

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
REPORT OF AUDIT

2022

NISIVOCCIA LLP
CERTIFIED PUBLIC ACCOUNTANTS

TOWNSHIP OF RANDOLPH

COUNTY OF MORRIS

REPORT OF AUDIT

2022

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TOWNSHIP OF RANDOLPH

PART I

FINANCIAL STATEMENTS AND

SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2022

Independent Auditors' Report

The Honorable Mayor and Members
of the Township Council
Township of Randolph
Randolph, New Jersey

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements – *regulatory basis* - of the various funds and account group of the Township of Randolph, in the County of Morris (the "Township") as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements, as listed in the table of contents.

Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of each fund and account group of the Township as of December 31, 2022 and 2021, and the results of operations and changes in fund balance, where applicable, of such funds and account group, thereof for the years then ended in accordance with the accounting practices prescribed or permitted, as described in Note 1, by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division").

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the accompanying financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund and account group of the Township as of December 31, 2022 and 2021, or the changes in financial position or where applicable, cash flows thereof for the years then ended.

Basis for Opinions

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS), audit requirements prescribed by the Division and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The Honorable Mayor and Members
of the Township Council
Township of Randolph
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Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions prescribed or permitted by the Division, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Division's regulatory basis of accounting and the budget laws of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") to demonstrate compliance with the Division's regulatory basis of accounting, and the budget laws of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

The Honorable Mayor and Members
of the Township Council
Township of Randolph
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We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements of the various funds and account group that collectively comprise the Township's financial statements. The supplementary data schedules listed in the table of contents and the schedules of expenditures of federal and state awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the various fund and account group financial statements. The information has been subjected to the auditing procedures applied in the audit of the various fund financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the various fund and account group financial statements or to the various fund and account group financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary data schedules and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the various fund and account group financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 14, 2023 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.

Mount Arlington, New Jersey
July 14, 2023

Nisivoccia, LLP
NISIVOCCIA LLP

Kathryn L. Mantell

Kathryn L. Mantell
Registered Municipal Accountant #447
Certified Public Accountant

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
CURRENT FUND

TOWNSHIP OF RANDOLPH
CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	Ref.	December 31,	
		2022	2021
<u>ASSETS</u>			
Regular Fund:			
Cash and Cash Equivalents	A-4	\$ 25,506,560.94	\$ 25,460,682.78
Change Funds		1,000.00	
		<u>25,506,560.94</u>	<u>25,461,682.78</u>
Receivables and Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-7	759,695.78	697,722.97
Tax Title Liens Receivable	A-8	1,257,675.24	1,193,946.41
Water and Sewer Rents Receivable	A-10	492,417.89	493,339.06
Property Acquired for Taxes at Assessed Valuation		1,917,700.00	1,917,700.00
Revenue Accounts Receivable	A-9	9,626.09	8,310.24
Total Receivables and Other Assets With Full Reserves		<u>4,437,115.00</u>	<u>4,311,018.68</u>
		<u>29,943,675.94</u>	<u>29,772,701.46</u>
Federal and State Grant Fund:			
Cash and Cash Equivalents	A-4	1,669,233.63	588,604.86
Federal and State Grants Receivable	A-6	<u>489,465.20</u>	<u>633,990.88</u>
		<u>2,158,698.83</u>	<u>1,222,595.74</u>
TOTAL ASSETS		<u>\$ 32,102,374.77</u>	<u>\$ 30,995,297.20</u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
(Continued)

		December 31,	
	Ref.	2022	2021
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Regular Fund:			
Liabilities:			
Appropriation Reserves:			
Unencumbered	A-3;A-11	\$ 2,368,922.47	\$ 2,537,107.77
Encumbered	A-3;A-11	1,715,776.43	2,114,566.05
Total Appropriation Reserves		4,084,698.90	4,651,673.82
Accounts Payable - Vendors		98,113.78	75,527.48
Contracts Payable - Housing Trust Fund		250,000.00	250,000.00
Prepaid Taxes		466,740.04	722,862.68
Due Animal Control Fund	B	35,490.00	
Prepaid Health Service Fees - Roxbury Township		119,127.00	74,079.00
Prepaid Retiree Medical Premiums		33,465.40	12,762.95
Prepaid Recreation Program Receipts		9,225.00	
Due to State of New Jersey:			
Building Surcharge Fees		11,259.00	7,531.00
Marriage Licenses Fees			675.00
Veterans' and Senior Citizens' Deductions		23,104.34	22,854.34
Reserve for:			
Municipal Relief Fund Aid		95,483.96	
Office of Emergency Management		80,000.00	80,000.00
Pending Tax Appeals		552,991.69	600,000.00
Reserve for Receivables and Other Assets	A	5,859,699.11	6,497,966.27
Fund Balance	A-1	4,437,115.00	4,311,018.68
		19,646,861.83	18,963,716.51
Total Regular Fund		<u>29,943,675.94</u>	<u>29,772,701.46</u>
Federal and State Grant Fund:			
Reserve for Encumbrances		71,607.43	24,817.45
Appropriated Reserves	A-13	2,067,176.00	794,639.00
Unappropriated Reserves	A-14	19,915.40	403,139.29
Total Federal and State Grant Fund		<u>2,158,698.83</u>	<u>1,222,595.74</u>
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$ 32,102,374.77</u>	<u>\$ 30,995,297.20</u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE -
REGULATORY BASIS

	Ref.	Year Ended December 31,	
		2022	2021
<u>Revenue and Other Income Realized</u>			
Fund Balance Utilized		\$ 6,773,706.00	\$ 6,712,582.00
Miscellaneous Revenue Anticipated		15,242,371.44	13,678,386.95
Receipts from:			
Delinquent Taxes		551,372.04	610,613.79
Current Taxes		116,530,116.82	115,067,075.12
Nonbudget Revenue		1,606,934.02	986,732.37
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves		<u>2,434,426.97</u>	<u>2,318,067.91</u>
Total Income		<u>143,138,927.29</u>	<u>139,373,458.14</u>
<u>Expenditures</u>			
Budget Appropriations:			
Municipal Purposes		39,988,794.68	37,967,092.05
County Taxes		11,933,172.47	11,923,890.22
Local School District Taxes		82,840,603.00	81,337,053.00
Open Space Trust Fund		919,505.82	912,965.00
Reserve for Pending Tax Appeals			51,547.30
Total Expenditures		<u>135,682,075.97</u>	<u>132,192,547.57</u>
Excess in Revenue		7,456,851.32	7,180,910.57
<u>Fund Balance</u>			
Balance January 1		<u>18,963,716.51</u>	<u>18,495,387.94</u>
Decreased by:		26,420,567.83	25,676,298.51
Utilized as Anticipated Revenue		<u>6,773,706.00</u>	<u>6,712,582.00</u>
Balance December 31	A	<u>\$ 19,646,861.83</u>	<u>\$ 18,963,716.51</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
 ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF REVENUE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

	<u>Anticipated</u>	<u>Added by</u>	<u>Realized</u>	<u>Excess or Deficit *</u>
	<u>Budget</u>	<u>NJSA 40A:4-87</u>	<u>\$</u>	<u>\$</u>
Fund Balance Anticipated	<u>\$ 6,773,706.00</u>		<u>\$ 6,773,706.00</u>	
Miscellaneous Revenue:				
Licenses:				
Alcoholic Beverages	44,300.00	47,340.00	\$ 3,040.00	
Other	39,450.00	49,796.00	10,346.00	
Fees and Permits	321,300.00	390,818.51		69,518.51
Fines and Costs:				
Municipal Court	155,000.00	140,588.61	14,411.39	*
Interest and Costs on Taxes	155,000.00	216,727.68	61,727.68	
Interest on Investments and Deposits	225,000.00	561,780.35	336,780.35	
Recreation Fees	1,155,000.00	1,627,021.73	472,021.73	
Cable Television Fee	336,352.00	328,225.95	8,126.05	*
Water and Sewer Fees	7,132,429.00	7,208,439.37	76,010.37	
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	1,830,461.00	1,830,461.00		
Watershed Moratorium Offset Aid	16,544.00	16,544.00		
Uniform Construction Code Fees	311,000.00	347,313.00	36,313.00	
Electrical Inspection Fees	125,000.00	146,931.00	21,931.00	
Shared Service Agreement:				
Health Services - Rockaway Borough	132,000.00	140,119.68	8,119.68	
Health Services - Roxbury Township	72,000.00	74,079.00	2,079.00	
Uniform Fire Safety Act	47,000.00	63,247.83	16,247.83	
Reserve to Pay Debt Service	70,000.00		70,000.00	

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TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF REVENUE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

(Continued)

	Anticipated	Added by	Realized	Excess or Deficit *
	Budget	NJSA 40A:4-87		
Miscellaneous Revenue (Cont'd):				
Cell Tower Lease	\$ 40,000.00	\$ 43,897.80	\$ 3,897.80	
MCCPC Membership Fees	50,000.00	58,130.00		8,130.00
Recycling Tonnage Grant	52,046.82	\$ 12,253.00	\$ 52,046.82	
Municipal Alliance on Alcohol and Drug Abuse		60,460.54	12,253.00	
Clean Communities Program		11,599.99	60,460.54	
Federal Bulletproof Vest		10,500.00	11,599.99	
Distracted Driving Statewide Crackdown Grant		1,771.00	10,500.00	
State Body Armor Grant		1,000.00	1,771.00	
Hiring and Retention Bonus Grant	403,139.29	1,328,139.29	1,731,278.58	
American Rescue Plan	12,714,793.11	1,423,952.82	15,242,371.44	
Total Miscellaneous Revenue	575,000.00		551,372.04	23,627.96 *
Receipts from Delinquent Taxes				
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes			22,126,622.53	2,335,491.53
Minimum Library Tax	19,791,131.00		1,532,568.00	
	1,532,568.00		23,659,190.53	2,335,491.53
	<u>21,323,699.00</u>			
Budget Totals	41,387,198.11	1,423,952.82	46,226,640.01	3,415,489.08
Nonbudget Revenue	<u>\$ 41,387,198.11</u>	<u>\$ 1,423,952.82</u>	<u>\$ 47,833,574.03</u>	<u>\$ 5,022,423.10</u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF REVENUE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Analysis of Realized Revenue

Allocation of Current Tax Collections:

Revenue from Collection of Current Taxes	\$ 116,530,116.82
Allocated to:	
Local School District Taxes	\$ 82,840,603.00
County Taxes	11,933,172.47
Open Space Taxes	<u>919,505.82</u>
	95,693,281.29
	<u>20,836,835.53</u>
Add: Appropriation "Reserve for Uncollected Taxes"	<u>2,822,355.00</u>
Realized for Support of Municipal Budget	<u>\$ 23,659,190.53</u>

Receipts from Delinquent Taxes:

Delinquent Tax Collections	\$ 528,873.14
Tax Title Lien Collections	<u>22,498.90</u>
	<u>\$ 551,372.04</u>

Fees and Permits - Other:

Township Clerk	\$ 6,209.00
Health Officer	47,805.00
Board of Adjustment	25,867.00
Planning Board	64,540.07
Police	6,460.55
Engineering Fees	144,771.89
Registrar	27,040.00
Fire Prevention	<u>68,125.00</u>
	<u>\$ 390,818.51</u>

Licenses - Other

Township Clerk	\$ 3,925.00
Health Officer	45,700.00
Registrar	<u>171.00</u>
	<u>\$ 49,796.00</u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF REVENUE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Analysis of Nonbudget Revenue

Treasurer:

Co-Op Memberships	\$ 176,370.35
Returned Check Fees	200.00
DMV Inspection Fines	2,940.00
Miscellaneous Refunds	85,703.25
Administrative Fee - Senior Citizens & Veterans Deductions	1,520.00
Health Dividends - NJMEBF	260,976.00
State of New Jersey Housing Inspections	7,262.00
CBS Billboard Leasing	16,000.00
Police Department Admin Fees	1,364.00
Prior Year Checks Voided	184,233.25
Marketing Recycled Material	43,058.42
Morris County Housing Authority	50,256.98
Payment in Lieu of Taxes (Skylands)	2,500.00
Sale of Surplus Equipment	47,954.75
Metal Recycling	25,950.37
Lease Payments	134,028.33
Other Miscellaneous	2,475.00
Prior Year Refunds	70,396.72
Interest on Water and Sewer Rents	15,417.05
Water and Sewer Miscellaneous Fees	44,541.53
Water and Sewer Connection Fees	286,031.50
Mine Hill Transmission Fee	132,454.52
	<hr/>
	1,591,634.02
Tax Collector	<hr/> 15,300.00
	<hr/> <hr/> \$ 1,606,934.02

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS":					
General Government:					
General Administration:					
Salaries and Wages	\$ 261,828.00	\$ 261,828.00	\$ 253,135.93	\$ 8,692.07	
Other Expenses	81,000.00	101,000.00	90,519.68	10,480.32	
Mayor and Council:					
Salaries and Wages	43,500.00	43,500.00	43,500.00		
Municipal Clerk:					
Salaries and Wages	246,020.00	246,020.00	224,157.53	21,862.47	
Other Expenses	188,350.00	188,350.00	179,851.59	8,498.41	
Financial Administration:					
Salaries and Wages	154,530.00	154,530.00	152,382.78	2,147.22	
Other Expenses	31,324.00	31,324.00	23,338.29	7,985.71	
Audit Services:					
Other Expenses	39,118.00	39,118.00	38,118.00	1,000.00	
Computerized Data Processing:					
Other Expenses	157,200.00	157,200.00	154,068.00	3,132.00	
Revenue Administration:					
Salaries and Wages	85,065.00	88,565.00	80,672.20	7,892.80	
Other Expenses	20,974.00	20,974.00	8,805.19	12,168.81	
Tax Assessment Administration:					
Salaries and Wages	163,261.00	163,261.00	159,062.10	4,198.90	
Other Expenses	25,300.00	25,300.00	20,393.99	4,906.01	
Legal Services and Costs:					
Other Expenses	404,950.00	404,950.00	366,700.00	38,250.00	
Engineering Services and Costs:					
Salaries and Wages	100,431.00	100,431.00	91,429.50	9,001.50	
Other Expenses	83,350.00	101,350.00	71,412.39	29,937.61	

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Cont'd):					
General Government (Cont'd):					
Economic Development Agencies:					
Other Expenses	\$ 2,920.00	\$ 2,920.00	\$ 1,491.00	\$ 1,429.00	
Land Use Administration:					
Planning Board:	209,360.00	209,360.00	174,408.94	34,951.06	
Salaries and Wages	91,900.00	71,900.00	55,085.95	16,814.05	
Public Safety:					
Police Department:					
Salaries and Wages	4,568,547.00	4,470,047.00	4,147,771.77	322,275.23	
Other Expenses	228,150.00	246,150.00	200,517.89	45,632.11	
Police Dispatch/ 911:					
Other Expenses	321,924.00	321,924.00	321,923.66	0.34	
Office of Emergency Management:					
Salaries and Wages	9,000.00	9,000.00	8,112.50	887.50	
Other Expenses	8,500.00	8,500.00	4,330.94	4,169.06	
Aid to Volunteer Fire Companies:					
Other Expenses	70,000.00	70,000.00	70,000.00		
Aid to Volunteer Ambulance Companies:					
Other Expenses	77,000.00	77,000.00	73,250.00	3,750.00	
Fire Department (Including Fire Prevention/					
Uniform Fire Code):					
Salaries and Wages	105,950.00	108,550.00	105,872.92	2,677.08	
Other Expenses	242,800.00	242,800.00	229,134.08	13,665.92	
Fire Hydrant Service	16,000.00	16,000.00	15,912.00	88.00	
Uniform Fire Safety Act (Ch. 383, P.L. 1983):					
Salaries and Wages	47,000.00	47,000.00	47,000.00		

