

APPENDIX A FEE SCHEDULE¹

Topic	Fee
ADMINISTRATIVE FEES	
Tax map fee (large)	7.00 per sheet
Tax map fee (small)	3.00 per sheet
Tax map fee (full set)	175.00
Tax bill duplicate:	
First copy	5.00
Additional copies	25.00
Street map fee	4.00 7.00
Zoning ordinance fee	100.00
Master plan fee	100.00
Election district map fee/Color Election district map fee	4.00 7.00/20.00
Municipal code book fee	160.00
Copying fees: (Ordinance No. 01-11, adopted 2/3/11)	
Letter size page or smaller	0.05 per image
Legal size page or larger	0.07 per image
D Size (24" × 36")	5.00
E Size (36" × 42")	7.00
Large zoning map fee (black & white)	15.00
Large zoning map fee (color)	30.00
Small zoning map fee (black & white)	3.00
Small zoning map fee (color)	6.00
Newcomer's packet for realtors and developers	15.00
Application for conversion of multiple dwelling to condominium or cooperative ownership	100.00 per unit
Compact disc (CD) duplication plus any township cost for downloading requested information	1.00 2.00 per CD
Digital picture copy	12.00
Recycling, per container	20.00
Recycling containers, (with hinged lid and wheels)	40.00
Recycling container lids, per lid	5.00
Tax redemption	50.00
Lien holder tax redemption	50.00
Tax Bill Duplicate Copy (first copy)	5.00
Tax Bill Duplicate Subsequent Copies (in that calendar year)	25.00
Duplicate Tax Sale Certificate (when lien holder lost original)	100.00
Tax Sale Notice – Mailing Fee	25.00
Returned Check Fee for Non-Sufficient Funds (NSF)	20.00
Tax Searches (done by Tax Collector) First Search	10.00
Updated Tax Searches (done by Tax Collector)	2.00
ANIMALS	
Cat license (altered)	17.00
Cat license (unaltered)	20.00

<i>Waiver of fees.</i> Cat license fees shall be waived for active members and life members of the Randolph Township Fire Companies and Rescue Squad		
Dog license (altered)		17.00
Dog license (unaltered)		20.00
<i>Waiver of fees.</i> Local dog license fees shall be waived for active members and life members of the Randolph Township Fire Companies and Rescue Squad		
Animal show permit		75.00
Late fee:		
Dogs—Jan. 31 Late Fee for New Ownership and Renewal		10.00 per month
Cats—Feb. 28 Late New Ownership and Renewal		10.00 per month
Pound fees:		
(1)	Boarding and administration fee, per day	20.00 30.00
(2)	Pickup	40.00 50.00
(3)	Adoption	
	Dogs	50.00
	Cats	50.00
(4)	Body Release Fee	50.00
(5)	Surrender Fee	50.00
Kennel license:		
(1)	10 or fewer dogs	10.00
(2)	More than 10 dogs	25.00
Pet shop license		10.00
Inspection fees for kennels, pet shops and shelters are as follows:		
	under 6,000 square feet	100.00
	6,000 square feet and larger	200.00
BUILDING/CONSTRUCTION		
Permit Fees:		
Basic construction fee. The fee to be charged for a construction permit shall be the sum of the basic construction fee computed in accordance with the following subsections (1) through (3) plus any applicable special fees, such as elevator fees and sign fees. This fee shall be paid before a permit is issued.		
(1)	Volume on cost. Fees for new construction or alterations shall be as follows:	
	a. New construction (all use groups as defined in article 2 of the building sub-code)	0.034 per cubic foot
	b. New construction-first 40,000 square feet (use groups A-1, A-2, A-3, A-4, F, S-1, S-2)	0.034 per cubic foot
	c. New construction-over 40,000 square feet (use groups A-1, A-2, A-3, A-4, F, S-1, S-2)	0.015 per cubic foot
	d. Renovations, alterations, fencing, rain leaders, gutters, metal or wood sheds & repairs	30.00 per 1,000.00, minimum of 75.00
	e. Decks	0.50 per square foot, minimum of 75.00
	f. Roofing & siding:	
	Residential	75.00
	Commercial	150.00
(2)	Plumbing fixtures and stacks, fire protection and hazardous equipment	20.00 per plumbing fixture, device, plumbing stack and roof vent or stack to be installed; minimum shall be

