. The board hears testimony and renders a decision based on the best interest of the township and its residents.



Architect's rendition of La Rosa Chicken & Grill currently under construction on Dover Chester Road north of Route 10.

The board is comprised of seven regular members and two alternates. The regular members serve four-year staggered terms, and the alternates serve two-year terms. Alternates only vote when a quorum of the regular members is not present. All members are citizen appointees.

Board of Adjustment	2021	2020
Applications Heard:	10	14
Approved	2021	2020
Site Plans	1	2
Variance	7	14
Subdivisions	0	1
# Lots	0	0

Planning Board

The Planning Board hears development applications that are typically in compliance with the zoning regulations. Plans for the upcoming year include anticipated revisions to the Housing Element & Fair Share Plan, update of the Circulation Element of the Master Plan, and review of redevelopment applications for properties along Route 10 and in Mount Freedom.

The board is comprised of nine members, one of which is the Mayor or Mayor's designee, an official member, and one Council member. Appointed citizens make up the remainder of the board, serving four-year staggered terms.

Planning Board	2021	2020
Applications Heard:	9	10
Approved	2021	2020
Site Plans	8	8
Sq. Ft. Nonresidential	36	1,900
Variance	5	6
Subdivisions	0	3
# Lots	0	1

The Randolph Township Free Public Library slowly returned to normal modes and levels of service over the course of the year. Several key services were added such as a new MAIN App, a *Things to Share* collection and a permanent StoryWalk installation at Veterans Community Park.

Below are selected highlights from 2021:

- In-person programming resumed mid-year with summer programs held outside and the fall programs inside with mitigation.
- Collection includes books, eBooks, CDs, DVDs, Blu-Rays, audiobooks in a variety of formats, magazines, and newspapers. There are also small specialty collections such as *Books in a Bag* for use by book clubs and *Health Bags* for certain health-related issues. Other new specialty collections were developed such as a *Things to Share* collection, which includes board games, lawn games, cake pans, a cake pop maker, a *Puzzle Swap* and many other items..
- Free eBooks, magazines, and audiobooks were available for downloading through *Cloud Library* and *PressReader*.
- Story times for babies, toddlers, preschoolers, and elementary school children.
- Book clubs for children and adults.
- A StoryWalk was installed at Veterans Community Park.
- A Museum Pass Program that allows residents to borrow passes to the Morris Museum, the Montclair Art Museum, the American Museum of Natural History, the Museum of Early Trades & Crafts and the Intrepid Sea, Air and Space Museum.
- Twenty-six computing stations available with cable connectivity as well as wireless Internet access.
- Eight word processing stations, color printing and copying, and an easy-to-use scanner.
- Five multi-game computers for children.
- Teen area that includes lounge and bistro seating, drafting table, four computers with widescreen monitors, books, and magazines to borrow.
- Expanded graphic novel and manga collection.
- Access to online content including *Consumer Reports*, *RefUSA*, *CorFacts Online*, *HeritageQuest Online*, *Brainfuse HelpNow*, *Rosetta Stone*, and *Tumblebooks*.
- Using the Morris Automated Information Network, cardholders are able to place requests for materials system-wide, renew materials online, and request books through the statewide network, JerseyCat.
- Three meeting rooms for use by local non-profit groups and individuals.

Library Statistics – 2021

Circulation	271,296
Items owned	125,442
Program attendance	10,947
Visits	59,558

Library Operating Budget

Income	\$	Expenses	\$
Township	1,516,614	Salaries	611,639
State Aid	14,122	Materials	187,842
Contributions	7,799	Programs	18,822
Fines	4,729	Other operating	587,798
Other	87,839	Capital improvement	45,742
Total	\$1,631,103	Total	\$1,451,843



Neither cold nor snow kept this young StoryWalk fan from enjoying reading in the great outdoors



March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m.	2	3	4	5
6	7 Planning Board 7:00 p.m.	8 Parks Advisory Committee 7:00 p.m.*	9	10 Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.	11	12
13	14 Board of Health 7:00 p.m.	15	16	17	18	19
				Trails Advisory Committee 7:00p.m.*	Township Council 6:00 p.m.	
20	21 Planning Board 7:00 p.m.	22	23	24	25	26
				Wildlife Management Advisory Committee 7:00 p.m.*	Board of Adjustment 7:30 p.m.	
27	28	29	30	31		
				Municipal Alliance Committee 9:00 a.m.		

All meetings are held at the Municipal Building unless otherwise noted.

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Please visit www.randolphnj.org for the most up to date meeting information.

April 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	
3	4	5 Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m.	6	7 Township Council 6:00 p.m.	8	9
		Planning Board 7:00 p.m.				
10	11	12	13	14 Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.	15	16
		Board of Health 7:00 p.m.	Parks Advisory Committee 7:00 p.m.*			
17	18	19	20	21	22	23
		Planning Board 7:00 p.m.		Township Council 6:00 p.m.		
24	25	26	27	28	29	30
			Municipal Alliance Committee 7:00 p.m.			