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Cont'd):					
Public Safety: (Cont'd)					
Municipal Prosecutor's Office:					
Other Expenses	\$ 31,000.00	\$ 31,000.00	\$ 27,000.00	\$ 4,000.00	
Public Works:					
Streets and Road Maintenance:					
Salaries and Wages	1,071,812.00	996,312.00	816,091.21	180,220.79	
Other Expenses	136,500.00	136,500.00	110,079.25	26,420.75	
Water and Sewer:					
Salaries and Wages	1,360,650.00	1,360,650.00	1,261,379.26	99,270.74	
Other Expenses	365,246.00	364,746.00	279,788.63	84,957.37	
Audit Services	18,432.00	18,432.00	18,432.00		
Vehicle Maintenance	21,500.00	21,500.00	5,958.26	15,541.74	
Electricity	61,000.00	61,000.00	56,797.99	4,202.01	
Telephone	8,500.00	8,500.00	5,080.08	3,419.92	
Gasoline	42,000.00	42,000.00	42,000.00		
Gas (Natural or Propane)	6,800.00	7,300.00	7,037.50	262.50	
Solid Waste Collection:					
Other Expenses	2,510,828.00	2,510,828.00	2,510,828.00		
Recycling:					
Other Expenses	365,000.00	365,000.00	323,664.20	41,335.80	
Buildings and Grounds:					
Salaries and Wages	77,000.00	77,000.00	69,720.03	7,279.97	
Other Expenses	309,550.00	309,550.00	260,423.24	49,126.76	
Vehicle Maintenance (Including Police Vehicles):					
Salaries and Wages	203,944.00	203,944.00	192,792.07	11,151.93	
Other Expenses	214,800.00	214,800.00	197,549.65	17,250.35	

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Cont'd):					
Public Works (Cont'd):					
Community Services Act (Condominium Community Costs)	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00
Other Expenses	100,000.00	100,000.00			100,000.00
Snow Removal:	323,500.00	323,500.00			319,022.70
Salaries and Wages					4,477.30
Other Expenses					
Health and Human Services:					
Public Health Services (Board of Health):					
Salaries and Wages	405,586.00	405,586.00			356,268.56
Other Expenses	102,300.00	102,300.00			76,719.53
Animal Control Services:					
Salaries and Wages	100,000.00	100,000.00			100,000.00
Parks and Recreation:					
Recreation Services and Programs:					
Salaries and Wages	931,745.00	969,245.00			950,630.28
Other Expenses	953,875.00	953,875.00			942,348.58
Maintenance of Parks:					
Salaries and Wages	515,115.00	522,615.00			518,468.74
Other Expenses	123,500.00	123,500.00			112,658.59
Utility Expenses and Bulk Purchases:					
Electricity:					
Other Expenses	110,000.00	120,000.00			98,512.70
Street Lighting:					21,487.30
Other Expenses	65,000.00	65,000.00			58,948.85
Telephone (excluding equipment acquisition):					6,051.15
Other Expenses	165,000.00	165,000.00			158,767.53
					6,232.47

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Cont'd):					
Utility Expenses and Bulk Purchases: (Cont'd)					
Gas (Natural or Propane):					
Other Expenses	\$ 110,000.00	\$ 110,000.00	\$ 96,850.82	\$ 13,149.18	
Gasoline:					
Other Expenses	270,000.00	303,000.00	295,414.64	7,585.36	
Celebration of Public Events:					
Other Expenses	84,000.00	84,000.00	71,525.77	12,474.23	
Accumulated Leave Compensation					
Municipal Alliance:					
Salaries and Wages	7,800.00	7,800.00	7,800.00		
Other Expenses	7,500.00	7,500.00	7,500.00		
Landmarks Committee:					
Other Expenses	1,200.00	1,200.00		1,200.00	
Municipal Court:					
Salaries and Wages	337,852.00	337,852.00	326,010.31	11,841.69	
Other Expenses	22,900.00	22,900.00	16,493.09	6,406.91	
Public Defender:					
Other Expenses	100.00	100.00		100.00	
General Liability Insurance					
Workers Compensation Insurance	521,849.00	521,849.00	487,009.43	34,839.57	
Employee Group Health Insurance	382,756.00	382,756.00	371,702.00	11,054.00	
Health Benefits Waiver	4,022,803.00	4,022,803.00	3,970,703.00	3,798,175.31	172,527.69
Wellness Program	110,000.00	110,000.00	110,000.00	90,688.55	19,311.45
	1,500.00	1,500.00	1,500.00	1,000.00	500.00

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Cont'd):					
Uniform Construction Code:					
Salaries and Wages	\$ 245,000.00	\$ 245,000.00	\$ 216,632.75	\$ 28,367.25	
Other Expenses	4,350.00	4,350.00	1,241.61	3,108.39	
Electrical Inspections	125,000.00	125,000.00	125,000.00		
Total Operations Within "CAPS"	25,080,045.00	24,984,045.00	23,332,370.53	1,651,674.47	
Contingent	100.00	100.00		100.00	
Total Operations Including Contingent Within "CAPS"	25,080,145.00	24,984,145.00	23,332,370.53	1,651,774.47	
Detail:					
Salaries and Wages	11,490,996.00	11,368,096.00	10,523,987.93	844,108.07	
Other Expenses	13,589,149.00	13,616,049.00	12,808,382.60	807,666.40	
Deferred Charges and Statutory Expenditures- Municipal within "CAPS":					
Statutory Expenditures:					
Contributions to:					
Public Employees' Retirement System	944,692.00	944,361.00	872,870.44	71,490.56	
Social Security System (O.A.S.I.)	506,805.00	602,805.00	599,169.45	3,635.55	
Police and Firemen's Retirement System of NJ	1,214,131.00	1,214,462.00	1,214,461.05	0.95	
Defined Contribution Retirement Program	21,920.00	21,920.00	20,088.84	1,831.16	
Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"	2,687,548.00	2,783,548.00	2,706,589.78	76,958.22	
Total General Appropriations for Municipal Purposes Within "CAPS"	27,767,693.00	27,767,693.00	26,038,960.31	1,728,732.69	

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(C continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Excluded from "CAPS":					
Recycling Tax	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00		
Municipal Library:					
Other Expenses	1,532,568.00	1,532,568.00	1,532,568.00		
Rockaway Valley Regional Sewerage Authority-Sewer Treatment:					
Other Expenses	1,400,000.00	1,400,000.00	911,989.00	\$ 488,011.00	
Morris Township - Sewer Treatment:					
Other Expenses	695,000.00	695,000.00	624,088.98	70,911.02	
Morris County MUA - Water Supply Services:					
Other Expenses	1,700,000.00	1,700,000.00	1,700,000.00		
Length of Service Award Program (LOSAP):					
Other Expenses	145,000.00	145,000.00	114,493.00	30,507.00	
Shared Service Agreements:					
Rockaway Borough - Health Service (N.J.S.A. 26:3-19)	132,000.00	132,000.00	132,000.00		
Salaries and Wages					
Roxbury Township - Health Services (N.J.S.A. 26:3-19)	72,000.00	72,000.00	72,000.00		
Salaries and Wages					
Roxbury Township Construction Official Services	90,000.00	90,000.00	86,007.00	3,993.00	
Other Expenses					

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

(Continued)

	Appropriations		Expenditures		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Excluded from "CAPS": (Cont'd)					
Public and Private Programs Offset by Revenues:					
Municipal Alliance on Alcoholism and Drug Abuse:					
Other Expenses (N.J.S.A. 40A:4-87 + \$12,253.00)		\$ 12,253.00	\$ 12,253.00		
Other Expenses (N.J.S.A. 40A:4-87 + \$60,460.54)		60,460.54	60,460.54		
Clean Communities:					
Other Expenses (N.J.S.A. 40A:4-87 + \$11,599.99)		11,599.99	11,599.99		
Federal Bulletproof Vest:					
Other Expenses (N.J.S.A. 40A:4-87 + \$11,599.99)					
Distracted Driving Grant					
Other Expenses (N.J.S.A. 40A:4-87 + \$10,500.00)	\$ 52,046.82	52,046.82	52,046.82		
Recycling Tonnage Grant					
NJ Dept. of Law & Public Safety - Body Armor Fund					
Other Expenses					
ARP Funding (N.J.S.A. 40A:4-87 + \$1,328,139.29)	\$ 1,771.00	1,771.00	1,771.00		
Hiring and Retention Bonus Grant (N.J.S.A. 40A:4-87 +\$1,000)	403,139.29	1,731,278.58	1,731,278.58		
Total Operations Excluded from "CAPS"	<u>6,260,525.11</u>	<u>7,684,477.93</u>	<u>7,091,055.91</u>	<u>\$ 593,422.02</u>	
Detail:					
Salaries and Wages	\$ 204,000.00	204,000.00	204,000.00		
Other Expenses	<u>6,056,525.11</u>	<u>7,480,477.93</u>	<u>6,887,055.91</u>	<u>593,422.02</u>	
Capital Improvements - Excluded from "CAPS":					
Capital Improvement Fund					
Down Payment on Improvements					
Capital Improvements:					
DPW Equipment					
Buildings & Grounds Improvements and Equipment					
Total Capital Improvements	<u>2,766,000.00</u>	<u>2,766,000.00</u>	<u>2,766,000.00</u>	<u>43,000.00</u>	

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Capital Improvements - Excluded from "CAPS": (Cont'd)					
Capital Improvements: (Cont'd)					
Health Department Upgrades	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 1,000.00	
Parks Department Lighting Upgrades	10,000.00	10,000.00			10,000.00
Parks Department Equipment	7,000.00	7,000.00	5,216.54		1,783.46
Police Department Vehicles and Equipment	205,000.00	205,000.00	203,056.73		1,943.27
Water Meter Replacements	25,000.00	25,000.00	24,846.00		154.00
Total Capital Improvements Excluded from "CAPS"	<u>3,126,000.00</u>	<u>3,126,000.00</u>	<u>3,079,232.24</u>	<u>46,767.76</u>	
Municipal Debt Service Excluded from "CAPS":					
Payment of Bond Principal	980,000.00	980,000.00	980,000.00		
Interest on Bonds	420,625.00	420,625.00	420,625.75		
Total Municipal Debt Service Excluded from "CAPS"	<u>1,400,625.00</u>	<u>1,400,625.00</u>	<u>1,400,623.75</u>		
Deferred Charges - Municipal - Excluded from "CAPS":					
Deferred Charges to Future Taxation - Unfunded:					
Ordinance #23-15	9,000.00	9,000.00	9,000.00		
Ordinance #20-97	1,000.00	1,000.00	1,000.00		
Total Deferred Charges - Municipal - Excluded from "CAPS"	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>		
Total General Appropriations for					
Municipal Purposes Excluded from "CAPS"					
Subtotal General Appropriations					
Reserve for Uncollected Taxes					
Total General Appropriations	<u>\$ 41,387,198.11</u>	<u>\$ 42,811,150.93</u>	<u>\$ 40,442,227.21</u>	<u>\$ 2,368,922.47</u>	<u>\$ 1,25</u>
Ref.					

TOWNSHIP OF RANDOLPH
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022
(Continued)

	<u>Ref.</u>	Analysis of	
		Budget After Modification	Paid or Charged
Adopted Budget		\$ 41,387,198.11	
Appropriation by N.J.S.A. 40A:4-87		<u>1,423,952.82</u>	
		<u><u>\$ 42,811,150.93</u></u>	
Cash Disbursed			\$ 35,034,015.97
Reserve for Uncollected Taxes			2,822,355.00
Encumbrances	A		1,715,776.43
Due to:			
Federal and State Grant Fund			<u>1,880,909.93</u>
			<u>41,453,057.33</u>
Less: Prior Year Prepaid Retiree Medical Premiums			12,762.95
Less: Appropriation Refunds			<u>998,067.17</u>
			<u><u>\$ 40,442,227.21</u></u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
TRUST FUNDS

TOWNSHIP OF RANDOLPH
TRUST FUNDS
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	<u>Ref.</u>	December 31,	
		2022	2021
ASSETS			
Animal Control Fund:			
Cash and Cash Equivalents	B-4	\$ 33,404.72	\$ 47,875.11
Due from Current Fund	A	<u>35,490.00</u>	<u> </u>
	B-4	<u>68,894.72</u>	<u>47,875.11</u>
Assessment Trust Fund:			
Cash and Cash Equivalents	B-4	644,971.07	649,460.70
Assessments Receivable	B-6	<u>230,586.48</u>	<u>304,153.57</u>
		<u>875,557.55</u>	<u>953,614.27</u>
Unemployment Insurance Fund:			
Cash and Cash Equivalents	B-4	<u>160,803.38</u>	<u>147,641.30</u>
Long-Term Disability Fund:			
Cash and Cash Equivalents	B-4	<u>49,054.66</u>	<u>48,440.93</u>
Drug Enforcement Fund:			
Federal:			
Cash and Cash Equivalents	B-4	<u>29.95</u>	<u>29.95</u>
State:			
Cash and Cash Equivalents	B-4	<u>19,775.57</u>	<u>17,172.72</u>
Housing Trust Fund:			
Cash and Cash Equivalents	B-4	<u>340,714.78</u>	<u>324,866.62</u>
Open Space Trust Fund:			
Cash and Cash Equivalents	B-4	<u>827,724.48</u>	<u>867,852.05</u>
Other Trust Funds:			
Cash and Cash Equivalents	B-4	<u>2,622,835.64</u>	<u>2,547,226.56</u>
TOTAL ASSETS		<u>\$4,965,390.73</u>	<u>\$4,954,719.51</u>

LIABILITIES, RESERVES AND FUND BALANCE

Animal Control Fund:			
Due to State Board of Health		\$ 309.60	\$ 313.20
Reserve for International Fund for Animal Welfare Grant		5,784.14	5,784.14
Reserve for Animal Control Expenditures	B-7	<u>62,800.98</u>	<u>41,777.77</u>
		<u>68,894.72</u>	<u>47,875.11</u>

TOWNSHIP OF RANDOLPH
TRUST FUNDS
COMPARATIVE BALANCE SHEET - REGULATORY BASIS
(Continued)

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	December 31,	
		2022	2021
Assessment Trust Fund:			
Due Shongum Lake Association - NJ Wastewater Trust Loan		\$ 317,608.05	\$ 397,011.78
Due Shongum Lake Association		28,683.29	27,336.28
Reserve for Unpaid Assessment - Shongum Dam		4,000.00	4,000.00
Reserve for Assessment Receivable		111,861.86	137,494.77
Fund Balance	B-1a	<u>413,404.35</u>	<u>387,771.44</u>
		<u>875,557.55</u>	<u>953,614.27</u>
Unemployment Insurance Fund:			
Reserve for Unemployment Insurance		<u>160,803.38</u>	<u>147,641.30</u>
Long-Term Disability Fund:			
Reserve for Long-Term Disability		<u>49,054.66</u>	<u>48,440.93</u>
Drug Enforcement Fund:			
Federal - Reserve for Drug Enforcement		<u>29.95</u>	<u>29.95</u>
State - Reserve for Drug Enforcement		<u>19,775.57</u>	<u>17,172.72</u>
Housing Trust Fund:			
Reserve for Housing Trust		<u>340,714.78</u>	<u>324,866.62</u>
Open Space Trust Fund:			
Reserve for Open Space Trust		<u>827,724.48</u>	<u>867,852.05</u>
Other Trust Funds:			
Reserve for Parking Offense Adjudication Act		3,148.82	3,032.82
Reserve for Special Deposits		179,605.37	130,198.60
Premiums on Tax Sale		769,800.00	933,400.00
Reserve for Public Defender		20,834.91	12,588.95
Reserve for Tree Bank Fund		71,052.56	53,752.56
Reserve for Police Special Detail		35,463.13	135,155.89
Reserve for Third Party Liens		51,956.28	0.01
Performance Bonds and Street Opening Deposits		690,302.83	584,726.44
Storm Recovery		592,253.36	394,370.29
Accumulated Retirement Leave		208,417.38	300,000.00
Fund Balance	B-1	<u>1.00</u>	<u>1.00</u>
		<u>2,622,835.64</u>	<u>2,547,226.56</u>
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$4,965,390.73</u>	<u>\$4,954,719.51</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
OTHER TRUST FUNDS
STATEMENT OF FUND BALANCE - REGULATORY BASIS

Ref.

Balance December 31, 2021	B	\$	1.00
Balance December 31, 2022	B	\$	<u>1.00</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
ASSESSMENT TRUST FUND
STATEMENT OF FUND BALANCE - REGULATORY BASIS

Ref.