		60.00 except as otherwise provided herein
	a. The fee for sprinkler heads, smoke detectors and other fire alarm devices (i.e., pull stations, heat detectors, etc.) shall be computed on the basis of the number of units as follows:	
	1—20 heads or detectors	75.00
	21—100 heads or detectors	150.00
	101—200 heads or detectors	225.00
	201—400 heads or detectors	450.00
	401—1,000 heads or detectors	625.00
	Over 1,001 heads or detectors	750.00
	Sprinkler system fire pump	100.00
	b. Utility connection fee	30.00 per connection
	c. Standpipes per riser fee	160.00 each
	d. Fee for oil and gas fired furnaces or pool heaters	60.00 per furnace or heater installed; minimum fee 60.00
	e. Fee for independent pre-engineered fire suppression systems	100.00 per system
	f. Fee for the installation or removal of underground or aboveground fuel tanks:	
	Up to 1,000 gallons	75.00/tank
	Over 1,000 gallons	150.00/tank
	g. Fee for special plumbing devices, which includes grease traps, oil separators, water-cooled air conditioning units, refrigeration units, backflow preventers, steam boilers (excluding those for domestic water heating), gas piping, gas service entrances, active solar systems, sewer pumps, interceptors and fuel oil piping	50.00 per unit
	h. Kitchen exhaust systems fee	80.00 per system
	i. Incinerator fee	375.00 per incinerator
	j. Crematoriums	375.00 per crematorium
	k. Fee for installation or removal of furnaces, boilers and fireplaces requiring venting per device	75.00 minimum
	l. Fire subcode plan review	65.00
	m. Special and overtime inspections, per hour of any part thereof	100.00
(3) Mechanical systems fee		30.00 per system; 50.00 minimum fee
Plan review fee:		20% of amount to be charged for construction permit. The fee shall be paid before the plans are reviewed. The amount paid shall be credited toward the amount to be charged for the construction.
Demolition permit fee:		
For structures 5,000 square feet or less, the fee shall be 100.00		
For structures 5,000 square feet or more, the fee shall be 200.00.		
Removals. The fee for a permit for the removal of a building or structure from one lot to another or to a new location shall be the sum of the estimated cost for moving, for a new foundation and for placement in completed condition in the new location, and shall be as set forth in subsection (1)d under "basic construction fees" for renovations,		

alterations, etc.		
Signs.		
	A. No footing	1.75 per square foot, minimum of 60.00
	B. With footing	2.50 per square foot, minimum of 75.00
Certificates of occupancy:		
(1)	Fee for certificate of occupancy	10% of construction permit fee; minimum fee 50.00
(2)	Fee for certificate of occupancy on multiple units	10% of the new construction permit fee or 50.00 per unit, whichever is greater
(3)	Fee for a letter stating that a certificate of occupancy is not required for a change of title	25.00
(4)	Fee for first temporary certificate of occupancy	Free for 90 days
(5)	Fee for each additional temporary certificate of occupancy after the first 90 days	50.00
Asbestos removal fees:		
	Administrative fee for each construction permit	85.00
	Administrative fee for each certificate of occupancy issued following successful completion of an asbestos hazard abatement project	20.00
	Annual construction permit, including 1 to 25 workers	775.00
Electrical permits and inspections:		
	Special and overtime inspections, per hour, in addition to all other fees: \$300 minimum up to the first hour and \$100 an hour after the minimum is met (weekends and after hours on weekdays)	300 minimum and 100.00 an hour after the minimum is met
	Administrative fee	25% of fees set forth in N.J.A.C. 5:23-4.20; minimum of 15.00
Fee for a pool:		
(1)	New installation:	
	a. In ground	175.00
	b. Above ground	85.00
	c. Pool fence	100.00
(2)	Alteration or repair	25.00 per 1,000.00 of repair/alteration; minimum amount 50.00
(3)	Heater, oil or gas fired	50.00
(4)	Additional fence	25.00 per 1,000.00
(5)	Application for certificate of approval	No fee allowed by U.C.C.—State of New Jersey
(6)	Electrical permit Based on the work to be done	70.00 minimum amount
Electrical fees of private on-site inspection and plan review agencies		As set forth in N.J.A.C. 5:23-4.20
Electric permit fees		As per state guidelines with an administrative surcharge of 20% with a minimum of 10.00

Retaining walls:		
	For residential structures under 550 square feet	95.00
	For residential structures over 550 square feet	175.00
	Commercial	30.00 per 1,000
Tents:		
Temporary		
	Under 900 square feet	No permit required
	Above 900 square feet or 30 feet in any direction	75.00
COURT		
Transcript of docket		4.00
ENGINEERING SERVICES		
Road opening fee(new construction or utility connection):		
(1)	Inspection	200.00, minimum or 5% of the total cost of project
(2)	Cash bond	500.00, minimum bond 10 linear foot, inspection 5% of bond amount
Road opening fee for excavations in new street improvements:		
(1)	Within one year	850.00
(2)	Third and fourth years	600.00
(3)	Year five	400.00
(4)	Driveway/Sidewalk replacement fee application and inspection	50.00
Soil movement permit:		
(1)	Up to 10 cubic yards	150.00
(2)	Over 10 cubic yards	150.00 plus 0.25 for each additional cubic yard
Lot grading permit:		
(1)	Lot grading permit	100.00
(2)	with lot grading plan	300.00 additional
Flood map certification		20.00
Topography map fee		60.00/sheet
Engineering inspection fee:		
(1)	Developments	5% of improvement costs
(2)	Nonresidential site	5% of improvement costs
Large map copies		5.00
FIRE PREVENTION		
	These fees are for the inspection of businesses within buildings, areas of buildings and premises not registered with the state as a life hazard use or with the fire prevention bureau as a permit use or any special use category.	
Basic Use:		
Fee determined by the gross floor area of outside building dimensions or inside floor area if it is a separate use tenancy. For a multistory building, the fee is determined per floor for a single occupant or by unit for a separate use.		
	0 to 2,000 sq. ft.	75.00
	2,001 to 6,000 sq. ft.	100.00
	6,001 to 9,000 sq. ft.	125.00