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May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m.	4		5	Township Council 6:00 p.m.
8	9	10 Board of Health 7:00 p.m.	11 Parks Advisory Committee 7:00 p.m.*		12 Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.	13
15	16	17	18		19	20
				Trails Advisory Committee 7:00p.m.*	Township Council 6:00 p.m.	21
					26 Municipal Alliance Committee 9:00 a.m. Wildlife Management Advisory Committee 7:00 p.m.*	27
	23	24				28
						29
			30 Memorial Day Municipal Offices Closed	31		

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June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	
5	6	7 Economic Development Committee 7:00 p.m. Trails Advisory Committee 7:00 p.m.*	8 9	10	11	
12	13	14 Parks Advisory Committee 7:00 p.m.* Recreation Advisory Committee 7:00 p.m.*	15	16	17	18
19	20	21 Board of Health 7:00 p.m.	22	23	24	25
26	27	28 Planning Board 7:00 p.m.	29 Environmental/Landmarks Committee 7:30 p.m. Municipal Alliance Committee 7:00 p.m.	30		

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July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	
3	4 Independence Day Municipal Offices Closed	5	6	7 Township Council 6:00 p.m. Board of Adjustment 7:30 p.m.	8	9
				10	11	12
				13		14 Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.
						15
						16
						17
				18	19	20
						21
						22
						23
						24
				25	26	27
						28
						29
						30
						31

All meetings are held at the Municipal Building unless otherwise noted.
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August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	
	Planning Board 7:00 p.m.	Traffic Advisory Committee 7:00 p.m.				
7	8	9	10	11 Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m. ** Board of Adjustment 7:30 p.m.	12	13
		Parks Advisory Committee 7:00 p.m.*				
14	15	16	17	18	19	20
				Traffic Advisory Committee 7:00 p.m.*		
21	22	23	24	25	26	27
	Planning Board 7:00 p.m.			Board of Adjustment 7:30 p.m.		
28	29	30	31			

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September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Township Council 6:00 p.m.	2	3
4	5 Labor Day Municipal Offices Closed	6 Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m.	7	8 Recreation Advisory Committee 6:00 p.m.* Board of Adjustment 7:30 p.m.	9	10
11	12	13 Board of Health 7:00 p.m.	14 Parks Advisory Committee 7:00 p.m.*	15 Library Board of Trustees 7:30 p.m.**	16	17
18	19	20 Planning Board 7:00 p.m.	21 Environmental/Landmarks Committee 7:30 p.m.	22 Trails Advisory Committee 7:00 p.m.*	23	24 Township Council 6:00 p.m. Board of Adjustment 7:30 p.m.
25	26	27 Municipal Alliance Committee 7:00 p.m.	28 Wildlife Management Advisory Committee 7:00 p.m.*	29	30	

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October 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	
2	3	4	5	6	7	8
		Planning Board 7:00 p.m.	Traffic Advisory Committee 7:00 p.m.	Township Council 6:00 p.m.		
9	10	11	12	13	14	15
		Economic Development Committee 7:00 p.m. Parks Advisory Committee 7:00 p.m.*		Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.		
16	17	18	19	20	21	22
			Trails Advisory Committee 7:00 p.m.*	Township Council 6:00 p.m.		
23	24	25	26	27	28	29
				Municipal Alliance Committee 9:00 a.m.	Board of Adjustment 7:30 p.m.	
30	31					

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November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Economic Development Committee 7:30 p.m. Traffic Advisory Committee 7:00 p.m.	2	3	4
6	7 Planning Board 7:00 p.m.	8 Township Council 6:00 p.m.	9	10 Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30p.m.** Board of Adjustment 7:30 p.m.	11 Veterans Day Municipal Offices Closed	12
13	14 Board of Health 7:00 p.m.	15 Parks Advisory Committee 7:00 p.m.*	16	17	18	19
20	21 Environmental/Landmarks Committee 7:30 p.m.	22	23	24	25 Thanksgiving Day Municipal Offices Closed	26
27	28 Municipal Alliance Committee 7:00 p.m.	29	30			

All meetings are held at the Municipal Building unless otherwise noted.

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December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
		Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m.		Township Council 6:00 p.m. Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.		
11	12	13	14	15	16	17
		Board of Health 7:00 p.m.	Parks Advisory Committee 7:00 p.m.*		22	23
18	19	20	21		24	
		Planning Board 7:00 p.m.		Trails Advisory Committee 7:00 p.m.*		
25	26	27	28		29	30
				Board of Adjustment 7:30 p.m.		31
				Christmas Municipal Offices Closed		

All meetings are held at the Municipal Building unless otherwise noted.