Balance December 31, 2021	B	\$ 387,771.44
Increased by:		
Collection of Unpledged Assessments		<u>25,632.91</u>
Balance December 31, 2022	B	<u>\$ 413,404.35</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
ASSESSMENT TRUST FUND
STATEMENT OF REVENUE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

NOT APPLICABLE

ASSESSMENT TRUST FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

NOT APPLICABLE

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
GENERAL CAPITAL FUND

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

<u>ASSETS</u>	<u>Ref.</u>	December 31,	
		2022	2021
Cash and Cash Equivalents	C-2	\$ 9,219,162.93	\$ 10,323,342.98
NJ Department of Transportation Grant Receivable		601,602.22	350,000.00
Due from Denville Township		1,703.33	1,703.33
Due from Rockaway Township		1,703.33	1,703.33
Deferred Charges to Future Taxation:			
Funded		17,760,000.00	19,095,000.00
Unfunded	C-4	<u>4,223,150.00</u>	<u>3,143,350.00</u>
TOTAL ASSETS		<u>\$ 31,807,321.81</u>	<u>\$ 32,915,099.64</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
General Serial Bonds Payable	C-8	\$ 17,760,000.00	\$ 19,095,000.00
Improvement Authorizations:			
Funded	C-5	11,570,195.67	11,977,387.11
Unfunded	C-5	1,337,108.76	1,040,758.28
Capital Improvement Fund	C-6	343,198.71	196,741.23
Reserve for:			
Payment of Debt Service		161,677.47	80,273.01
In Lieu of Bikeway/Trails/Sidewalks		56,592.50	56,592.50
Preliminary Costs - Municipal Improvements		2,000.00	2,000.00
Preliminary Costs - Sewer Design		2,526.68	2,526.68
Fund Balance	C-1	<u>574,022.02</u>	<u>463,820.83</u>
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$ 31,807,321.81</u>	<u>\$ 32,915,099.64</u>

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>Ref.</u>	
Balance December 31, 2021	C	\$ 463,820.83
Increased by:		
Cancellation of Improvement Authorizations		<u>260,201.19</u>
		<u>724,022.02</u>
Decreased by:		
Appropriated to Finance Improvement Authorizations		<u>150,000.00</u>
Balance December 31, 2022	C	<u><u>\$ 574,022.02</u></u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
SWIMMING POOL UTILITY FUND

TOWNSHIP OF RANDOLPH
SWIMMING POOL UTILITY FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	Ref.	December 31,	
		2022	2021
<u>ASSETS</u>			
Operating Fund:			
Cash and Cash Equivalents	D-4	\$ 918.23	\$ 906.74
Total Operating Fund		<u>918.23</u>	<u>906.74</u>
TOTAL ASSETS		<u>\$ 918.23</u>	<u>\$ 906.74</u>
<u>LIABILITIES AND FUND BALANCE</u>			
Operating Fund:			
Fund Balance	D-1	\$ 918.23	\$ 906.74
Total Operating Fund		<u>918.23</u>	<u>906.74</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 918.23</u>	<u>\$ 906.74</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
 ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
SWIMMING POOL UTILITY FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE
REGULATORY BASIS

	<u>Ref.</u>	Year Ended December 31,	
		<u>2022</u>	<u>2021</u>
<u>Revenue and Other Income Realized</u>			
Miscellaneous Revenue Not Anticipated		\$ 11.49	\$ 4.05
Total Income		<u>11.49</u>	<u>4.05</u>
Excess in Revenue		11.49	4.05
<u>Fund Balance</u>			
Balance January 1		<u>906.74</u>	<u>902.69</u>
Balance December 31	D	<u>\$ 918.23</u>	<u>\$ 906.74</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
 ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
SWIMMING POOL UTILITY FUND
STATEMENT OF REVENUE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

	<u>Anticipated</u>	<u>Realized</u>	<u>Excess</u>
Miscellaneous Revenue Not Anticipated	\$ - 0 -	\$ 11.49	\$ 11.49
	<u>\$ - 0 -</u>	<u>\$ 11.49</u>	<u>\$ 11.49</u>

Miscellaneous Revenue Not Anticipated:

Interest on Investments	<u>\$ 11.49</u>
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TOWNSHIP OF RANDOLPH
SWIMMING POOL UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2022

NOT APPLICABLE

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
PUBLIC ASSISTANCE FUND

TOWNSHIP OF RANDOLPH
PUBLIC ASSISTANCE FUND
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	Ref.	December 31,	
		2022	2021
<u>ASSETS</u>			
Cash and Cash Equivalents	E-1	\$ 9,513.81	\$ 9,485.57
TOTAL ASSETS		<u>\$ 9,513.81</u>	<u>\$ 9,485.57</u>
<u>RESERVES</u>			
Reserve for Public Assistance Expenditures		\$ 9,513.81	\$ 9,485.57
TOTAL RESERVES		<u>\$ 9,513.81</u>	<u>\$ 9,485.57</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
 ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
GENERAL FIXED ASSETS ACCOUNT GROUP

TOWNSHIP OF RANDOLPH
GENERAL FIXED ASSETS ACCOUNT GROUP
COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	<u>December 31,</u>	
	<u>2022</u>	<u>2021</u>
<u>ASSETS</u>		
Land	\$ 35,461,000.00	\$ 35,461,000.00
Buildings	16,612,970.00	15,629,711.00
Machinery, Equipment and Vehicles	<u>18,619,051.49</u>	<u>18,156,116.40</u>
<u>TOTAL ASSETS</u>	<u>\$ 70,693,021.49</u>	<u>\$ 69,246,827.40</u>
 <u>RESERVES</u>		
Investment in General Fixed Assets	<u>\$ 70,693,021.49</u>	<u>\$ 69,246,827.40</u>
<u>TOTAL RESERVES</u>	<u>\$ 70,693,021.49</u>	<u>\$ 69,246,827.40</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
 ARE AN INTEGRAL PART OF THIS STATEMENT

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

Note 1: Summary of Significant Accounting Policies

A. Reporting Entity

Except as noted below, the financial statements of the Township of Randolph include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Randolph, as required by N.J.S. 40A:5-5. Accordingly, the financial statements of the Township of Randolph do not include the operations of the municipal library, or volunteer fire and first aid squads.

Governmental Accounting Standards Board ("GASB") Codification Section 2100, "Defining the Financial Reporting Entity" establishes standards to determine whether a governmental component unit should be included in the financial reporting entity. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be misleading. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A legally separate, tax-exempt organization should be reported as a component unit of a reporting entity if all of the following criteria are met: (1) The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents. (2) The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization. (3). The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government. As the financial reporting entity was established in accordance with New Jersey statutes, the requirements of GASB Codification Section 2100 were not followed and, accordingly, the reporting entity could be different from accounting principles generally accepted in the United States of America.

B. Description of Funds

The accounting policies of the Township of Randolph conform to the accounting practices applicable to municipalities which have been prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Such practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Randolph accounts for its financial transactions through the following separate funds:

Current Fund – Resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds – Receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 1: Summary of Significant Accounting Policies (Cont'd)

B. Description of Funds (Cont'd)

Assessment Trust Fund – Resources and expenditures for payment for Assessment Trust Fund debt.

General Capital Fund – Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Swimming Pool Utility Fund – Accounts for the operations and acquisition of capital facilities of the municipally owned swimming pool.

Public Assistance Fund – Receipt and disbursement of funds that provide assistance to certain residents of the municipality pursuant to Title 44 of New Jersey statutes. The operations of the State funded General Assistance Program were transferred to the County of Morris in a prior year.

General Fixed Assets Account Group – These accounts were established with estimated values of land, building and certain fixed assets of the Township as discussed in Note 1E.

C. Basis of Accounting

Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The more significant accounting policies in New Jersey follow.

Revenue is recorded when received in cash except for certain amounts which may be due from the State of New Jersey and for the prepayment of future year's revenue. Grant revenue is realized in the operating funds when it is budgeted and in the capital funds when improvements are authorized. The amounts recorded as property taxes receivable have not been included in revenue. Amounts that are due to the municipality, which are susceptible of accrual, are recorded as receivables with offsetting reserves in the Current Fund.

Expenditures are charged to operations based on budgeted amounts. Exceptions to this general rule include:

1. Accumulated unpaid vacation, sick pay and other employee amounts are not accrued.
2. Prepaid expenses, such as insurance premiums applicable to subsequent periods, are charged to current budget appropriations in total.
3. Principal and interest on long-term debt are recognized when due.

Expenditures, if any, in excess of appropriations, appropriation reserves or ordinances become deferred charges which must be raised by future taxes. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the statutory appropriation reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31 of each year and recorded as liabilities, except for amounts which may be cancelled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 1: Summary of Significant Accounting Policies (Cont'd)

C. Basis of Accounting (Cont'd)

Had the Township's financial statements been prepared under accounting principles generally accepted in the United States of America, encumbrances would not be considered as expenditures; appropriation reserves would not be recorded; revenue susceptible to accrual would have been reflected without offsetting reserves; Federal and State grants and assistance would be recognized when earned, not when awarded and inventories would not be reflected as expenditures at the time of purchase, investments would generally be stated at fair value, lease assets and payables as well as the related expenses would be recorded for leases for which the Township is a lessee, lease receivables and deferred lease resources as well as the related revenue would be recorded for leases for which the Township is a lessor, financed purchases payable would be recorded for financed purchase agreements under which the Township acquires and owns a fixed asset and the Township's net OPEB liability and net pension liability and related deferred inflows and outflows, where applicable, would be recorded.

The cash basis of accounting is followed in the Other Trust Funds and Capital Funds.

D. Deferred Charges to Future Taxation – The General Capital Fund balance sheet includes both funded and unfunded deferred charges. Funded means that bonds have been issued and are being paid off on a serial basis. Unfunded means that debt has been authorized but not permanently financed. A municipality can eliminate an unfunded deferred charge by raising it in the budget, by collecting a grant, by selling bonds, by issuing loans or through financed purchases agreements.

E. Other Significant Accounting Policies Include:

Management Estimates – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents – Amounts include petty cash, change funds, amounts on deposit, and short-term investments with original maturities of three months or less.

Investments – Investments are stated at cost.

Grants Receivable – Grants receivable represent total grant awards less amounts collected to date. Because the amount of grants funds to be collected are dependent on the total costs eligible for reimbursement, the actual amount collected may be less than the total amount awarded.

Allowance for Uncollectible Accounts – No allowance for uncollectible accounts has been recorded as all amounts are considered collectible.

Compensated Absences – Expenditures relating to unused vested accumulated vacation and sick pay are not recorded until paid.

Foreclosed Property – Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 1: Summary of Significant Accounting Policies (Cont'd)

E. Other Significant Accounting Policies Include: (Cont'd)

Interfunds – Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies – The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

General Fixed Assets Account Group – General fixed assets are recorded at historical cost or estimated historical cost. Infrastructure assets are not included in general fixed assets, as per state directive. Major renewals and betterments are charged to the asset accounts; maintenance and minor repairs and replacements, which do not improve or extend the lives of the respective assets, are expensed currently. Donated fixed assets are valued at their fair market value on the date donated. No depreciation has been provided on general fixed assets.

The total value recorded for general fixed assets is offset by an “Investment in General Fixed Assets.” When properties are retired or otherwise disposed of, the asset and the reserve are adjusted accordingly.

Assets recorded in the General Fixed Assets Account Group may also be recorded in the Current Fund and General Capital Fund. The values recorded in the General Fixed Assets Account Group and the Current and General Capital Funds may not always agree due to differences in valuation methods, timing of recognition of assets, and the recognition of infrastructures. Fixed assets are reviewed for impairment.

F. Budget/Budgetary Control – Annual appropriated budgets are usually prepared in the first quarter for the Current operating and Open Space Trust Funds. The budgets are submitted to the governing body and the Division of Local Government Services. Budgets are prepared using the cash basis of accounting. The legal level of budgetary control is established at the line item accounts within each fund. Line-item accounts are defined as the lowest (most specific) level of detail as established pursuant to the flexible chart of accounts referenced in N.J.S.A. 40A. All budget amendments/transfers must be approved by the Township during the year.

Note 2: Long-Term Debt

The Local Bond Law governs the issuance of bonds to finance general Township capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. All bonds issued by the Township are general obligation bonds. The Township's full faith and credit and taxing power has been pledged to the payment of the general obligation debt principal and interest.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 2: Long-Term Debt (Cont'd)

Summary of Municipal Debt

	December 31,		
	2022	2021	2020
<u>Issued</u>			
General:			
Bonds	\$ 17,760,000	\$ 19,095,000	\$ 20,385,000
Total Issued	<u>17,760,000</u>	<u>19,095,000</u>	<u>20,385,000</u>
Less: Funds Temporarily Held to Pay Bonds and Loans:			
Reserve to Pay Debt Service	161,677	80,273	247,382
Total Deductions	<u>161,677</u>	<u>80,273</u>	<u>247,382</u>
Net Debt Issued	<u>17,598,323</u>	<u>19,014,727</u>	<u>20,137,618</u>
<u>Authorized but not Issued:</u>			
General:			
Bonds and Notes	4,223,150	3,143,350	2,349,100
Net Bonds, and Notes Issued and Authorized but not Issued	<u>\$21,821,473</u>	<u>\$22,158,077</u>	<u>\$22,486,718</u>

Summary of Municipal Debt Issued and Outstanding – Prior Year

	Balance 12/31/2020	Additions	Retirements	Balance 12/31/2021
General Capital Fund:				
Serial Bonds	\$ 20,385,000	\$ 1,290,000	\$ 1,290,000	\$ 19,095,000
Total	<u>\$ 20,385,000</u>	<u>\$ - 0 -</u>	<u>\$ 1,290,000</u>	<u>\$ 19,095,000</u>

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 2: Long-Term Debt (Cont'd)

Summary of Municipal Debt (Cont'd)

Summary of Municipal Debt Issued and Outstanding – Current Year

	Balance			Balance
	12/31/2021	Additions	Retirements	12/31/2022
General Capital Fund:				
Serial Bonds	<u>\$ 19,095,000</u>		<u>\$ 1,335,000</u>	<u>\$ 17,760,000</u>
Total	<u>\$ 19,095,000</u>	<u>\$ - 0 -</u>	<u>\$ 1,335,000</u>	<u>\$ 17,760,000</u>

Summary of Statutory Debt Condition – Annual Debt Statement

The summarized statement of debt condition, which follows, is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .464%.

	Gross Debt	Deductions	Net Debt
Local School District Debt	<u>\$31,070,000</u>	<u>\$31,070,000</u>	
General Debt	<u>21,983,150</u>	<u>161,677</u>	<u>\$ 21,821,473</u>
	<u>\$53,053,150</u>	<u>\$31,231,677</u>	<u>\$ 21,821,473</u>

Net Debt \$21,821,473 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$4,702,447,380 = .464%.

Borrowing Power Under N.J.S. 40A:2-6 As Amended

3-1/2% Average Equalized Valuation of Real Property	\$ 164,585,658
Net Debt	<u>21,821,473</u>
Remaining Borrowing Power	<u>\$ 142,764,186</u>

The foregoing information is in agreement with the Annual Debt Statement as filed by the Chief Financial Officer.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 2: Long-Term Debt (Cont'd)

Schedule of Annual Debt Service for Principal and Interest for the Next Five Years and Thereafter for Bonded Debt Issued and Outstanding

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 1,350,000.00	\$ 353,118.94	\$ 1,703,118.94
2024	1,365,000.00	328,688.86	1,693,688.86
2025	1,380,000.00	304,108.78	1,684,108.78
2026	1,390,000.00	278,835.34	1,668,835.34
2027	1,405,000.00	253,955.26	1,658,955.26
2028-2032	7,220,000.00	891,925.11	8,111,925.11
2033-2036	<u>3,650,000.00</u>	<u>250,124.78</u>	<u>3,900,124.78</u>
	<u>\$ 17,760,000.00</u>	<u>\$ 2,660,757.07</u>	<u>\$ 20,420,757.07</u>

Analysis of Debt Issued and Outstanding at December 31, 2022

General Capital Fund - Serial Bonds

<u>Purpose</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance</u>
			<u>Dec. 31, 2022</u>
General Improvement Bonds of 2015	02/01/36	3.00% - 3.25%	\$ 10,900,000.00
General Improvement Bonds of 2018	10/15/33	3.00% - 4.00%	<u>6,860,000.00</u>
Total Serial Bonds			<u>\$ 17,760,000.00</u>

Note 3: Fund Balance Appropriated

Fund balance at December 31, 2022 included in the Current Fund adopted budget for the year ending December 31, 2023, is \$7,018,408.