	9,001 to 12,000 sq. ft.	150.00
	12,001 to 15,000 sq. ft.	230.00
	15,001 to 18,000 sq. ft.	280.00
	over 18,000 sq. ft.	30.00/10,000 sq. ft. addl.
	over 50,000 sq. ft.	20.00/10,000 sq. ft. addl.
	Common areas in a multi-tenant building	100.00
Special Use:		
Multifamily dwellings:		
	3—10 units	125.00
	11—15 units	150.00
	16—20 units	220.00
	21—25 units	250.00
	26—30 units	280.00
	Each additional 5 unit increment	30.00
Churches:		
	Per inspection	50.00
Permit Fees:		
Type 1 permits:		
	(Includes, but is not limited to: bonfires, use of flame producing devices to remove paint or sealing membrane roofs, large tents, kiosks, welding or cutting operations, storage of combustible liquids, cooking operations requiring fire suppression system)	100.00
Type 2 permits:		
	(Includes, but is not limited to: bowling lane refinishing, thermal insecticide fogging, mobile enclosed structures used for human occupancy during carnivals, and covered malls)	250.00
Type 3 permits:		
	(Includes, but is not limited to: industrial processing ovens, junk yards, storage or use of fireworks and outdoor used tire storage)	375.00 425.00
Type 4 permits:		
	(Includes, but is not limited to: production and sale of cryogenic liquid, and storage of more than 660 gallons of unstable liquids in closed containers, industrial or commercial uses of magnesium)	500.00 650.00
Smoke detector certification inspection:		
	Initial inspections are scheduled Mondays only	100.00
	Initial inspections requested Tuesday thru Friday	150.00
	Each re-inspection	100.00
Zoning CO fire inspection		75.00
Special event/incident standbys:		
Per hour per inspector:		
	Fire official (minimum of 2 hours)	90.00
	Fire inspector (minimum of 2 hours)	70.00
	Administrative fee (2-hour minimum)	20.00
Fire department special event/incident standbys:		
	Per hour per vehicle	90.00
	Administrative fee (2-hour minimum)	20.00
	Late payment fee for inspections (30 days late)	50.00
	Food truck/concession trailer inspection/permit:	100.00

	First Permit within calendar year	
	Food truck/concession trailer inspection/permit: Each additional permit	50.00
HEALTH		
Health Clinic Fees:		
	Female cancer screening	55.00
	Female cancer screening, senior citizen	50.00
	Male cancer screening	45.00
	Male cancer screening, senior citizen	40.00
	Skin cancer screening	10.00
	Oral cancer screening	10.00
	Chem-23 blood profile	35.00
	Chem-23 blood profile, senior citizen	25.00
	Flu immunization	20.00
	Pneumonia immunization Pneumo 23	77.00 110.00
	Pneumonia immunization, conjugate (PVC 13)	160.00 200.00
	Hepatitis A vaccine (25 40/dose × 2 doses)	50.00 80.00
	Hepatitis A and B vaccine (combined) (85 a dose)	130.00 170.00
	Hepatitis B vaccine (45 50/dose × 3 doses)	135.00 150.00
	Hepatitis B Titer	25.00
	Human papillomavirus vaccine (130 230/dose × 3 doses) (HPV9)	390.00 690.00
	Meningococcal vaccine (menvio)	100.00 110.00
	Pertussis vaccine T-dap	40.00
	Shingles vaccine recombinant (shingrix) 75.00/dose x 2	190.00 150.00
	Rabies Titer	80.00
	MMR Titer	35.00
	Tuberculosis (Quantiferon) Titer	80.00
Waiver of fees:		
	(1) Cancer screenings, Chem-23 and flu immunizations are waived for active and life members of the local fire companies and first aid squads.	
	(2) The health officer is authorized to waive or discount health clinic fees for residents providing reasonable evidence of economic hardship.	
	(3) Per person administration fee for vaccines obtained at no cost to the township from any federal or state program.	
Food handlers certificate:		
	For business	170.00
	For individuals not associated w/business	25.00
	Milk license	5.00
Child care center:		
	Under 3,000 sq. ft.	110.00
	3,001 sq. ft. to 6,000	330.00
	Over 6,001 sq. ft.	550.00
	Radon kits (priced according to cost incurred)	25.00
Food establishment licensing:		

	Type 1	80.00
	Type 2	200.00
	Type 3	400.00
	Type 4	250.00
	Type 3/4	500.00
	Surcharge over 10,000 sq. ft.	Additional 25%
	Surcharge over 20,000 sq. ft.	Additional 50%
	Surcharge over 40,000 sq. ft.	Additional 100%
	Temporary (14 days or less)	100.00
	Temporary license (non-profit)	0.00
	Seasonal (15-60 days)	175.00
	Re-inspection fee (conditional/unsatisfactory rating)	Initial fee
	Massage establishment	250.00
	Massage therapist	75.00
	Re-inspection	125.00
	Public bathing, pool	400.00
	Public bathing, spa	400.00
	Public bathing, beach	400.00
	Public bathing, re-inspection fee	200.00
Septic Systems and Wells		
Septic Systems		
	Operator's license (3 yr. renewal)	50.00
	Abandonment witness fee	50.00
	Pump fee (per pump)	10.00
	Re-inspection fee	50.00
	Renewal of expired permit	Initial fee
Commercial		
	Soil witness, new (per test)	160.00
	Soil witness, alt/repair (per test)	160.00
	Application review, new	160.00
	Application review, alt/repair	100.00
	Permit, new	500.00
	Permit, alt/repair	250.00
	Permit renewal	Initial fee
Residential		
	Soil witness, new (per test)	100.00
	Soil witness, alt/repair (per test)	50.00
	Application review, new	100.00
	Application review, alt/repair	50.00
	Permit, new	300.00
	Permit, alt/repair Permit repair	100.00
	Permit alteration	150.00
	Permit renewal	Initial fee
Wells		
	Well testing (basic coliform)	30.00
	Permit, new	200.00
	Permit, alt/repair	50.00
	Re-inspection	50.00