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January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	New Year's Day Municipal Offices Closed			Township Council Reorganization Meeting 6:00 p.m.		
8	9	10	11	12	13	14
		Planning Board 7:00 p.m.		Library Board of Trustees 7:30 p.m.** Board of Adjustment 7:30 p.m.		
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Planning Board 7:00 p.m.		Board of Adjustment 7:30 p.m.		
29	30	31				

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Hours of Operation – Whom to Call

2021 Annual Report

Hours of Operation

Township Offices

502 Millbrook Avenue
973-989-7100
www.randolphnj.org
Mon-Fri: 8:30 a.m. – 4:30 p.m.
For special evening hours visit the township website.

Police Department

502 Millbrook Avenue
973-989-7010
Police Emergencies – Dial 911

Public Works and Recycling

Public Works Operations
1345 Sussex Turnpike
973-989-7086
7:00 a.m. – 3:00 p.m.

Recycling Center

Intersection of Morris & Sussex Turnpike
973-989-7050
Closed Monday and Tuesday
Wed-Fri: 7:00 a.m. – 3:00 p.m.
Sat: 8:00 a.m. – 4:00 p.m.
Sun: 9:00 a.m. – 3:00 p.m.

Library

28 Calais Road
973-895-3556
Mon-Thurs: 9:00 a.m. – 9:00 p.m.
Fri-Sat: 9:00 a.m. – 5:00 p.m.
Sun: Noon – 4:00 p.m.
Summer hours differ from this schedule.

Community Center and Recreation Offices

30 Calais Road
973-989-7081
Hours are the same as the township offices.

Whom to Call

ADMINISTRATION

Stephen P. Mountain
Township Manager
973-989-7060

Darren Carney

Planning & Zoning
Administrator
973-989-7080

Donna Marie Luciani

Township Clerk
973-989-7041

Wayne Corsey

Engineering Administrator,
Water and Sewer
973-989-7068

POLICE

Will Harzula
Chief of Police
973-989-7014

Keith Donovan
Lieutenant, Investigations
973-989-7018

Jeff Gomez
Lieutenant, Services and Administrative
973-989-7013

Jeff Goral
Lieutenant, Patrol
973-989-7034

FIRE

Anthony Moschella
Fire Department Chief
973-989-7098

Richard C. Briant
Fire Official, Fire Sub Code Official
973-989-7039

EMERGENCY MANAGEMENT

William E. Wagner
Emergency Management Coordinator
973-214-7629

COURT

Christine Hopler
Court Administrator
973-989-7055

Rose Marie Jung
Deputy Court Administrator
973-989-7055

Wandaly Obama
Deputy Court Administrator
973-989-7054

FINANCE

Deborah Bonanno
Chief Financial Officer
973-989-7045

Linda Roth
Treasurer/Tax Collector
973-989-7047

Glen Sherman
Tax Assessor
973-989-7075

HEALTH AND CONSTRUCTION CODE

Mark Caputo
Director
973-989-7050

Rod Schmidt
Construction Official
973-989-7071

Erika Barkman
Animal Control Officer
973-989-7050

PUBLIC WORKS

Tom Sweeney
Director
973-989-7086

PARKS, RECREATION, AND COMMUNITY SERVICES

Russ Newman
Director
973-989-7081

Steve Eisenstein
Assistant Director
973-989-7081

LIBRARY

Lore Reinhart
Director
973-895-3556

Robert Tambini
Assistant Director
973-895-3556



Township of Randolph
Randolph, NJ 07869-3799

PRESORTED
STANDARD
U.S. POSTAGE
PAID
DOVER, NJ 07801
PERMIT NO. 273

RESIDENT Randolph, NJ 07869

2022 Township Council



Marie Potter
Mayor



Lou Nisivoccia
Deputy Major



Christine Carey



Mark Forstenhausler



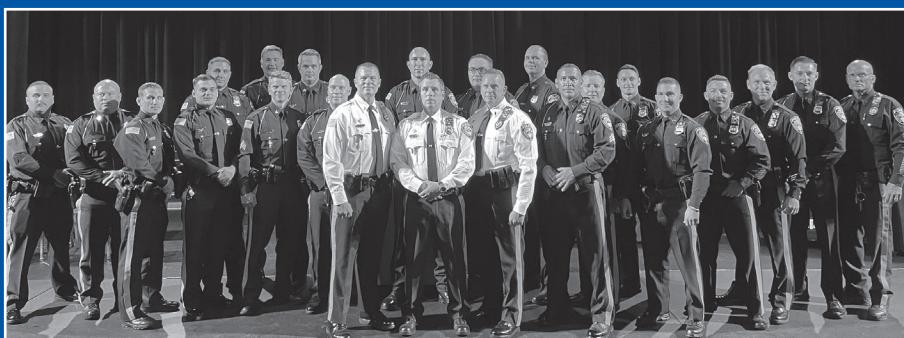
James B. Loveys



Lance Tkacs



Joanne Veech



Front cover photo: Daniel E. Beards
Inside and back cover photos: Randolph Township staff and volunteers