Note 4: Local School District Taxes

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district. The Township has elected not to defer school taxes.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans

Township employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employee's Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

A. Public Employees' Retirement System (PERS)

Plan Description

The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about the PERS, please refer to the Division's annual financial statements which can be found at www.state.nj.us/treasury/pensions/annual-reports.shtml

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier.

Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

A. Public Employees' Retirement System (PERS) (Cont'd)

Contributions

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing members. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid.

The local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years, beginning with the payments due in the fiscal year ended June 30, 2012 and are adjusted by the rate of return on the actuarial value of assets. Township contributions to PERS amounted to \$796,700 for 2022. During the fiscal year ended June 30, 2022, the State of New Jersey contributed \$26,571 to the PERS for normal pension benefits on behalf of the Township.

The employee contribution rate was 7.50% effective July 1, 2018.

Special Funding Situation

A special funding situation exists for certain local employers of the PERS. The State of New Jersey, as a nonemployer, is required to pay the additional costs incurred by local employers Chapter 133, P.L. 2001. The special funding situation for Chapter 133, P.L. 2001 is due to the State paying the additional normal cost related to benefit improvements from Chapter 133. Previously, this additional normal cost was paid from the Benefit Enhancement Fund (BEF). As of June 30, 2022, there is no net pension liability associated with this special funding situation and there was no accumulated difference between the annual additional normal cost under the special funding situation and the actual State contribution through the valuation date. The State special funding situation for the fiscal year ending June 30, 2022, is the actuarially determined contribution amount that the State owes for the fiscal year ending June 30, 2022. The pension expense is deemed to be a State administrative expense due to the special funding situation.

Pension Liabilities and Pension Expense

At June 30, 2022, the Township's liability was \$12,628,524 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021 which was rolled forward to June 30, 2022. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2022, the Township's proportion was .0837%, which was an increase of 0.003% from its proportion measured as of June 30, 2021.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

A. Public Employees' Retirement System (PERS) (Cont'd)

Pension Liabilities and Pension Expense (Cont'd)

The Township has rolled forward the net pension liability as of June 30, 2021 with no adjustments. The State of New Jersey Public Employees' Retirement System (PERS) valuation cycle is July 1 instead of December 31. The roll forward methodology puts them a year in arrears in terms of valuation.

There was no state proportionate share of net pension liability attributable to the Township as of June 30, 2022.

For the year ended December 31, 2022, the Township recognized actual pension expense in the amount of \$796,700.

Actuarial Assumptions

The total pension liability for the June 30, 2022 measurement date was determined by an actuarial valuation as of July 1, 2021 which was rolled forward to June 30, 2022. This actuarial valuation used the following actuarial assumptions:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases	2.75 – 6.55% based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee Mortality Table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and a 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

Long Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on pension plan investments (7.00% at June 30, 2022) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the Board of Trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

A. Public Employees' Retirement System (PERS) (Cont'd)

Long Term Expected Rate of Return (Cont'd)

to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS' target asset allocation as of June 30, 2022 are summarized in the table on the following page.

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
U.S. Equity	27.00%	8.12%
Non-U.S. Developed Markets Equity	13.50%	8.38%
Emerging Markets Equity	5.50%	10.33%
Private Equity	13.00%	11.80%
Real Estate	8.00%	11.19%
Real Assets	3.00%	7.60%
High Yield	4.00%	4.95%
Private Credit	8.00%	8.10%
Investment Grade Credit	7.00%	3.38%
Cash Equivalents	4.00%	1.75%
U.S. Treasuries	4.00%	1.75%
Risk Mitigation Strategies	3.00%	4.91%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2022. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based upon 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

A. Public Employees' Retirement System (PERS) (Cont'd)

Sensitivity of the Township's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Township's proportionate share of the collective net pension liability as of June 30, 2022 calculated using the discount rate as disclosed below, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	June 30, 2022		
	At 1% Decrease (6.00%)	At Current Discount Rate (7.00%)	At 1% Increase (8.00%)
Township's proportionate share of the Net Pension Liability	\$ 16,223,954	\$ 12,628,524	\$ 9,568,668

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial statements.

B. Police and Firemen's Retirement System (PFRS)

Plan Description

The State of New Jersey Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the Division). For additional information about the PFRS, please refer to the Division's annual financial statements which can be found at www.state.nj.us/treasury/pensions/annual-reports.shtml.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service.

The following represents the membership tiers for PFRS:

Tier	Definition
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

B. Police and Firemen's Retirement System (PFRS) (Cont'd)

Benefits Provided (Cont'd)

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Contributions

The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing members. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal costs and unfunded accrued liability. For fiscal year 2021, the State contributed an amount less than the actuarially determined amount.

The Local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of the retirement system, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual amounts over a period of 15 years, beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of the assets.

Special Funding Situation

Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specified financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employer.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
 (Continued)

Note 5: Pension Plans (Cont'd)

B. Police and Firemen's Retirement System (PFRS) (Cont'd)

Special Funding Situation (Cont'd)

Township contributions to PFRS amounted to \$1,214,461. for the year ended December 31, 2022. During the fiscal year ended June 30, 2021, the State of New Jersey contributed \$186,034 to the PFRS for normal pension benefits on behalf of the Township, which is less than the contractually required contribution of \$238,505.

The employee contributions for PFRS are 10.00% of employees' annual compensation, as defined.

Pension Liabilities and Pension Expense

At June 30, 2021, the Township's liability for its proportionate share of the net pension liability was \$7,614,363. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2020 which was rolled forward to June 30, 2021. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2021, the Township's proportion was .1042%, which was an increase of .0015% from its proportion measured as of June 30, 2020. The Township has rolled forward the net pension liability as of June 30, 2021 with no adjustments. The State of New Jersey Police and Firemen's Retirement System (PFRS)' valuation cycle is July 1 instead of December 31. The roll forward methodology puts them a year in arrears in terms of valuation. The Division of Local Government Services, Department of Community Affairs, State of New Jersey is permitting municipalities and counties to include the June 30, 2021 information in the Notes to the Financial Statements as the June 30, 2022 information has not been released as of the date of this audit.

Additionally, the State's proportionate share of the net pension liability attributable to the Township is \$2,141,538 as of June 30, 2021. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2020 which was rolled forward to June 30, 2021. The State's proportionate share of the net pension liability associated with the Township was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2021, the State's proportion was .1042%, which was an increase of .0015% from its proportion measured as of June 30, 2020 which is the same proportion as the Township's. The Township has rolled forward the net pension liability as of June 30, 2021 with no adjustments. The State of New Jersey Police and Firemen's Retirement System (PFRS)' valuation cycle is July 1 instead of December 31. The roll forward methodology puts them a year in arrears in terms of valuation.

Township's Proportionate Share of the Net Pension Liability	\$ 7,614,363
State's Proportionate Share of the Net Pension Liability Associated with the Township	<u>2,141,538</u>
Total Net Pension Liability	<u><u>\$ 9,755,901</u></u>

For the year ended December 31, 2021, the Township recognized total pension expense of \$1,214,461.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

B. Police and Firemen's Retirement System (PFRS) (Cont'd)

Pension Liabilities and Pension Expense (Cont'd)

Actuarial Assumptions

The total pension liability for the June 30, 2021 measurement date was determined by an actuarial valuation as of July 1, 2020 which was rolled forward to June 30, 2021. This actuarial valuation used the following actuarial assumptions:

Inflation Rate	2.75%
Salary Increases:	
Through all Future Years	3.25% - 15.25% based on years of service
Investment Rate of Return	7.00%

Employee mortality rates were based on the PubS-2010 amount-weighted mortality table with a 105.6% adjustment for males and 102.5% adjustment for females. For healthy annuitants, mortality rates were based on the PubS-2010 amount-weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females. Disability rates were based on the PubS-2010 amount-weighted mortality table with a 152.0% adjustment for males and 109.3% adjustment for females. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

Long Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on pension plan investments (7.00% at June 30, 2021) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the Board of Trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS' target asset allocation as of June 30, 2021 are summarized in the table on the following page.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

B. Police and Firemen's Retirement System (PFRS) (Cont'd)

Long Term Expected Rate of Return (Cont'd)

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
U.S. Equity	27.00%	8.09%
Non-U.S. Developed Market Equity	13.50%	8.71%
Emerging Markets Equity	5.50%	10.96%
Private Equity	13.00%	11.30%
Real Assets	3.00%	7.40%
Real Estate	8.00%	9.15%
High Yield	2.00%	3.75%
Private Credit	8.00%	7.60%
Investment Grade Credit	8.00%	1.68%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	0.95%
Risk Mitigation Strategies	3.00%	3.35%

Discount Rate – PFRS

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2021. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based upon 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 5: Pension Plans (Cont'd)

B. Police and Firemen's Retirement System (PFRS) (Cont'd)

Sensitivity of the Total Net Pension Liability (including the State's proportionate share of the net pension liability attributable to the Township) to Changes in the Discount Rate

The following presents the total net pension liability (including the State's proportionate share of the net pension liability attributable to the Township) as of June 30, 2021 calculated using the discount rate as disclosed above, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

June 30, 2021	1%	Current	1%
	Decrease	Discount Rate	Increase
	(6.00%)	(7.00%)	(8.00%)
Township's proportionate share of the NPL and the State's proportionate share of the Net Pension Liability associated with the Township	\$ 14,814,030	\$ 9,755,901	\$ 5,545,554

Pension Plan Fiduciary Net Position - PFRS

Detailed information about the PFRS's fiduciary net position is available in the separately issued PFRS financial statements.

C. Defined Contribution Retirement Program (DCRP)

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

For DCRP, the Township recognized pension expense of \$20,089 and employee contributions to DCRP amounted to \$43,989 for the year ended December 31, 2022.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 6: Accrued Sick and Vacation Benefits

The Township permits employees to accrue a limited amount of unused vacation and sick pay, which may be taken as time off or paid upon retirement or separation at an agreed-upon rate. The current cost of such unpaid compensation would be approximately \$1,098,801. This amount is not reported either as an expenditure or a liability. It is expected that the cost of such unpaid compensation would be included in the Township's budget operating expenditures in the year in which it is used. The Township has a reserve to pay accrued sick and vacation benefits in the amount of \$208,417 at December 31, 2022.

Note 7: Selected Tax Information

Property taxes are levied as of January 1 on property values assessed as of the previous calendar year. The tax levy is divided into two billings. The first billing is an estimate of the current year's levy based on the prior year's taxes. The second billing reflects adjustments to the current year's actual levy. The final tax bill is usually mailed on or before June 14th, along with the first half estimated tax bills for the subsequent year. The first half estimated taxes are divided into two due dates, February 1 and May 1. The final tax bills are also divided into two due dates, August 1 and November 1. A ten-day grace period is usually granted before the taxes are considered delinquent and there is an imposition of interest charges. A penalty may be assessed for any unpaid taxes in excess of \$10,000 at December 31 of the current year. Unpaid taxes of the prior year may be placed in lien at a tax sale held after April 1 and through December 31. Unpaid taxes of the current year may be placed in lien at a tax sale held after December 10.

	2022	2021	2020
<u>Tax Rate</u>	\$ 2.673	\$ 2.652	\$ 2.625
<u>Apportionment of Tax Rate</u>			
Municipal	.487	.486	.487
County	.266	.267	.268
Local School	1.892	1.871	1.841
County Open Space	.007	.007	.008
Municipal Open Space	.021	.021	.021
<u>Assessed Valuations</u>			
2022	<u>\$ 4,378,599,178</u>		
2021		<u>\$ 4,347,451,134</u>	
2020			<u>\$ 4,338,999,344</u>

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 7: Selected Tax Information (Cont'd)

Comparison of Tax Levies and Collection Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

Year	Tax Levy	Currently	
		Cash Collections	Percentage of Collection
2022	\$ 117,191,653	\$ 116,530,117	99.43%
2021	115,751,572	115,067,075	99.41%
2020	114,110,597	113,370,949	99.35%

Also, increases in future tax levies can also be warranted if revenue sources outside of those directly generated by the municipality, such as federal or state aid, should decline without corresponding decreases in budgeted expenditures.

Note 8: Interfund Receivables and Payables

Fund	Interfund Receivable	Interfund Payable
Current Fund		\$ 35,490.00
Animal Control Fund	\$ 35,490.00	
	<u>\$ 35,490.00</u>	<u>\$ 35,490.00</u>

The interfund receivable in the Animal Control Fund is for reimbursed salaries and wages expenses received in the Current Fund which were not turned over as of year end.

Note 9: Cash and Cash Equivalents

Cash and cash equivalents include petty cash, change funds, amounts in deposits, money market accounts, and short-term investments with original maturities of three months or less.

Investments are stated at cost. The Township classifies certificates of deposit which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

GASB requires disclosure of the level of custodial credit risk assumed by the Township in its cash, cash equivalents and investments, if those items are uninsured or unregistered. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned.

Interest Rate Risk – In accordance with its cash management plan, the Township ensures that any deposit or investment matures within the time period that approximates the prospective need for the funds, deposited or invested, so that there is not a risk to the market value of such deposits or investments.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 9: Cash and Cash Equivalents (Cont'd)

Credit Risk – The Township limits its investments to those authorized in its cash management plan which are those permitted under state statute as detailed in the section of this note on investments.

Custodial Credit Risk – The Township's policy with respect to custodial credit risk requires that the Township ensures that Township funds are only deposited in financial institutions in which NJ municipalities are permitted to invest their funds.

Deposits:

New Jersey statutes require that municipalities deposit public funds in public depositories located in New Jersey which are insured by the Federal Deposit Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. Municipalities are also permitted to deposit public funds in the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5% of the average daily balance of public funds on deposit, and

In addition to the above collateral requirement, if public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

Investments:

New Jersey statutes permit the Township to purchase the following types of securities:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties, and entities subject to the "Local Authorities Fiscal Control Law" P.L. 1983, c. 313 (C.40A:5A-1 et seq.) Other bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units;

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 9: Cash and Cash Equivalents (Cont'd)

Investments: (Cont'd)

- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a. or are bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties and entities subject to the "Local Authorities Fiscal Control Law", P.L. 1983 c.313 (C.40A:5A-1 et seq.);
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2022, cash and cash equivalents of the Township of Randolph consisted of the following:

Fund	Savings and Checking Accounts	NJ Cash Management Fund	Totals
Current	\$ 25,506,466.40	\$ 94.54	\$ 25,506,560.94
Federal and State Grant	1,669,233.63		1,669,233.63
Animal Control	33,404.72		33,404.72
Assessment Trust	644,971.07		644,971.07
Unemployment Compensation	160,803.38		160,803.38
Long-Term Disability	49,054.66		49,054.66
Federal Drug Fund	29.95		29.95
State Drug Fund	19,775.57		19,775.57
Housing Trust	340,714.78		340,714.78
Open Space Trust	827,724.48		827,724.48
Trust	2,622,835.64		2,622,835.64
General Capital	9,219,162.93		9,219,162.93
Swimming Pool Utility Operating	918.23		918.23
Public Assistance	<u>9,513.81</u>		<u>9,513.81</u>
	<u><u>\$ 41,104,609.25</u></u>	<u><u>\$ 94.54</u></u>	<u><u>\$ 41,104,703.79</u></u>

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 9: Cash and Cash Equivalents (Cont'd)

During the period ended December 31, 2022, the Township did not hold any investments. The carrying amount of the Township's cash and cash equivalents at December 31, 2022, was \$41,104,703.79 and the bank balance was \$41,551,617.05. The \$94.54 in the NJ Cash Management Fund is uninsured and unregistered.

Note 10: Risk Management

Property and Liability

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Township of Randolph is a member of the Morris County Municipal Joint Insurance Fund (the "Fund"). This Fund is both an insured and self-administered group of municipalities established for the purpose of providing certain low-cost insurance coverage for member municipalities in order to keep local property taxes at a minimum.

The following coverages are offered by the Fund to its members:

- a.) Workers' Compensation and Employers' Liability
- b.) Liability Other Than Motor Vehicles
- c.) Property Damage Other Than Motor Vehicles
- d.) Motor Vehicle
- e.) Public Officials' Liability/Employment Practices Coverage
- f.) Environmental Coverage

As a member of the Fund, the Township could be subject to supplemental assessments in the event of deficiencies. If the assets of the Fund were to be exhausted, members would become responsible for their respective shares of the Fund's liabilities.