	Basic well test lab fee	30.00
	Body art establishment license	250.00
	Body art establishment temp license 1—5 days	150.00
	Body art establishment temp license 6—10 days	300.00
	Re-inspection fee	125.00
	Tanning facility annual inspection fee	50.00
	Vending machine lic. (per unit)	10.00
	Vending machine operator permit	
	1 to 3 machines	35.00
	4 to 10 machines	75.00
	over 10 machines	125.00
	Youth camp	125.00
	LICENSES	
	Amusement devices (per year - includes the first device)	350.00 per year
	Additional amusement devices per year per device	50.00 per device
	Game room fees (per year -including first 8 devices)	625.00 per year
	Additional game room devices per year per device	50.00 per device
	Banner permit:	
(1)	Business premises under 20,000 square feet (125.00 of the permit fee is refundable if the applicant fully complies with all of Ordinance No. 39-98)	200.00
(2)	Business premises 20,000 square feet or larger (225.00 of the permit fee is refundable if the applicant fully complies with all of Ordinance No. 39-98)	350.00
	Bingo games (per day)	10.00
	Liquor. The annual fee for liquor licenses shall be as follows:	
(1)	Plenary retail consumption	2,500.00
(2)	Plenary retail distribution	2,280.00
(3)	Limited retail distribution	55.00
(4)	Club	150.00
(5)	Seasonal retail consumption	410.00
(6)	Special ABC permits (each)	10.00
	Livery	75.00 per limousine
	Peddlers and solicitors:	
(1)	Calendar year	350.00 per solicitor/peddler
(2)	One day	10.00
	Purchase or sale of precious metals or jewelry:	
(1)	Initial application	250.00
(2)	Renewal	50.00
	Raffle license	Equivalent to license fee charged by state control commission per N.J.A.C. 13:47-4.9
	Rooming House permit	30.00 per rooming unit, up to a maximum of 100.00
	Taxicab license:	
(1)	For the first taxicab to be covered by the license	75.00
(2)	For each additional taxicab under the license	35.00

Taxicab driver's license, per year		35.00
Temporary outdoor sales permits		
(1)	Businesses under 20,000 square feet	125.00
(2)	Businesses 20,000 square feet and over	250.00
MOBILE HOMES AND TRAILERS		
Permit for temporary placement		100.00
Permit for construction trailer		200.00
PLANNING AND ZONING (see also Land Development Ordinance)		
	Nonresidential zoning permit	75.00
	Residential zoning permit for residential fences	25.00
	Zoning certificate of occupancy	75.00
POLICE		
Alarm fees (residential registration)		65.00
Alarm fees (commercial registration)		150.00
Residential late registration		100.00
Commercial late registration		200.00
Copying fees: (Ordinance No. 01-11, adopted 2/3/11)		
Letter size page or smaller		0.05 per image
Legal size page or larger		0.07 per image
Audio tapes		Cost of tape
Video tapes		Cost of tape
Compact discs (CDs)		1.00 2.00 per CD
Firearms identification card		5.00
Pistol permit		2.00
Special Duty Police Officers An outside employer hiring off-duty police officer(s) must sign an Agreement (Exhibit A) to hold harmless and indemnify Randolph Township. The agreement outlines the coverage requirements to be provided by the outside employer. The police officer must have authority from the chief of police to provide the special duty service.		
	Board of Education and Randolph Township projects/activities:	
	Police Officer 4 hour minimum call out. Cancellation of outside detail projects will be subject to the 2-hour cancellation policy.	65.00/hour
	Administrative fee	0.00/hour
	Non-Profit Organizations located within Randolph:	
	Police Officer 4 hour minimum call out. Cancellation of outside detail projects will be subject to the 2-hour cancellation policy.	65.00/hour
	Administrative fee	0.00/hour
	Other groups and entities:	
	Police Officer 4 hour minimum call out. Cancellation of outside detail projects will be subject to the 2-hour cancellation policy.	Hourly rate shall be equal to the starting sergeant overtime rate of pay.
	Administrative fee	17.00/hour
PUBLIC WORKS		
Curbside collection of metal appliances, including but not limited to refrigerator, hot water heater, stove/oven, washer & dryer, large screen T.V.s		30.00 each