This Fund can declare and distribute dividends to members upon approval of the State of New Jersey Department of Banking and Insurance. These distributions are divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body. In accordance with the Governmental Accounting Standards Board, these distributions are used to reduce the amount recorded for membership expense in the year in which the distribution was declared.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 10: Risk Management (Cont'd)

Summarized selected financial information for the Fund as of December 31, 2022 is as follows:

Total Assets	<u>\$ 35,928,978</u>
Net Position	<u>\$ 10,500,044</u>
Total Revenue	<u>\$ 18,131,440</u>
Total Expenses	<u>\$ 23,857,321</u>
Change in Net Position	<u>\$ (5,725,881)</u>
Member Dividends	<u>\$ - 0 -</u>

Financial statements for the Fund are available at the Office of the Executive Director:

Morris County Municipal Joint Insurance Fund
PERMA Risk Management Services
9 Campus Drive, Suite 216
Parsippany, New Jersey 07054
(201) 881-7632

Health Benefits

The Township of Randolph is also a member of the North Jersey Municipal Employee Benefits Fund, (the “NJMEBF”). The NJMEBF is both an insured and self-administered group of municipalities established for the purpose of providing certain employee benefits for member municipalities in order to keep local property taxes at a minimum.

The following health benefit coverages are offered by the NJMEBF to its members:

- a.) Medical
- b.) Prescription
- c.) Dental

As a member of the NJMEBF, the Township could be subject to supplemental assessments in the event of deficiencies. If the assets of the NJMEBF were to be exhausted, members would become responsible for their respective shares of the NJMEBF’s liabilities.

The NJMEBF can declare and distribute dividends to members upon approval of the State of New Jersey Department of Banking and Insurance. These distributions are divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 10: Risk Management (Cont'd)

Health Benefits (Cont'd)

Summarized selected financial information for the Fund as of December 31, 2022 is as follows:

Total Assets	<u>\$ 19,625,452</u>
Net Position	<u>\$ 13,273,319</u>
Total Revenue	<u>\$ 40,900,212</u>
Total Expenses	<u>\$ 39,926,581</u>
Change in Net Position	<u>\$ (3,531,919)</u>
Member Dividends	<u>\$ 4,505,550</u>

Financial statements for the NJMEBF are available at the Office of the Executive Director:

North Jersey Municipal Employee Benefits Fund
PERMA Risk Management Services
9 Campus Drive, Suite 216
Parsippany, New Jersey 07054
(201) 881-7632

New Jersey Unemployment Compensation Insurance

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

The following is a summary of Township and employee contributions, interest earned and reimbursements to the State for benefits paid and the ending balance of the Township's expendable trust fund for the current and previous two years:

Year	Township/ Employee		Interest Earned	Amount	
	Contributions			Reimbursed	Ending Balance
2020	\$ 17,297.84		\$ 1,169.27	\$ 547.68	\$ 137,943.13
2021	17,965.20		618.66	8,885.69	147,641.30
2022	19,672.58		2,071.33	8,581.83	160,803.38

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 11: Open Space Trust Fund

The Township created an Open Space Trust Fund with a tax levy of \$.021 per \$100 of assessed valuation in 1993. The funds collected are used to acquire and maintain open space property in the Township. The balances in the Open Space Trust Fund at December 31, 2022 and 2021 were \$827,724 and \$867,852 respectively.

Note 12: Deferred Compensation Plan

The Township of Randolph offers its employees a deferred compensation plan (the "Plan") created in accordance with Section 457 of the Internal Revenue Code. The Plan, which is administered by Mission Square and AXA Equitable, is available to all Township employees and permits participants to defer a portion of their salary. The deferred compensation is not available to employees until termination, retirement, unforeseeable emergency, or upon death to their beneficiaries.

Note 13: Agreement with Shongum Lake Association

The Township entered into an agreement with the Shongum Lake Association for the construction of improvements associated with the Shongum Dam Restoration. The Township was a co-signer with the Shongum Lake Association for a loan with New Jersey Wastewater Treatment Trust. The Township confirmed a special assessment for all properties benefiting from the project and is responsible for the collection of the assessment and as a co-signer is contingently responsible for the repayment of the loan to New Jersey Wastewater Treatment Trust (in the event of the Association defaulting on repaying the loan). Since the Township is not the primary party responsible for the debt, the loan was not recorded on the Township's financial statements.

Note 14: Commitments and Contingencies

The Township is periodically involved in various lawsuits arising in the normal course of business, including claims for property damage, personal injury, and various contract disputes. The Township is vigorously contesting these lawsuits and believes the ultimate resolution will not have a material adverse effect on their financial position.

Amounts received or receivable from grantors, principally the federal and state governments, are subject to regulatory requirements and adjustments by the agencies. Any disallowed claims, including amounts previously recognized by the Township as revenue would constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors cannot be determined at this time, although Township officials expect such amounts, if any, to be immaterial.

Various tax appeals on assessed valuations have been filed against the Township and are awaiting tax court decisions. The ultimate outcome and effect of such appeals have not been determined; however, the Township Tax Assessor will aggressively defend the Township's assessments. The Township has established a reserve of \$552,992 which it believes is sufficient to provide for this contingency.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 15: Economic Dependency

The Township receives a substantial amount of its support from federal and state governments. A significant reduction in the level of support, if this were to occur, may have an effect on the Township's programs and activities.

Note 16: Post-Retirement Benefits other than Pensions (OPEB)

General Information about the Township's OPEB Plan

Plan Description and Benefits Provided

The provisions of Chapter 88, P.L. 1974, along with any Township approved ordinances and resolutions, provide the authority for the Township to offer post-employment health care benefits as detailed below.

The Township provides medical and prescription insurance to retirees and their covered dependents that meet the appropriate requirements. The Township provides Medicare Part B reimbursements to retirees and their covered dependents after 25 years of service. All active employees who retire from the Township and meet the eligibility criteria receive these benefits.

Township employees are eligible to receive postretirement health benefits through the Township health plan by meeting either of the following criteria:

1. Medical insurance coverage is extended to retired employees hired prior to January 1, 2007 with twenty-five (25) or more years of service in the State administered retirement system and their surviving eligible dependents. (Based on cost-sharing at time of retirement.)
2. Employees hired after January 1, 2007 must work in a full-time capacity for the Township for a period of twenty-five (25) years to be eligible for continuing coverage at retirement and shall be responsible for 50% of the premium for dependent coverage or the premium contribution requirement as defined by State Law, whichever is highest. Premiums are due to the Township quarterly on 1/1, 4/1, 7/1 and 10/1 and must be received no later than the 15th of the month to avoid termination of coverage.
3. Employees hired after January 1, 2010 must work in a full-time capacity for the Township for a period of twenty-five (25) years to be eligible for continuing coverage at retirement. The retiree shall be responsible to contribute 50% of the premium for coverage during retirement. Premiums are due to the Township quarterly on 1/1, 4/1, 7/1 and 10/1 and must be received no later than the 15th of the month to avoid termination of coverage.
4. Medical insurance coverage is extended to employees who retire on a disability pension (see Public Employees Retirement Manual) based on fewer years of service credited in the state retirement system and their spouses. (Based on cost sharing at time of retirement.)
5. Medical insurance coverage is extended to surviving spouse, surviving civil union partner, and eligible dependents of active employees with 25 years or more of service in the State Administered Retirement System and 25 years or more of service with the Township. (Based on cost-sharing at time of death.)

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 16: Post-Retirement Benefits other than Pensions (OPEB) (Cont'd)

Contributions

2022 employer contributions for retiree benefits paid by the Township were \$1,851,652 for 144 retirees.

Employees Covered by Benefit Terms

As of December 31, 2022, there were 144 retirees and spouses currently receiving retiree benefits and

Total OPEB Liability

The Township's OPEB liability of \$70,206,025 was measured as of December 31, 2022 and was determined by an actuarial valuation as of December 31, 2022.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the December 31, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate	3.72% at December 31, 2022
	2.06% at December 31, 2021
Salary Increases	2.50% per year
Inflation Assumptions	2.50% per year

The selected discount rate was based on the Bond Buyer 20 Index at December 31, 2022.

Health Care	Year	Medical	Drug
Trend Rates			
Ultimate Trend	2026	5.30%	6.50%

The medical trend rate reduces .2% per annum, leveling at 4.5% per annum in 2026.

The drug trend rate reduces .5% per annum leveling at 4.55% per annum in 2026.

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 16: Post-Retirement Benefits other than Pensions (OPEB) (Cont'd)

Actuarial Assumptions and Other Inputs (Cont'd)

Mortality rates were based on the RP 2000 Combined Healthy Male Mortality Rates set forward one year and adjusted for generational improvement.

Changes in the Total OPEB Liability

	<u>Total OPEB Liability</u>
Balance at January 1, 2022	\$ 76,886,952
Changes for Year:	
Service Cost	871,289
Interest Cost	1,582,295
Difference Between Expected and Actual Experience	(1,646,181)
Changes in Assumptions	(5,592,744)
Benefit Payments	<u>(1,895,586)</u>
Net Changes	<u>(6,680,927)</u>
Balance at December 31, 2022	<u>\$ 70,206,025</u>

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Township as well as what the Township's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage lower (2.72 percent) or 1 percentage higher (4.72 percent) than the current discount rate:

	December 31, 2021		
	1%	Decrease	1%
	(2.72%)	(3.72%)	(4.72%)
Total OPEB Liability	\$ 76,275,576	\$ 70,206,025	\$ 64,205,201

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 16: Post-Retirement Benefits other than Pensions (OPEB) (Cont'd)

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the Township as well as what the Township's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage lower or 1 percentage higher than the valuation healthcare cost trend rates:

	December 31, 2021		
	Valuation		
	1% Decrease	Healthcare Trend Rates	1% Increase
Total OPEB Liability	\$ 63,175,486	\$ 70,206,025	\$ 77,940,782

OPEB Expense

For the year ended December 31, 2022, the Township's OPEB expense was \$1,986,225 as determined by the actuarial valuation.

Note 17: Fixed Assets

The following is a summarization of the activity of the Township's fixed assets for the years ended December 31, 2022 and 2021:

	Balance Dec. 31, 2021	Additions	Deletions	Balance Dec. 31, 2022
Land	\$ 35,461,000.00			\$ 35,461,000.00
Buildings	15,629,711.00	\$ 983,259.00		16,612,970.00
Machinery, Equipment & Vehicles	18,156,116.40	1,407,072.09	\$ 944,137.00	18,619,051.49
	<u>\$ 69,246,827.40</u>	<u>\$ 2,390,331.09</u>	<u>\$ 944,137.00</u>	<u>\$ 70,693,021.49</u>

	Balance Dec. 31, 2020	Additions	Deletions	Balance Dec. 31, 2021
Land	\$ 35,461,000.00			\$ 35,461,000.00
Buildings	15,581,879.00	\$ 47,832.00		15,629,711.00
Machinery, Equipment & Vehicles	16,859,960.00	1,785,224.40	\$ 489,068.00	18,156,116.40
	<u>\$ 67,902,839.00</u>	<u>\$ 1,833,056.40</u>	<u>\$ 489,068.00</u>	<u>\$ 69,246,827.40</u>

TOWNSHIP OF RANDOLPH
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

Note 18: Leases

The Township implemented Governmental Accounting Standards Board (GASB) Statement No. 87, Leases, during the current year.

The Township entered an agreement to lease certain Township property to PG4L, Inc. (now Tamarack Day Camp) for recreational purposes. The lease began on October 1, 2013, and continues for 15 years through September 30, 2028. Under the agreement, the Township receives \$125,063.33 annually.

The Township entered an agreement to lease certain Township property to Gaelic Communications, LLC for the placement of a cell tower on the Township property. The lease began on October 1, 2016, and continued for 5 years through September 30, 2021. The lease will be automatically extended for four additional 5-year terms and can be extended for a further term of 5 years and for 5-year terms. Under the lease agreement, the Township received \$41,378 annually (in \$3,448.16 monthly installments) in the first year which increases annually by 3% or the Consumer Price Index for Urban Wage Earners and Clerical Workers for Metropolitan New York or Northeastern New Jersey (whichever is greater). Gaelic Communications sold the cell tower located on this property to SBA Towers XI, LLC (“SBA”) who assumed the lease payments effective June 30, 2023.

The Township entered an agreement to lease certain Township property to T-Mobile Northeast, LLC for the placement of a cell tower on the Township property. The lease began on November 1, 2022, and continues for 5 years and will be automatically extended for four additional 5-year terms and can be extended for a further term of 5 years and for 5-year terms. Under the lease agreement, the Township received \$21,000 annually (in \$1,750 monthly installments) in the first year which increases annually by 4% or the Consumer Price Index for Urban Wage Earners and Clerical Workers for Metropolitan New York or Northeastern New Jersey (whichever is greater).

The Township entered an agreement to lease certain Township property to Outfront Media, LLC for the placement of advertisements on the billboard situated on the property. The lease began on January 1, 2022, and continues for 10 years through December 31, 2031. Under the agreement, the Township receives \$16,000 annually.

TOWNSHIP OF RANDOLPH

SUPPLEMENTARY DATA

TOWNSHIP OF RANDOLPH
SCHEDULE OF OFFICIALS IN OFFICE AND SURETY BONDS
DECEMBER 31, 2022

The following officials were in office during the period under audit:

Name	Title	Amount of Bond	Name of Corporate or Personal Surety
Marie Potter	Mayor		
Lou Nisivoccia	Deputy Mayor		
Helene Elbaum	Councilmember		
Joanne Veech	Councilmember		
Mark Forstenhausler	Councilmember		
Joe Hathaway	Councilmember	*	
Christine Carey	Councilmember	*	
Gregory V. Poff II	Township Manager	*	
Donna Marie Luciani	Township Clerk	*	
Deborah Bonanno	Director of Finance/Chief Financial Officer	*	
Linda Roth	Tax Collector, Treasurer	\$ 1,000,000.00	Municipal Excess Liability JIF
Ira Cohen	Magistrate	*	
Christine Hopler	Court Administrator	*	
Rosemarie Jung	Deputy Court Administrator	*	
Sonia Pardo	Violations Clerk	*	
Wandalyn Orama	Violations Clerk	*	
Rod Schmidt	Construction Official	*	
Russ Newman	Parks and Recreation Director	*	
Mark Caputo	Health Officer	*	
Edward Buzak, Esq.	Township Attorney		
John Horan	Prosecutor		
Paul Ferriero	Consulting Engineer		

* Covered under a \$50,000.00 Public Employees Bond with the Morris County Municipal Joint Insurance Fund and \$950,000.00 Public Employees Bond with the Municipal Excess Liability Joint Insurance Fund.

All bonds were examined and were properly executed.