Buckets of mulch loaded at Recycling Center		30.00 per bucket
Wood mulch delivery fee		130.00 100.00 per load
A resident or residents who own property in the township shall be entitled to receive in the aggregate not more than four truckloads of leaf mulch and/or wood mulch for each single property owned in any given calendar year.		
Special branch pickup fee		150.00 per load
Commercial tire drop-off fee:		
(1)	Regular size	5.00 each
(2)	Truck size	10.00 each
Street sign fee:		80.00 each
(1)	Crossblocks	10.00 each
(2)	Caps	10.00 each
Curbside collection of heavy recyclable fee		30.00
RECREATION		
Randolph Park fees:		
(1)	Swimming Fees:	
	a. Family residents	125.00 130.00 to 250.00 per year
	b. Individual resident	65.00 70.00 to 100.00 per year
	c. Couple—Residents	100.00 110.00 to 175.00 per year
	d. Family - Non-Resident	230.00 to 350.00 per year
	e. Individual – Non-Resident	100.00 to 150.00 per year
(2)	Daily Entrance fee:	
	e. a. Daily rate— Resident	5.00 per day on weekdays 5.00 per day on Saturday and Sunday
	f. b. Daily rate— Non-Resident	10.00 per day
	g. c. Daily rate— Guest	5.00 per day on weekdays 5.00 per day on Saturday and Sunday
(3)	Weekly fee for admission to Randolph Park for a nonresident of the township who is a house guest of a township resident who holds a season pass for Randolph Park Beach	30.00 per week
(3)	Early payment discount. A discount of 10.00 will be in effect for the annual fee for family resident and individual resident swimming fees if payment is received on or before April 28 of the current membership year.	10.00
(4)	Fishing fee (plus presentation of state license)	10.00 per person
(5)	Boating fee	10.00
(6)	Group fees. Reservations shall be made only in the picnic area and only during normal operating hours. All other rules and regulations must be followed. Fees for groups are as follows:	
	a. 10 to 150 300 persons	3.00 per person
	b. 151 to 300 persons	2.75 per person
	c. 301 to 500 persons	2.50 per person
	d. 501 persons and over	2.00 per person
	In addition to this fee, a fee of 50.00 per 100 people, or any part thereof, with a required minimum of 300 people, will be charged for exclusive use of the facilities.	
(7)	Tennis court/Pickleball court fees:	

	a. Tennis court/Pickleball court badge fees:		
		Family-residents	50.00 per year
		Individual-resident	30.00 per year
		Couple-residents	45.00 per year
		Nonresident	50.00 per year
	b. Guest fee (guests not to exceed half of the group playing on court)		3.00
	c. Reservation fee, for all supervised courts		2.00 per court per hour
	d. Reservation of Tennis court in addition to a picnic pavilion		20.00 per hour per court
(8)	Admission to theater and community theater productions offered by the department of parks, recreation and community services		Up to 25.00/performance
(9)	Waiver of fees. All of the fees, except the Tennis court/Pickleball court reservation fee and the community theater fees, shall be waived for any resident of the township receiving public assistance, on active duty with the armed services of the United States of America, or over age 60.		
(10)	Lost badge fee, Randolph Park and tennis membership, for replacement of lost card; identification will be required before a replacement will be issued		6.00
(11)	Late Fees. Registration dates will be established by the department of parks, recreation and community services and advertised in advance in official department flyers and web page. A fee of 10.00 20.00 per person per registration will be charged for all late activity registrations for the following programs: track and field and cross country. A registration will not be considered late until five working days after the advertised registration date has passed. Persons moving into the township after the registration period will not be charged a late fee.		
(12)	General program fees:		
	a. Special instruction and activity program		10.00 to 1,000.00 per person
	b. Special events and field trips		2.50 to 250.00 per person
	c. Adult basketball and softball league fees		100.00 to 900.00 per team
	d. Youth hockey fees		50.00 to 1,500.00
	e. Traveling team fees		0 to 750.00
(13)	Soccer field camp per field		30.00 per 2 hours
	Fee applicable under all following conditions:		
	a. Field(s) reserved for between June 15 and Sept. 1		
	b. Field(s) reserved from 8:00 a.m. to 4:00 p.m. Mon.—Fri.		
	c. Field(s) reserved for three or more consecutive days		
	d. Two or more fields reserved for 4 hours		
	Refreshment stand camp fee		15.00 per day
(14)	Waiver of fees. (The Director of Parks and Recreation shall be responsible for this compliance with this Subsection.)		
	a. Fees required under section (12), a. through e., of Appendix A—Fee schedule, "Recreation, Randolph Park fees," shall be waived for any township resident receiving public assistance. For purposes of this section, public assistance shall include participation in the following: Welfare, subsidized housing, federal school lunch program, food stamps or other form of public assistance.		
	b. Fees required under section (13) and for use of Brundage Park, Heistein Park, and Freedom Park, (1) through (7) shall be waived for all organizations of the Township of Randolph provided the following criteria are satisfied:		
	1. The organization is incorporated as a not-for-profit organization as defined in § 501(c)(3) of the Internal Revenue Code of 1986, as amended, or a similarly constituted	4. All costs associated with use of the facilities for events such as tournaments, fund-raisers, all-star teams and refreshment stand use and the like shall be paid by the organization;	

	entity;		
	2. Eighty percent of the organization (including team participants, members and/or guests) is composed of township residents;	5. All rules and regulations of the department of parks and recreation are adhered to.	
	3. A contact person for the organization is provided who will assume the responsibility of departments; coordinating all activities of the organization with the parks, recreation and community services		
	e. The director of parks and recreation for the township parks shall be responsible for compliance with this subsection		
		<i>Nonresident</i>	<i>Resident</i>
	a. Up to 75 people	125.00	110.00
	b. 75 to 150 people	200.00	130.00
	c. 151 to 250 people	250.00	150.00
	d. 251 to 300 people	350.00	190.00
	e. 301 to 400 people	400.00	225.00
	f. 401 and over	550.00	300.00
(1)	Weekday Use of Picnic Pavilions	10 to 40 people may utilize one-half of a picnic pavilion for a maximum of four hours for 25.00	
(2)	Volleyball courts reservations with pavilion rental	10.00 per court, per hour	
(3)	Volleyball court reservations for court use only	25.00 per court, per hour	
(4)	Basketball courts reservations with pavilion rental	10.00 per court, per hour	
(5)	Basketball courts reservations for court use only	25.00 per court, per hour	
(4, 5)	Soccer fields reservations; this reservation is for daytime hours only and is good for 2 hours each	150.00 for each field reservation	
(6)	Tennis court/Pickleball court reservations with pavilion rental (max 2)	10.00 per court, per hour	
(7)	Tennis court/Pickleball court reservations court use only (max 4)	25.00 per court, per hour	
(6)	Tennis court may be reserved by the same group at the same time a picnic pavilion is also reserved. There will be a fee of \$20.00 per court per hour with a maximum of two courts available. This reservation is at the discretion of the director of parks, recreation, and community services		
(7)	Ballfields:		
	Randolph Board of Education School/Township Sponsored/Private		
	a. Use of lighted ballfield (3 hours per use):		
	Baseball/softball	\$35—\$125	\$50—\$150
	Baseball 90'	\$50—\$175	\$75—\$150
	Soccer/football/lacrosse	\$55—\$150	\$100—\$300

	b- Reservation fee		\$50.00 per field, per 2 hours
(8)	Ballfields:		
	Randolph BOE/Allied Association		Private Group
a.	Baseball/Softball Field	0 - 25 per hour	25 - 50 per hour
b.	Rectangular Field –Grass	0 - 75 per hour	75 - 125 per hour
c.	Rectangular Field Synthetic Turf	0 - 200 per hour	200 per hour
d.	Lighted Field	0 - 100 per use	100 per use
(9)	Trail special event fee		100.00-150.00
Brundage Park Skatepark fees:			
Annual Membership			10.00 resident 25.00 non-resident
Freedom Park Rectangular/Synthetic Turf Field fees:			
1-	One third of the field		100.00
2-	One half of the field		150.00
3-	Full field		200.00 per hour
Community Center and VFW Building:			
1.	The Community Center and VFW Building may be used without charge by all official Township committees, boards or agencies.		
2.	*Community groups may use the building without charge for one regular or business meeting during any month based on availability.		
3.	All community groups using the building for more than one regular or business meeting during a month will be charge 20.00 per hour for extra dates.		
4.	Special event charges will be made to any community group using the building for social events, fund raisers, or other special activities at an hourly rate of 50.00.		
5.	**Private individuals or groups using the Center shall pay an hourly rate of 100.00. All rental fees shall be paid in full prior to the event, to be determined at time of booking. Any unanticipated additional charge, such as overtime use of building, shall be paid upon receipt of a bill.		
6.	Use of the refrigerator/freezer is included in the regular, if available. If you are selling food at your function, you must apply for a permit fee from the Randolph Township Health Department.		
* Community groups shall be identified as non-profit, charitable or religious groups organized in Randolph and/or whose membership comprises at least 75% Randolph residents. Such groups are local churches, service groups, civic associations, etc. A Certificate of Insurance will be required, naming Randolph Township as the certificate holder and additional insured.			
** Private individuals or groups shall be defined as any person or organization that is not organized within the Township or does not consist of persons providing community services or general community involvement. Examples would be persons requesting use of the building for wedding receptions, or use by County or regional organizations.			
THERE MUST BE AN AUTHORIZED SUPERVISOR OF THE BUILDING PRESENT AT ALL TIMES.			
Veteran's Community Park Rental Fees:		Resident	Non-Resident
(1)	Pavilion	45.00 per hour	90.00 per hour
(2)	Band Shell	45.00 per hour	90.00 per hour
(3)	Lawn	45.00 per hour	90.00 per hour
(4)	Daily Vendor Space for Township Sponsored Event	35.00 to 75.00 per hour	35.00 to 75.00 per hour
(5)	Daily Food Vendor Space for Township Sponsored Event	125.00 to 195.00 per hour	125.00 to 195.00 per hour

Miscellaneous Fees for All Parks:		
(1) Private Classes by Personal Trainers for all Parks:		
a.	Up to 5 people	25.00 per hour
b.	6-15 people	45.00 per hour
c.	16-25 people	75.00 per hour
d.	Over 25 people current rate for field rental	Current Rate for Field Rental
(2) Additional Park Staff for any sporting activity or private event for all Parks		45.00 per hour
REGISTRAR		
Burial permit		5.00
Certified copies:		
(1)	Birth certificate	10.00
(2)	Death certificate	10.00
(3)	Marriage certificate	10.00
(4)	Corrected certified copy	5.00
Disinterment permit		5.00
Transit permit		5.00
Marriage license		28.00
Marriage and civil union ceremonies		The township shall impose a fee of 100.00 for marriage and/or civil union ceremonies conducted by the mayor or in his/her absence, the deputy mayor. Said fee shall be collected by the office of the township clerk.
STREETS AND SIDEWALKS		
Newsrack permit		25.00
Excavation permit		100.00