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
CURRENT FUND

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF CASH

Ref.	Regular Fund	Federal and State Grant Fund
Balance December 31, 2021	\$ 25,460,682.78	\$ 588,604.86
Increased by Receipts:		
Tax Collector	\$ 116,981,393.90	
Revenue Accounts Receivable	5,230,435.11	
Appropriation Refunds	998,067.17	
Appropriation Reserve Refunds	13,580.00	
Miscellaneous Revenue Not Anticipated	1,591,634.02	
Change Fund	1,000.00	
Due State of NJ:		
Veterans' and Senior Citizens' Deductions	76,250.00	
Building Surcharge Fees	42,137.00	
Marriage License Surcharge Fees	1,425.00	
Interest on Investments and Deposits	561,780.35	
Due Animal Control Fund:		
Interfund Advanced	35,490.00	
Due General Capital Fund:		
Anticipated Revenue - Reserve to Pay Debt Service	70,000.00	
Reserve for Municipal Relief Fund Aid	95,483.96	
Water and Sewer Revenue	7,208,439.37	
Reserve for Prepaid Retiree Medical Premiums	33,465.40	
Prepaid Recreation Program	9,225.00	
Prepaid Health Service Fees - Roxbury Township	119,127.00	\$ 19,915.40
Federal and State Unappropriated Reserves		<u>1,622,296.28</u>
Federal and State Grants Receivable		<u>1,642,211.68</u>
	<u>133,068,933.28</u>	<u>2,230,816.54</u>
	<u>158,529,616.06</u>	

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF CASH

(Continued)

Ref.	Regular Fund	Federal and State Grant Fund
Decreased by Disbursements:		
2022 Appropriation Expenditures	\$ 35,034,015.97	
2021 Appropriation Reserves	2,173,344.18	
Accounts Payable	34,896.37	
County Taxes	11,933,172.47	
Local School District Taxes	82,840,603.00	
Due to:		
State of NJ - Building Surcharge Fees	38,409.00	
State of NJ - Marriage License Fees	2,100.00	
Reserve for Tax Appeals - Settled Appeals	47,008.31	
Due Open Space Trust Fund:		
Open Space Taxes	919,505.82	
Grant Fund Expenditures - Appropriated Reserves	\$ 133,023,055.12	\$ 536,765.46
Reserve for Encumbrances		24,817.45
		<u><u>\$ 561,582.91</u></u>
Balance December 31, 2022	A	<u><u>\$ 25,506,560.94</u></u>
		<u><u>\$ 1,669,233.63</u></u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF CASH - COLLECTOR
YEAR ENDED DECEMBER 31, 2022

Increased by Receipts:

Taxes Receivable	\$ 116,260,127.28
Tax Title Liens	22,498.90
2023 Prepaid Taxes	466,740.04
Interest and Costs on Taxes	216,727.68
Miscellaneous Revenue Not Anticipated:	
Tax Sale Fees	<u>15,300.00</u>
	\$ 116,981,393.90
creased by:	
Payments to Treasurer	<u>\$ 116,981,393.90</u>

Decreased by:

Payments to Treasurer \$ 116,981,393.90

TOWNSHIP OF RANDOLPH
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE

TOWNSHIP OF RANDOLPH
CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

Year	Balance Dec.31, 2021	2022 Levy		Collections		NJ Veterans & Senior Citizen Deductions	Adjustment/ Cancellation	Transferred to Tax Title Liens	Balance Dec.31, 2022
		2021	2022	2021	2022				
2010	\$ 541.63								\$ 541.63
2011	562.13								562.13
2012	574.06								574.06
2013	840.85								840.85
2014	857.96								857.96
2015	2,835.06								2,835.06
2016	8,710.80								8,710.80
2017	2,919.62								2,919.62
2018	27,729.39								27,729.39
2019	36,311.85								40,104.23
2020	40,067.04								49,103.27
2021	575,772.58								49,608.32
	<u>697,722.97</u>	<u>\$ 117,191,653.01</u>	<u>\$ 722,862.68</u>	<u>\$ 528,873.14</u>	<u>\$ 528,873.14</u>	<u>115,731,254.14</u>	<u>\$ 76,000.00</u>	<u>(15,537.49)</u>	<u>\$ 86,227.73</u>
	<u>\$ 697,722.97</u>	<u>\$ 117,191,653.01</u>	<u>\$ 722,862.68</u>	<u>\$ 116,260,127.28</u>	<u>\$ 76,000.00</u>	<u>\$ 15,537.49</u>	<u>\$ 86,227.73</u>	<u>\$ 86,227.73</u>	<u>\$ 755,308.46</u>
									<u>184,387.32</u>
									<u>575,308.46</u>
									<u>\$ 759,695.78</u>

Analysis of 2022 Property Tax Levy

Tax Yield:

General Purpose Tax
Business Personal Property Taxes
Added and Omitted Taxes

Tax Review

Local Tax for Municipal Purposes
Minimum Library Tax
Add: Additional Tax Levied

82,840,603.00
919,505.82

\$117,191,653.01

\$116,884,132.54

A

21,498,371.72 \$117,191,653.01

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS RECEIVABLE

Ref.

Balance December 31, 2021	A	\$ 1,193,946.41
Increased by:		
Transfer from Taxes Receivable		<u>86,227.73</u>
<hr/>		
Decreased by:		
Cash Collections		<u>22,498.90</u>
<hr/>		
Balance December 31, 2022	A	<u>\$ 1,257,675.24</u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	Balance Dec. 31, 2021	Accrued In 2022	Collected by Treasurer	Prior Year	Balance
				Prepaid Applied	Dec. 31, 2022
Clerk:					
Licenses:					
Alcoholic Beverages		\$ 47,340.00		\$ 47,340.00	
Other		3,925.00		3,925.00	
Fees and Permits		6,209.00		6,209.00	
Health Officer:					
Licenses		45,700.00		45,700.00	
Fees and Permits		47,805.00		47,805.00	
Construction Code Official:					
Fees and Permits		347,313.00		347,313.00	
Municipal Court:					
Fines and Costs	\$ 8,310.24	141,904.46		140,588.61	
Board of Adjustment:					
Fees and Permits		25,867.00		25,867.00	
Planning Board:					
Fees and Permits		64,540.07		64,540.07	
Police Department:					
Fees and Permits		6,460.55		6,460.55	
Fire Prevention:					
Fees and Permits		68,125.00		68,125.00	
Energy Receipts Tax		1,830,461.00		1,830,461.00	
Watershed Moratorium Offset Aid		16,544.00		16,544.00	
Recreation Fees		1,627,021.73		1,627,021.73	

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	Balance Dec. 31, 2021	Accrued In 2022	Collected by Treasurer	Prior Year Prepaid Applied	Balance Dec. 31, 2022
Registrar:					
Licenses		\$ 171.00		\$ 171.00	
Fees and Permits		27,040.00		27,040.00	
Cable TV - Fees		328,225.95		328,225.95	
Electrical Inspection Fees		146,931.00		146,931.00	
Engineering Fees:					
Fees and Permits		144,771.89		144,771.89	
Uniform Fire Safety Act - Code Fees		63,247.83		63,247.83	
Cell Tower Lease		43,897.80		43,897.80	
MCCPC Membership Fees		58,130.00		58,130.00	
Shared Service Agreement:					
Health Services - Rockaway Borough		140,119.68		140,119.68	
Health Services - Roxbury Township		74,079.00		74,079.00	
	\$ 8,310.24	\$ 5,305,829.96		\$ 5,230,435.11	\$ 9,626.09
Ref.	A				

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF WATER AND SEWER RENTS RECEIVABLE

Ref.

Balance December 31, 2021	A	\$ 493,339.06
Increased by:		
Water and Sewer Rents Levied		<u>7,207,518.20</u>
<hr/>		
Decreased by:		
Water and Sewer Rents Received		<u>7,208,439.37</u>
<hr/>		
Balance December 31, 2022	A	<u>\$ 492,417.89</u>

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF 2021 APPROPRIATION RESERVES
YEAR ENDING DECEMBER 31,2022

	Balance Dec. 31, 2021	Budget after Modification	Paid or Charged	Balance Lapsed
General Government:				
General Administration:				
Salaries and Wages	\$ 26,210.09	\$ 26,210.09	\$ 7,251.20	\$ 18,958.89
Other Expenses	20,370.50	20,370.50	2,400.04	17,970.46
Municipal Clerk:				
Salaries and Wages	15,758.43	15,758.43	6,812.05	8,946.38
Other Expenses	60,293.63	60,293.63	33,078.64	27,214.99
Financial Administration:				
Salaries and Wages	6,393.98	6,393.98	4,374.63	2,019.35
Other Expenses	55,206.78	55,206.78	53,122.93	2,083.85
Computerized Data Processing:				
Other Expenses	12,984.65	12,984.65	9,234.02	3,750.63
Revenue Administration:				
Salaries and Wages	17,293.70	17,293.70	3,048.42	14,245.28
Other Expenses	3,849.04	3,849.04	95.00	3,754.04
Tax Assessment Administration:				
Salaries and Wages	4,213.37	4,213.37	4,213.37	
Other Expenses	17,812.10	17,812.10	13,702.00	4,110.10
Legal Services and Costs:				
Other Expenses	88,683.37	88,683.37	56,391.59	32,291.78
Engineering Services and Cost:				
Salaries and Wages	5,494.34	5,494.34	2,959.69	2,534.65
Other Expenses	22,837.67	22,837.67	17,705.00	5,132.67
Economic Development Agencies:				
Other Expenses	2,349.58	2,349.58		2,349.58
Land Use Administration:				
Planning Board:				
Salaries and Wages	32,778.06	32,778.06	4,627.80	28,150.26
Other Expenses	26,930.87	26,930.87	4,044.42	22,886.45
Public Safety:				
Police Department:				
Salaries and Wages	234,747.19	234,747.19	120,833.01	113,914.18
Other Expenses	110,650.26	110,650.26	78,497.49	32,152.77
Police Dispatch/911:				
Other Expenses	0.34	0.34		0.34
Office of Emergency Management:				
Salaries and Wages	1,000.00	1,000.00		1,000.00
Other Expenses	31,633.17	31,633.17	27,304.94	4,328.23
Aid to Volunteer Ambulance Companies				
Other Expenses	8,600.00	8,600.00		8,600.00

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF 2021 APPROPRIATION RESERVES
YEAR ENDING DECEMBER 31, 2022
(Continued)

	Balance Dec. 31, 2021	Budget after Modification	Paid or Charged	Balance Lapsed
Public Safety (Cont'd):				
Fire Departments:				
Salaries and Wages	\$ 5,638.07	\$ 5,638.07	\$ 4,785.12	\$ 852.95
Other Expenses	90,086.21	90,086.21	66,312.70	23,773.51
Fire Hydrant Services	88.00	88.00		88.00
Municipal Prosecutor's Office:				
Other Expenses	8,500.00	8,500.00	4,500.00	4,000.00
Public Works:				
Street and Road Maintenance:				
Salaries and Wages	106,856.50	106,856.50	28,782.07	78,074.43
Other Expenses	92,898.13	92,898.13	42,434.35	50,463.78
Water and Sewer:				
Salaries and Wages	159,052.30	159,052.30	36,137.01	122,915.29
Other Expenses	119,727.37	119,727.37	42,794.51	76,932.86
Vehicle Maintenance	17,693.08	17,693.08	501.83	17,191.25
Electricity	11,522.78	11,522.78	8,321.87	3,200.91
Telephone	3,917.71	3,917.71	303.82	3,613.89
Gasoline	34,142.78	34,142.78	16,735.89	17,406.89
Gas (Natural or Propane)	893.74	893.74	846.27	47.47
Solid Waste Collection:				
Other Expenses	182,255.00	182,255.00	182,205.00	50.00
Recycling:				
Salaries and Wages	19,031.19	19,031.19	9,140.80	9,890.39
Other Expenses	285,493.64	285,493.64	99,651.20	185,842.44
Buildings and Grounds:				
Salaries and Wages	11,818.05	11,818.05	3,192.27	8,625.78
Other Expenses	216,713.99	216,713.99	134,641.42	82,072.57
Vehicle Maintenance (Including Police Vehicles):				
Salaries and Wages	13,643.69	13,643.69	6,475.32	7,168.37
Other Expenses	299,587.61	299,587.61	201,430.20	98,157.41
Community Services Act (Condominium Community Costs):				
Other Expenses	10,000.00	10,000.00	5,728.83	4,271.17
Snow Removal:				
Salaries and Wages	43,286.52	43,286.52	7,500.00	35,786.52
Other Expenses	287,865.17	287,865.17	250,531.91	37,333.26

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF 2021 APPROPRIATION RESERVES
YEAR ENDING DECEMBER 31, 2022
(Continued)

	Balance Dec. 31, 2021	Budget after Modification	Paid or Charged	Balance Lapsed
Health and Human Services:				
Public Health Services:				
Salaries and Wages	\$ 23,953.99	\$ 23,953.99	\$ 17,374.38	\$ 6,579.61
Other Expenses	49,744.48	49,744.48	5,685.78	44,058.70
Parks and Recreation:				
Recreation Services and Programs:				
Salaries and Wages	29,368.13	29,368.13	17,361.89	12,006.24
Other Expenses	209,218.35	209,218.35	98,232.97	110,985.38
Maintenance of Parks:				
Salaries and Wages	24,846.47	24,846.47		24,846.47
Other Expenses	33,823.65	33,823.65	18,636.50	15,187.15
Utility Expenses and Bulk Purchases:				
Electricity:				
Other Expenses	48,787.50	48,787.50	3,241.68	45,545.82
Street Lighting:				
Other Expenses	15,827.45	15,827.45	4,772.01	11,055.44
Telephone:				
Other Expenses	29,363.91	29,363.91	8,078.96	21,284.95
Gas (Natural or Propane):				
Other Expenses	25,800.41	25,800.41	14,779.74	11,020.67
Gasoline:				
Other Expenses	51,531.33	51,531.33		51,531.33
Other Costs:				
Celebration of Public Events:				
Other Expenses	21,576.41	21,576.41	12,423.02	9,153.39
Landmarks Committee:				
Other Expenses	1,200.00	1,200.00		1,200.00
Municipal Court:				
Salaries and Wages	35,403.58	35,403.58	22,177.92	13,225.66
Other Expenses	8,632.45	8,632.45	2,093.25	6,539.20
Insurance:				
Liability Insurance	31,471.97	31,471.97	5,226.01	26,245.96
Workers Compensation Insurance	647.00	647.00		647.00
Employee Group Health Insurance	330,418.87	330,418.87		330,418.87
Wellness Program	1,000.00	1,000.00		1,000.00
Uniform Construction Code:				
Salaries and Wages	23,998.39	23,998.39	6,499.34	17,499.05
Other Expenses	2,498.15	2,498.15		2,498.15
Electrical Inspections	8,596.60	8,596.60	7,670.40	926.20

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF 2021 APPROPRIATION RESERVES
YEAR ENDING DECEMBER 31, 2022
(Continued)

	Balance Dec. 31, 2021	Budget after Modification	Paid or Charged	Balance Lapsed
Contingent	\$ 100.00	\$ 100.00		\$ 100.00
Statutory Expenditures:				
Public Employees' Retirement System	15,119.00	15,119.00		15,119.00
Social Security	17,260.86	17,260.86	\$ 16,973.43	287.43
Defined Contribution Retirement Program	13,055.16	13,055.16	575.46	12,479.70
Police and Firemen's Retirement System	12.83	12.83		12.83
Sewer Treatment:				
Other Expenses	392,042.54	392,042.54	167,020.00	225,022.54
Morris County MUA - Water Supply Services:				
Other Expenses	362,606.69	362,606.69	185,775.48	176,831.21
Length of Service Award Program (LOSAP):				
Other Expenses	14,414.00	14,414.00		14,414.00
Shared Service Agreements:				
Roxbury Township Construction				
Official Services:				
Other Expenses	<u>2,551.00</u>	<u>2,551.00</u>		<u>2,551.00</u>
	<u><u>\$ 4,651,673.82</u></u>	<u><u>\$ 4,651,673.82</u></u>	<u><u>\$ 2,217,246.85</u></u>	<u><u>\$ 2,434,426.97</u></u>

Ref.

Analysis of Balance December 31, 2021:

Unencumbered	A \$ 2,537,107.77
Encumbered	A <u>2,114,566.05</u>
<u><u>\$ 4,651,673.82</u></u>	

Cash Disbursed	\$ 2,173,344.18
Accounts Payable	57,482.67
Less: Appropriation Reserve Refunds	<u>(13,580.00)</u>
<u><u>\$ 2,217,246.85</u></u>	

TOWNSHIP OF RANDOLPH
CURRENT FUND
SCHEDULE OF LOCAL SCHOOL DISTRICT TAXES PAYABLE
YEAR ENDED DECEMBER 31, 2022

Increased by:

Levy - Calendar Year 2022	\$ 82,840,603.00
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Decreased by:

Payments to Local School District	\$ 82,840,603.00
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TOWNSHIP OF RANDOLPH
FEDERAL AND STATE GRANT FUND
SCHEDULE OF APPROPRIATED RESERVES

	Transferred from			Cancelled	Balance Dec.31, 2022
	Balance Dec.31, 2021	2022 Budget Appropriations	Paid or Charged		
Recycling Tomage Grant	\$ 19,480.88	\$ 52,046.82	\$ 69,798.77		\$ 1,728.93
Drunk Driving Enforcement Fund	5,764.84		4,208.66		1,556.18
Municipal Alliance Program	17,376.13	12,253.00	6,936.93		22,692.20
Clean Communities Program	159,936.00	60,460.54	93,698.55		126,697.99
Body Armor Replacement Program	2,648.40	1,771.00			4,419.36
Bulletproof Vest Program	5,913.02	11,599.99	3,999.76	\$ 0.04	13,513.25
Tobacco Sale - Of-Age Grant	6,945.54				6,945.54
Hazardous Discharge Site Redemption Program	7,478.67				7,478.67
Highlands Council Planning Assistance Grant	400.00				400.00
Highlands Water Protection and Planning Council Grant	17,359.20				17,359.20
New Jersey Highlands Grant	166,077.50				166,077.50
COVID-19 Coronavirus Relief Fund	5,482.73				5,482.73
New Jersey Department of Health:					
2021 Strengthening Local Public Health Capacity Program	109,393.65				47,909.15
2022 Strengthening Local Public Health Capacity Program	267,682.44				228,433.94
Morris County Economic Development Grant	1,500.00				1,500.00
Morris Arts Grant	1,200.00				1,200.00
American Rescue Plan					
Distracted Driving Incentive					
Hiring and Retention Grant					
	<u><u>\$ 794,639.00</u></u>	<u><u>\$ 1,880,909.93</u></u>	<u><u>\$ 608,372.89</u></u>	<u><u>\$ 0.04</u></u>	<u><u>\$ 2,067,176.00</u></u>
Ref.	A				
	Cash Disbursed	\$ 536,765.46			
	Encumbrances	71,607.43			
		<u><u>\$ 608,372.89</u></u>			
	Federal	\$ 432,729.98			
	State	174,642.91			
	Local	1,000.00			
		<u><u>\$ 608,372.89</u></u>			

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TOWNSHIP OF RANDOLPH
FEDERAL AND STATE GRANT FUND
SCHEDULE OF UNAPPROPRIATED RESERVES
YEAR ENDED DECEMBER 31, 2022

	<u>Balance</u> <u>Dec. 31, 2021</u>	<u>Cash</u> <u>Received</u>	<u>Budget</u> <u>Revenue</u> <u>Realized</u>	<u>Balance</u> <u>Dec. 31, 2022</u>
American Rescue Plan	\$ 403,139.29		\$ 403,139.29	
Body Armor Grant		\$ 2,380.10		\$ 2,380.10
National Opioids Settlement	<u>17,535.30</u>	<u>17,535.30</u>		<u>17,535.30</u>
	<u>\$ 403,139.29</u>	<u>\$ 19,915.40</u>	<u>\$ 403,139.29</u>	<u>\$ 19,915.40</u>

Ref.

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TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
TRUST FUNDS

TOWNSHIP OF RANDOLPH
TRUST FUNDS
SCHEDULE OF CASH

Ref.	Assessment Trust Fund	Animal Control Fund	Unemployment Insurance Fund	Long-Term Disability Fund	Drug Enforcement Fund		Housing Trust Fund	Open Space Trust Fund	Other Trust Funds
					Federal Share	State Share			
B	\$ 649,460.70	\$ 47,875.11	\$ 147,641.30	\$ 48,440.93	\$ 29.95	\$ 17,172.72	\$ 324,866.62	\$ 867,852.05	\$ 2,547,226.56
Increased by Receipts:									
Township Fees		48,555.60							
State Board of Health - Registration Fees		2,826.00							
Other Towns - Pound Fees		20,176.00							
Assessments Receivable		73,567.09							
Interest on Assessments		1,347.01		2,071.33	613.73	244.55	4,382.41	7,136.62	
Interest				19,672.58					
Due Shongum Lake Association							128,206.50		
Unemployment Insurance Deposits									
Open Space Tax Levy									
Development Fees									
Reserve for Parking Offense Adjudication Act									
Reserve for Performance Bonds and Street Opening									
Tax Sale Premiums									
Third Party Liens									
Public Defender									
Reserve for Tree Bank Fund									
Reserve for Police Special Detail									
Reserve for Drug Enforcement Fund									
Reserve for Storm Recovery									
Reserve for Accumulated Retirement Leave									
Reserve for Other Special Deposits									
Total Receipts									
	74,914.10	71,557.60		21,743.91	613.73	2,602.85	132,588.91	926,642.44	2,203,655.96
	724,374.80	119,432.71		169,385.21	49,054.66	29.95	19,775.57	457,455.53	1,794,494.49
									4,750,882.52

TOWNSHIP OF RANDOLPH
TRUST FUNDS
SCHEDULE OF CASH
(Continued)

(Continued)

Ref.	Assessment Trust Fund	Annual Control Fund	Long-term Unemployment Insurance Fund	Disability Fund	Federal Share	State Share	Drug Enforcement Fund	Housing Trust Fund	Open Space Trust Fund	Other Trust Funds
Decreased by Disbursements:										
Expenditures Under R.S. 4:19-15.11		\$ 83,198.39								
Payments to State Board of Health		2,829.60								
Claims Paid										
Reserve For Housing Trust Fund										
Due Shongum Lake Association -										
New Jersey Wastewater Trust Loan Payable										
Reserve for Open Space:										
Debt Service Principal										
Debt Service Interest										
Improvement Authorization Funding										
Reserve for Performance Bonds and Street Opening										
Tax Sale Premiums										
Third Party Liens										
Public Defender										
Reserve for Police Special Detail										
Reserve for Accumulated Retirement Leave										
Reserve for Storm Recovery										
Reserve for Other Special Deposits										
Total Disbursements										
Balance December 31, 2022	B	\$ 644,971.07	\$ 33,404.72	\$ 160,803.38	\$ 49,054.66	\$ 29.95	\$ 19,775.57	\$ 340,714.78	\$ 827,724.48	\$ 2,622,835.64

TOWNSHIP OF RANDOLPH
ASSESSMENT TRUST FUND
ANALYSIS OF CASH

	Balance Dec. 31, 2021	Receipts	Disbursements	Balance Dec. 31, 2022
Due Shongum Lake Association	\$ 27,336.28	\$ 1,347.01	\$ 79,403.73	\$ 28,683.29
Due Shongum Lake Association - New Jersey Wastewater Trust	230,352.98	47,934.18	\$ 79,403.73	198,883.43
Reserve for Unpaid Assessments	4,000.00			4,000.00
Fund Balance	<u>387,771.44</u>	<u>25,632.91</u>	<u>_____</u>	<u>413,404.35</u>
	<u><u>\$ 649,460.70</u></u>	<u><u>\$ 74,914.10</u></u>	<u><u>\$ 79,403.73</u></u>	<u><u>\$ 644,971.07</u></u>

TOWNSHIP OF RANDOLPH
ASSESSMENT TRUST FUND
SCHEDULE OF ASSESSMENTS RECEIVABLE

B Ref B

Collection of Unpledged Assessments \$ 25,632.91
Due to Shongum Lake Association 47,934.18

TOWNSHIP OF RANDOLPH
ANIMAL CONTROL FUND
SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>Ref.</u>	
Balance December 31, 2021	B	\$ 41,777.77
Increased by:		
Township Fees		\$ 48,555.60
Other Towns - Pound Fees		20,176.00
Due from Current Fund:		
Reimbursed Salaries and Wages	35,490.00	
	<hr/>	104,221.60
	<hr/>	145,999.37
Decreased by:		
Expenditures Under R.S.4:19-15.11	<hr/>	83,198.39
Balance December 31, 2022	B	<hr/> \$ 62,800.98

License Fees Collected

<u>Year</u>	<u>Amount</u>
2020	\$ 64,349.89
2021	<hr/> 46,841.60
Maximum Allowable Reserve	<hr/> \$ 111,191.49

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
GENERAL CAPITAL FUND

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF CASH

Ref.

Balance December 31, 2021	C	\$ 10,323,342.98
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Increased by:

Reserve for Payment of Debt Service - Board of Education	\$ 76,136.00
NJ Department of Transportation Grant Receivable	230,097.78
Due from Current Fund:	
Budget Appropriation:	
Capital Improvement Fund	2,809,000.00
Deferred Charges to Future Taxation Unfunded	10,000.00
Clean Communities Grant	10,000.00
Due from Open Space Trust Fund:	
Budget Appropriation	<u>445,000.00</u>
	<u>3,580,233.78</u>
	<u>13,903,576.76</u>

Decreased by:

Improvement Authorization Expenditures	4,614,413.83
Due from Current Fund:	
Anticipated Revenue - Current Fund:	
Reserve for Payment of Debt Service	<u>70,000.00</u>
	<u>4,684,413.83</u>
Balance December 31, 2022	<u><u>\$ 9,219,162.93</u></u>

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
ANALYSIS OF CASH

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
ANALYSIS OF CASH

(Continued)

Ord. No.	Improvement Description	Balance (Deficit)		Receipts		Disbursements		Transfers		Balance (Deficit)	
		Dec. 31, 2021	Budget Appropriation	Other	Improvement Authorizations	Other	From	To	Dec. 31, 2022		
02-10/08-12	Renovation of Senior Community Center, Library & VFW Building	\$ 1,909.77			\$ 1,833.03				\$ 76.74		
10-10	Various Capital Improvements	2,912.13							2,912.13		
11-10	Various Capital Improvements	9.76							9.76		
05-11	Improvements to D.P.W. Facility	9,423.97							9,423.97		
10-11	Various Capital Improvements	7,741.42							7,741.42		
07-12	Various Capital Improvements	4,143.62							4,143.62		
12-12	Various Capital Improvements	8,010.28							8,010.28		
15-13	Various Capital Improvements	27.50							27.50		
16-13	Improvements to Seeing Eye Animal Shelter	6,415.61							6,415.61		
13-14	Various Capital Improvements	191.07							191.07		
15-14	Water/Sewer Various Capital Improvements	73,177.14							5,177.63		
16-14	Recreational and Open Space Capital Improvements								5,177.63		
17-14	Various Capital Improvements	18,743.91							18,743.91		
18-14	Millbrook Avenue Milling and Paving	34,456.05							34,456.05		
06-15	Various Capital Improvements	655.33							655.33		
07-15	Water/Sewer Various Capital Improvements	23,727.47							23,727.47		
08-15	Various Improvements for Parks and Recreation	131,475.21							131,475.21		
09-15	Various Capital Improvements	10,000.00							10,000.00		
23-15	Phase II Butterworth Sewer Interceptor Improvements	16,944.19							16,944.19		
26-15	Reappropriation for Radio Equipment - Police Dept.	231,170.44		\$ 10,000.00					241,170.44		
09-16	Millbrook Avenue Paving	1,199.43							1,199.43		
10-16	Sussex Turnpike Waterline	168,926.61							168,926.61		
12-16	Various Capital Improvements	59,133.71							59,133.71		
		(1,028,025.13)							(1,031,025.13)		
									3,000.00		

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
ANALYSIS OF CASH

(Continued)

Ord. No.	Improvement Description	Balance (Deficit)		Receipts		Disbursements		Transfers		Balance (Deficit)	
		Dec. 31, 2021		Budget Appropriation	Other	Improvement Authorizations	Other	From	To	Dec. 31, 2022	
13-16	Various Capital Improvements	\$ 34,185.49				\$ 14,090.41		\$ 10,777.08		\$ 9,318.00	
15-16	Various Water/Sewer Capital Improvements	7,869.76				6,226.25				1,643.51	
21-16	Various Parks and Recreation Capital Improvements		109,016.05				7,320.52			53,047.39	48,648.14
23-16	Police Message Signs	0.88						0.88			
07-17	Various Water/Sewer Capital Improvements	243,024.28				213,168.91				29,855.37	14,895.72
08-17	Various Capital Improvements	49,167.45				11,428.62					
09-17	Road Overlay Program	0.07						22,843.11			0.07
10-17	Calais Park Design/Engineering	12,662.27									12,662.27
11-17	Purchase DPW Equipment	1,246.11									1,246.11
12-17	Various Capital Improvements	93,328.56					2,452.17				78,000.00
17-17	Purchase Police Weapons	1,469.75						1,469.75			3,986.00
21-17	Meadowbrook Water Project	3,986.00									5,110.00
22-17	Purchase Asphalt Zipper	5,110.00									39,842.39
25-17	Calais Park - 90 Acres	281,133.90									22,304.99
06-18	Various Capital Improvements	287,496.46									94,703.82
07-18	Various Capital Improvements	842,537.33									87,303.16
08-18	Quaker Church Road	14,647.74									14,647.74
09-18	Various Capital Improvements	78,290.89									22,196.00
10-18	Various Capital Improvements	75,348.59									15,500.00
11-18	Freedom Park Improvements	548,659.90									548,659.90
12-18	Various Improvements	3,498.66									(1,717.93)
13-18	Various Capital Improvements	743,550.04									743,550.04
20-18	Security Systems	17,453.64									17,453.64
09-19	Various Capital Improvements	(204,156.62)									(448,351.87)
10-19	Various Capital Improvements	626,065.28									203,648.80
											14,626.62

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
ANALYSIS OF CASH

(Continued)

Ord. No.	Improvement Description	Balance (Deficit)		Receipts		Disbursements		Transfers		Balance (Deficit)	
		Dec. 31, 2021	Dec. 31, 2021	Budget Appropriation	Other	Improvement Authorizations	Other	From	To	Dec. 31, 2022	
11-19	Various Capital Improvements	\$ 246,446.87				\$ 17,452.15		\$ 260.00		\$ 228,734.72	
12-19	Various Water/Sewer Capital Improvements	150,601.50						601.50		150,000.00	
13-19	Brookside Road Improvements	3,943.02						3,943.02			
14-19	Road Overlay Program	53.20						53.20			
05-20	Various Capital Improvements	687,936.85								269,525.21	
06-20	2020 Road Overlay Program	1,215.73								1,215.73	
07-20	Various Water/Sewer Improvements	624,921.12								265,681.37	
08-20	Franklin Road Improvements	3,474.93									
09-20	Various Capital Improvements	386,659.12								368,214.23	
10-20	Purchase DPW Equipment	(301,581.17)								(301,581.17)	
14-20	Various Water Capital Improvements	11,000.00								11,000.00	
18-20	Various Capital Improvements	18,505.60								1,066.95	
19-20	Brundage Park Lighting	21,027.51								21,027.51	
10-21	2021 Road Overlay Program	1.55								1.55	
11-21	Various Capital Improvements	764,678.07								8,624.93	
12-21	Retaining Wall Improvements-Various	35,000.00								35,000.00	
13-21	Calais Road (Phase 1)	323,500.00								(54,074.10)	
14-21	2021 Various Improvements	(7,000.88)								(395,661.04)	
15-21	Fire Department Equipment	(561,827.92)								(653,630.00)	
17-21	Various Capital Improvements	587,540.83								204,919.53	
18-21	2021 Parks and Recreation Improvements	282,665.34								10,930.30	
21-21	Meadowbrook Pump Station	245,000.00								245,000.00	
22-21	EA Porter AKA 42 Bennett	87,803.73									
24-21	Refurbish One Ambulance	84,901.50									
26-21	Stormwater Outfall	75,000.00								75,000.00	
27-21	Paint Water Tank	500,000.00								500,000.00	
28-21	Retrofit HVAC	146,472.44								100,829.73	
09-22	2022 Parks and Recreation Improvements									421,196.94	
10-22	Water/Sewer Improvements									924,510.70	
										\$ 445,000.00	
										\$ 930,000.00	
										5,489.30	

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
ANALYSIS OF CASH

ANALYSIS OF CASH

(Continued)

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

Ref.