WATER AND SEWER		
Water rate schedule.		
(1)	User charges: Quarterly water service rate—residential/commercial/professional/industrial and schools effective the 1 st Quarter Billing of 2019:	
	Base rate	23.35
	0—25,000 gallons consumption	4.38 per 1,000 gallons
	25,001—50,000 gallons consumption	7.71 per 1,000 gallons
	50,001 gallons and up	12.38 per 1,000 gallons
	Example: A residential water user who consumes 27,065 gallons of water in a quarter pays a base rate of 23.35 plus 4.38 per 1,000 gallons for the first 25,000 gallons consumed, 7.71 per 1,000 gallons for consumption between 25,001 to 50,000 gallons, for a total quarterly charge of 148.78.	
(2)	Fire protection: Annually	
	a. Private fire hydrant	200.00
	b. Public fire hydrant outside the township	200.00
	c. Sprinkler system:	
	Less than 10,000 square feet	200.00
	10,000—20,000 square, feet	400.00
	> 20,000 square feet	floor area × 0.2
(3)	Miscellaneous:	
	a. <i>Transfer fee.</i> There shall be imposed a fee of 40.00 for the transfer of a water account to the name of another person. Such fee shall be charged to the new account holder on the next succeeding service charge bill. This fee shall not be imposed for the initial establishment of an account for a particular piece of property.	40.00
	b. <i>Turn off/on fee.</i> The curb box is to be maintained by the property owner and be accessible at all times. A charge of 50.00 shall be levied against any property owner for each turning on or	50.00

	for turning off water service upon owner's request when performed during working hours. A charge of 100.00 shall be levied for the same service performed at any other time, such as weekends or holidays. The township shall be empowered to turn off a property owner's water service for nonpayment of a bill. A charge of 100.00 shall be levied for turning on water service after it has been shut off for nonpayment of a bill.	100.00
	c. <i>Special read fee.</i> Except in those cases where a transfer fee is imposed, a fee of 50.00 shall be paid by any person who owns a rental unit and requests a water meter reading at any time other than the scheduled quarterly water meter reading.	50.00
	d. <i>Manual meter reading fee.</i> A fee of 50.00 shall be imposed on anyone who does not hook into the automatic meter reading system, with the exception for those in which an automated meter could not be installed by the township. All property owners on the automatic meter reading system shall immediately notify the township of any change in their telephone number.	50.00
	e. <i>Meter testing.</i> Upon request by the owner, the meter shall be removed, tested and reinstalled. No charge shall be made if the meter is found inaccurate by more than three percent, and a replacement meter shall be reinstalled. Where applicable, prorated adjustments shall be made for past quarterly bills for a period of not to exceed one year. For meters found to be functioning properly, a charge of \$60.00 \$120.00 shall be made.	60.00 120.00
(1)	Connection Fees:	
	Connection directly to existing water line within Randolph Township or presently operated and maintained by the township, connection to water lines constructed by the township or its predecessors as a capital project or otherwise, constructed by any other governmental or public agency, or constructed by a developer as an on-site, on-tract, off-site or off-tract improvement in conjunction with the development of a subdivision or site plan.	
	a. Each apartment unit, condominium unit, seasonal occupancy unit, townhouse unit or single-family dwelling already in existence or to be newly constructed and not presently connected to the water system shall pay a connection fee as follows:	
	1. Single-family dwelling, apartment unit, condominium unit, seasonal occupancy unit, cooperative apartment unit, townhouse unit, or any other multiple dwelling unit, per unit constructed by developer in conjunction with a subdivision or site plan where the developer is installing the water line at its cost	1600.00
	2. Single-family dwelling, apartment unit, condominium unit, seasonal occupancy unit, cooperative apartment unit, townhouse unit, or any other multiple dwelling unit, per unit not constructed by developer in conjunction with a subdivision or site plan where developer the property owner is installing the water line at its cost .	2000.00
	b. Commercial and industrial connections (including condominium offices and cooperative offices): The connection fee shall be computed for each connection based on the charge for a single-family dwelling multiplied by the equivalent number of single-family units contributing the same flow rate to the system in accordance with the following standards:	
	1. The design flow rate for one single-family dwelling is 300 gallons per day.	
	2. The design flow rate for various types of establishments, as set forth in the applicable regulations of the New Jersey Department of Environmental Protection ("NJDEP") as amended, currently cited in N.J.A.C. 7:14A-23.3 shall be used to determine the equivalency factor for the type of establishment listed therein.	

	3. In any case where the design flow cannot be reasonably established, using N.J.A.C. 7:14A-23.3 as a guide, the township shall determine the design flow by such means as are, in its opinion, fair and equitable. The minimum connection fee shall be equivalent to that of one single family dwelling as set forth above.	
	c. Schools, municipal facilities, churches and charitable institutions: Connection fees—Same as commercial and industrial connections.	
	d. Motels, hotels, nursing homes, lodging homes (and other types of similar lodging): Connection fees—Same as commercial and industrial except that only one connection shall be required.	
	e. All connection fees shall be paid to the township. Payment shall be made prior to issuing connection permits by the township.	
	f. Property owners or their successors previously assessed by Randolph Township for installation of water mains in front of their properties shall receive a single credit of 550.00 toward connection fees. The remainder of the connection fees shall be paid to the township.	
	g. The cost of making any connection, including labor, material and inspection fees shall be the expense of the owner.	
(2.)	Other fees:	
	Water stub/curb box	1650.00
	Construction water (new homes only)	80.00
	¾ inch wet tap	225.00
	1 inch wet tap	300.00
	1 ¼ inch wet tap	375.00
	1 ½ inch wet tap	450.00
	1 ¾ inch wet tap	525.00
	2 inch wet tap	600.00
	¾ inch water meter	225.00
	1 water meter	375.00
	1 ½ water meter	750.00
	2 inch water meter	950.00
	Meter interface unit (MIU)	160.00
	Fire connection/sprinkler system inside - 0.30/square foot or 3000 max	3000.00 max
	Pool filling/hydrant use up to 20,000 gallons	400.00
	Over 20,000 gallons 6.00 per thousand	6.00 per 1,000 over 20,000 gallons
	Hydrant meter fee for construction	400.00
	Hydrant meter refundable deposit	100.00 800.00
(3)	Installations: All meter installations not installed by the Township shall be inspected by the Township prior to use.	
(4)	Miscellaneous	
	a. THE CURB BOX IS TO BE MAINTAINED BY THE PROPERTY OWNER AND BE ACCESSIBLE AT ALL TIMES. Repairs of curb box by the township – Actual cost (labor and materials) plus 15 percent.	
	b. In the event any developer or contractor shall be using Township water for construction in any other zone in connection with commercial, business, industrial, multi-family or any other use, said fee shall be determined by the township at the time of application for a permit to	

	construct.	
	c. A fee of \$1,500.00 shall be paid to the township by any person or corporation for utilizing an unmetered fire hydrant for any unauthorized use including, but not limited to, the filling of an above ground or in ground swimming pool.	1500.00
	d. Repair of a frozen meter or meters damaged by user's negligence: Actual cost (labor and materials) plus 15%.	Actual Cost Plus 15%
SEWER RATE SCHEDULE		
(1)	User charges: Quarterly sewer service rate—residential/commercial/professional/industrial and schools effective the Quarter Billing of 2019:	
	a. Residential:	
	Single-family, quarterly	164.69
	Multiple-family dwelling, apartment units, condominium units, seasonal occupancy units, townhouse units or cooperative apartment units:	
	With more than 2 bedrooms, quarterly	164.69
	With 2 bedrooms, quarterly	124.40
	With fewer than 2 bedrooms, quarterly	99.87
	b. Commercial/professional/industrial/schools:	
	Base rate, quarterly, with a 32,000 gallon minimum	164.69
	Excess of 32,000 gallon minimum, per 1,000 gallons	5.44
	c. Where actual daily flow cannot be established, meters shall be installed on the potable and/or non-potable water supply system of a type approved by the authority. The user shall allow the authority, or its agent, entrance and access to the property and buildings of the user for the purpose of installation and meter reading. No person except the agent of this authority shall disconnect, remove or in any way tamper with any water meter, and every water meter shall be wired and sealed.	
	d. The owner of each building shall pay, or shall be liable for the payment of the annual service charge with respect to such building.	
(2)	Sewer Connection Fees:	
	a. Connection directly to existing sewer line within Randolph Township or presently operated and maintained by the township, connection to sanitary sewer lines constructed by the township or its predecessors as a capital project or otherwise, constructed by any other governmental or public agency, or constructed by a developer as an on-site, on-tract, off-site or off-tract improvement in conjunction with the development of a subdivision or site plan. (including those units constructed by developer in conjunction with a subdivision or site plan where the developer is installing the sewer line at its cost)	
	b. Each apartment unit, condominium unit, seasonal occupancy unit, cooperative apartment unit, townhouse unit or single-family dwelling already in existence or to be newly constructed and not presently connected to sewer system shall pay a connection fee as follows: Single-family dwelling apartment unit, condominium unit, seasonal occupancy unit, cooperative apartment unit, townhouse unit or any other multiple dwelling unit, per unit.	7950.00
	c. Schools, municipal facilities, churches and charitable institutions: Connection fees—Same as commercial and industrial connections.	
	d. Commercial and industrial connection (including condominium offices and cooperative offices): The connection fee shall be computed for each connection based on the charge	

		for a single-family dwelling multiplied by the equivalent number of single-family units contributing the same flow rate to the system in accordance with the following standards:	
		1. The design flow rate for one single-family dwelling is 300 gallons per day.	
		2. The design flow rate for various types of establishments, as set forth in the applicable regulations of the New Jersey Department of Environmental Protection ("NJDEP") as amended, currently cited in N.J.A.C. 7:14A-23-3, shall be used to determine the equivalency factor for type of establishments listed therein.	
		3. In any case where the design flow cannot be reasonably established, using N.J.A.C. 7:14A-23.3 as a guide, the township shall determine the design flow by such means as are, in its opinion, fair and equitable.	
		4. Industrial cost recovery involving federally assisted treatment works shall be as stipulated in 40 CFR 35.928-1 of the Federal Register. The minimum connection fee shall be equivalent to that of one single-family dwelling as set forth above.	
	e.	Motels, hotels, nursing homes, lodging homes (and other types of similar lodging: Connection fees—Same as commercial and industrial except that only one connection shall be required.	
	f.	In the event that the sewage generated from the unit connected to the township's system is treated by a treatment plant owned and operated by another municipal entity or is transmitted through sanitary sewer lines owned, operated or maintained by another municipal entity, in addition to the sewer connection and other fees to be paid to the township as set forth herein, there shall be paid to the township an amount equal to the connection fee or hook-up fee imposed by the other municipal entity upon the township.	
(3)		Other Fees:	
	a.	Sewer service inspection fee: All sewer services prior to use shall be inspected by the township plumbing inspector in the township health department and all inspection or re-inspection charges for this service shall be paid to the Township of Randolph	
	b.	Sewer stub fees: In addition to the connection fee, in the event a stub is provided by the township, a separate stub fee for a four inch connection from the sewer main to the curb shall be imposed by the township.	1650.00
	c.	For service connections in excess of four inches, the fee imposed shall be increased based upon the increased costs to the township for materials and for installation of said stub.	