6

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ord. No.	Improvement Description	Ordinance Date		Balance Dec. 31, 2021		Deferred Changes		Other Financing Sources	Paid or Charged	Cancelled	Funded	Balance Dec. 31, 2022					
			Amount	Funded	Unfunded	Capital Improvement Fund	Taxation - Unfunded										
2022 Authorizations																	
20-97	Butterworth Sewer Interceptor	05/22/97	\$ 2,800,000.00	\$ 732,489.78								\$ 732,489.78					
47-00	Design and Construction of Freedom Park	07/27/00	2,820,000.00	740.20								740.20					
07-08	Acquisition of Land	05/04/00	10,450,000.00	1,004,978.78								1,004,978.78					
08-03	Various Capital Improvements	06/05/03	910,000.00	33,031.68								33,031.68					
15-04	Various Capital Improvements	06/03/04	690,000.00	296.32								133.82					
30-05	Various Capital Improvements	07/07/05	950,000.00	24,177.65								24,177.65					
10-08	Various Capital Improvements	05/01/08	470,000.00	2,902.20								2,902.20					
18-10	Various Capital Improvements	06/04/09	1,222,000.00	277.87								50.37					
02-10/	Renovation of Senior Community Center, Library & VFW Building	04/06/10	3,400,000.00	1,909.77								76.74					
10-10	Various Capital Improvements	07/01/10	1,985,000.00	2,912.13								2,912.13					
11-10	Various Capital Improvements	07/01/10	1,704,800.00	9.76								9.76					
05-11	Improvements to D.P.W. Facility	04/07/11	3,600,000.00	9,423.97								9,423.97					
10-11	Various Capital Improvements	06/02/11	382,700.00	7,741.42								7,741.42					
07-12	Various Capital Improvements	04/03/12	1,438,500.00	4,143.62								4,143.62					
12-12	Various Capital Improvements	06/28/12	542,600.00	8,010.28								8,010.28					
15-13	Various Capital Improvements	06/27/13	651,200.00	27.50								27.50					
16-13	Improvements to Seeing Eye Animal Shelter	06/27/13	200,000.00	6,415.61								6,415.61					
13-14	Various Capital Improvements	05/22/13	864,500.00	191.07								191.07					
15-14	Water/Sewer Various Capital Improvements	05/22/14	450,000.00	73,177.14								73,177.14					
16-14	Recreational and Open Space	05/22/14	233,000.00	18,743.91								18,743.91					
17-14	Various Capital Improvements	05/22/14	319,000.00	34,456.05								34,456.05					
18-14	Millbrook Avenue Milling and Paving	06/12/14	289,000.00	655.33								655.33					
06-15	Various Capital Improvements	04/30/15	323,300.00	23,727.47								23,727.47					
07-15	Water/Sewer Various Capital Improvements	04/30/15	770,000.00	131,475.21								131,475.21					
08-15	Various Improvements - Parks & Recreation	04/30/15	97,500.00	10,000.00								10,000.00					
09-15	Various Capital Improvements	04/30/15	2,128,000.00	16,944.19								16,944.19					
23-15	Phase II Butterworth Sewer Interceptor Improvements	10/22/15	4,000,000.00	231,170.44	\$ 10,000.00							241,170.44					
26-15	Purchase of Radio Equipment - Police Department	11/05/15	58,295.13	1,199.43								825.00					
09-16	Millbrook Avenue Paving	04/21/16	400,000.00	168,226.61								168,226.61					
10-16	Sussex Turnpike Waterline	04/21/16	900,000.00	59,133.71								59,133.71					
12-16	Various Capital Improvements	05/05/16	1,173,000.00	52,474.87								52,474.87					
13-16	Various Capital Improvements	05/05/16	475,000.00	34,185.49								34,185.49					
15-16	Various Water/Sewer Capital Improvements	05/05/16	225,000.00	7,869.76								7,869.76					
21-16	Various Parks & Recreation																
	Capital Improvements	09/15/16	500,000.00	109,016.05								109,016.05					
23-16	Police Message Signs	09/15/16	23,469.88	0.88								0.88					
07-17	Various Water/Sewer Capital Improvements	05/18/17	1,700,000.00	243,024.28								243,024.28					
08-17	Various Capital Improvements	05/18/17	784,000.00	49,167.45								49,167.45					
09-17	Road Overlay Program	05/18/17	1,000,000.00	0.07								0.07					

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
(Continued)

Ord. No.	Improvement Description	Ordinance Amount		Balance Dec 31, 2021		Capital Improvement Fund		Deferred Charges to Future Taxation - Unfunded		Other Financing Sources		Paid or Charged		Cancelled		Balance Dec. 31, 2022	
		Date	Funded	Unfunded												Funded	Unfunded
10-17	Calais Park Design/Engineering	05/18/17	\$ 130,000.00	\$ 12,662.27								\$ 2,452.17	\$ 1,246.11			\$ 12,662.27	
11-17	Purchase DPW Equipment	05/18/17	316,000.00	1,246.11									78,000.00			12,876.39	
12-17	Various Capital Improvements	05/18/17	418,000.00	93,328.56												1,469.75	
17-17	Purchase Police Weapons	07/27/17	10,000.00	1,469.75													
21-17	Meadowbrook Water Project	11/16/17	80,000.00	3,986.00													
22-17	Purchase Asphalt Zipper	11/16/17	108,000.00	5,110.00													
	Calais Park - 90 Acres	11/16/17	2,520,000.00	281,133.90												241,291.51	
06-18	Various Capital Improvements	05/03/18	1,261,500.00	287,496.46												170,487.65	
07-18	Various Capital Improvements	05/03/18	1,425,000.00	842,337.33												753,177.53	
08-18	Quaker Church Road	05/03/18	273,000.00	14,647.74												14,647.74	
09-18	Various Capital Improvements	05/03/18	1,275,000.00	78,290.89												56,094.89	
10-18	Various Capital Improvements	05/03/18	465,000.00	75,348.59												46,633.70	
11-18	Freedom Park Improvements	05/03/18	2,075,000.00	548,659.90	\$ 250.00											548,659.90	\$ 250.00
12-18	Various Improvements	05/17/18	573,000.00	3,498.66	3,000.00											5,216.59	1,282.07
13-18	Various Capital Improvements	05/17/18	3,050,000.00	743,550.04													
20-18	Security Systems	09/20/18	44,000.00	17,453.64												17,453.64	
09-19	Various Capital Improvements	05/02/19	558,000.00	302,193.38												57,998.13	
10-19	Various Capital Improvements	05/02/19	1,035,500.00	626,065.28												244,195.25	
11-19	Various Capital Improvements	05/02/19	415,000.00	246,446.87												203,648.80	14,626.62
12-19	Various Water/Sewer Capital Improvements	05/02/19	260,000.00	150,601.50												17,452.15	248,734.72
13-19	Brookside Road Improvements	05/02/19	340,000.00	3,943.02													150,000.00
14-19	Road Overlay Program	05/02/19	1,200,000.00	53.20													3,943.02
05-20	Various Capital Improvements	05/21/20	1,049,500.00	687,936.85												398,861.90	19,549.74
06-20	2020 Road Overlay Program	05/21/20	900,000.00	1,215.73												323,017.29	36,222.46
07-20	Various Water/Sewer Improvements	05/21/20	1,150,000.00	624,921.12												3,474.93	265,681.37
08-20	Franklin Road Improvements	05/21/20	275,000.00	3,474.93													
09-20	Various Capital Improvements	05/21/20	440,000.00	386,659.12												18,444.89	368,214.23
10-20	Purchase DPW Equipment	05/21/20	348,000.00	21,418.83													
14-20	Various Water Capital Improvements	06/25/20	41,500.00	11,000.00													11,000.00
18-20	Various Capital Improvements	09/24/20	105,000.00	18,505.60												17,099.75	338.90
19-20	Brundage Park Lighting	09/24/20	175,000.00	21,027.51													21,027.51
10-21	2021 Road Overlay Program	04/22/21	900,000.00	1,55													
11-21	Various Capital Improvements	04/22/21	851,000.00	764,678.07												272,409.91	8,624.93
12-21	Retaining Wall Improvements	04/22/21	35,000.00	35,000.00													35,000.00
13-21	Calais Road (Phase 1)	04/22/21	323,500.00	142,500.00												377,574.10	88,425.90
14-21	Various Improvements	04/22/21	445,000.00	415,749.12												388,660.16	27,088.96
15-21	Fire Department Equipment	04/22/21	690,000.00	93,172.08												91,802.08	1,370.00
17-21	Various Capital Improvements	05/06/21	610,000.00	587,540.83												371,691.00	10,930.30
18-21	Parks and Recreation Improvements	05/06/21	310,000.00	282,665.34												10,531.22	272,134.12
21-21	Meadowbrook Pump Station	06/08/21	245,000.00														245,000.00
22-21	EA Porter AKA 42 Bennett	06/24/21	200,000.00	87,803.73													87,803.73
24-21	Refurbish One Ambulance	07/08/21	84,901.50														84,901.50
26-21	Stormwater Outfall	09/09/21	75,000.00														

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND

Ref.

Balance December 31, 2021	C	\$ 196,741.23
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Increased by:

Improvement Authorizations Cancelled	\$ 355,657.48
Current Fund Budget Appropriation	2,809,000.00
Open Space Budget Appropriation	<u>445,000.00</u>
	<u>3,609,657.48</u>
	<u>3,806,398.71</u>

Decreased by:

Appropriated to Finance Improvement Authorizations	<u>3,463,200.00</u>
Balance December 31, 2022	<u>\$ 343,198.71</u>

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES PAYABLE
YEAR ENDED DECEMBER 31, 2022

NOT APPLICABLE

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS PAYABLE

TOWNSHIP OF RANDOLPH
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

Ord. No.	Improvement Description	Balance		Funded By	
		Dec. 31, 2021	2022 Authorizations	Budget Appropriation	Balance Dec. 31, 2022
23-15	Phase II Butterworth Sewer Interceptor Improvements	\$ 1,080,500.00		\$ 10,000.00	\$ 1,080,500.00
12-16	Various Capital Improvements	250.00			250.00
11-18	Freedom Park Improvements	3,000.00			3,000.00
12-18	Various Improvements	506,350.00			506,350.00
09-19	Various Capital Improvements	323,000.00			323,000.00
10-20	Purchase DPW Equipment	142,500.00			142,500.00
13-21	Calais Road (Phase 1)	422,750.00			422,750.00
14-21	2021 Various Improvements	655,000.00			655,000.00
15-21	Fire Department Equipment				947,000.00
12-22	Various Improvements				142,800.00
33-22	Supplemental Funding - Fire Truck				
		\$ 3,143,350.00	\$ 1,089,800.00	\$ 10,000.00	\$ 4,223,150.00

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
SWIMMING POOL UTILITY FUND

TOWNSHIP OF RANDOLPH
SWIMMING POOL UTILITY FUND
SCHEDULE OF CASH - TREASURER

Ref.

Balance December 31, 2021	D	\$ 906.74
Increased by:		
Interest Income		<u>11.49</u>
Balance December 31, 2022	D	<u>\$ 918.23</u>

TOWNSHIP OF RANDOLPH
COUNTY OF MORRIS
2022
PUBLIC ASSISTANCE FUND

TOWNSHIP OF RANDOLPH
PUBLIC ASSISTANCE FUND
SCHEDULE OF CASH - TREASURER

	<u>Ref.</u>	<u>P.A.T.F. I</u>
Balance December 31, 2021	E	\$ 9,485.57
Increased by Receipts:		
Interest Income		<u>28.24</u>
Balance December 31, 2022	E	<u>\$ 9,513.81</u>

TOWNSHIP OF RANDOLPH

PART II

SINGLE AUDIT

YEAR ENDED DECEMBER 31, 2022

TOWNSHIP OF RANDOLPH
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2022

N/A - Not Applicable/Available
* - Expended in a prior year

* - Expended in a prior year

SEE NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS

TOWNSHIP OF RANDOLPH
SCHEDULE OF EXPENDITURES OF STATE AWARDS
YEAR ENDED DECEMBER 31, 2022

Name of State Agency or Department	Name of Program	State Grant Award Number	Grant Period From	Grant Period To	Grant Award	Amount Received	Amount of Expenditures	Cumulative Expenditures
Department of Environmental Protection	Clean Communities	765-042-4900-004-VCMC	01/01/17 01/01/18 01/01/19 01/01/20 01/01/22	12/31/22 12/31/22 12/31/22 12/31/23 12/31/23	\$ 57,597.92 55,086.69 61,487.07 55,437.89 60,460.54	\$ 1,008.89 29,886.75 28,473.82 34,329.09 \$ 60,460.54	\$ 57,597.92 55,086.69 61,487.07 48,188.57	
	Total Clean Communities					60,460.54	93,698.55	222,360.25
	Recycling Tonnage Grant	752-042-4900-001-V42Y-6020	01/01/18 01/01/21 01/01/22	12/31/22 12/31/22 12/31/23	53,399.59 75,970.56 52,046.82	3,510.31 15,970.57 50,317.89	53,399.59 75,970.56	
	Total Recycling Tonnage Grant					52,046.82	69,798.77	129,370.15
	Total Department of Environmental Protection					112,507.36	163,497.32	351,730.40
Department of Law and Public Safety	Body Armor Grant	718-066-1020 001-090160	01/01/22	12/31/23	4,151.06	4,151.06		
	Total Body Armor Grant					4,151.06		
	Drunk Driving Enforcement Fund	100-078-6400-YYYY	01/01/18	12/31/22	9,161.93		4,208.66	7,605.75
	Total Drunk Driving Enforcement Fund						4,208.66	7,605.75
	Total Department of Law and Public Safety					4,151.06	4,208.66	7,605.75
Department of Treasury	Governor's Council on Alcoholism and Drug Abuse (Passed Through the County of Morris)	100-082-2000-044-995120	07/01/19 07/01/21	06/30/22 06/30/22	18,104.46 12,253.00	1,999.67	6,936.93	15,249.58
Total Department of Treasury						1,999.67	6,936.93	15,249.58
NJ Department of Transportation	Municipal Aid: Calais Road Phase I	480-078-6320 AN8-606280	01/01/21	12/31/22	350,000.00	230,097.78	323,500.00	350,000.00
Total Department of Transportation						230,097.78	323,500.00	350,000.00
Total State Awards						\$ 348,755.87	\$ 498,142.91	\$ 724,585.73

TOWNSHIP OF RANDOLPH
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED DECEMBER 31, 2022

Note 1. GENERAL

The accompanying schedules of expenditures of federal and state awards (the “Schedules”) includes the federal and state grant activity of the Township of Randolph under programs of the federal and state governments for the year ended December 31, 2022. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”) and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Because the schedules present only a selected portion of the operations of the Township, they are not intended to and do not present the financial position, changes in fund balance or cash flows of the Township.

Note 2. BASIS OF PRESENTATION

Expenditures reported on the accompanying schedules of expenditures of federal and state awards are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts, if any, shown on the Schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through identifying numbers are presented where available. The Township has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Note 3. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards*

Independent Auditor's Report

The Honorable Mayor and Members
of the Township Council
Township of Randolph
Randolph, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey ("the Division"), and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements - *regulatory basis* - of the various funds of the Township of Randolph, in the County of Morris (the "Township") as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements and have issued our report thereon dated July 14, 2023. These financial statements have been prepared in accordance with accounting practices prescribed or permitted by the Division to demonstrate compliance with the Division's regulatory basis of accounting, and the budget laws of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) as a basis for designating audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

The Honorable Mayor and Members
of the Township Council
Township of Randolph
Page 2

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mount Arlington, New Jersey
July 14, 2023

Nisivoccia, LLP
NISIVOCCIA LLP

Kathryn L. Mantell

Kathryn L. Mantell
Certified Public Accountant
Registered Municipal Accountant No. 447

TOWNSHIP OF RANDOLPH
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED DECEMBER 31, 2022

Summary of Auditors' Results:

- The Independent Auditors' Report expresses an unmodified opinion on the Township's financial statements, prepared in accordance with accounting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey to demonstrate compliance with the Division's regulatory basis of accounting and the budget laws of New Jersey.
- There were no material weaknesses or significant deficiencies disclosed during the audit of the financial statements as reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
- No instances of noncompliance material to the financial statements of the Township which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- The Township was not subject to the single audit provisions of the Uniform Guidance and New Jersey's OMB Circular 15-08 for the year ended December 31, 2022 as both state and federal grant expenditures were less than the single audit thresholds of \$750,000 identified in the Uniform Guidance and NJOMB 15-08.

Findings Related to Financial Statements Which are Required to be Reported in Accordance with Government Auditing Standards:

- There were none.

Findings and Questioned Costs for State Awards:

- Not applicable – State award expenditures are less than the single audit threshold.

Findings and Questioned Costs for Federal Awards:

- Not applicable – Federal award expenditures are less than the single audit threshold.

TOWNSHIP OF RANDOLPH
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2022

There were no prior year findings.

TOWNSHIP OF RANDOLPH
PART III
COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2022

TOWNSHIP OF RANDOLPH
COMMENTS AND RECOMMENDATIONS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-3 states:

- a. " When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to Subsection b. of Section 9 of P.L. 1971, C.198 (N.J.S.A. 40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, C.198 (N.J.S.A. 40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L.1999, C.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, C.198 (N.J.S.A. 40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made."

N.J.S.A. 40A: 11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective July 1, 2020 and thereafter, the bid thresholds in accordance with N.J.S.A. 40A:11-3 are \$17,500 for a contracting unit without a qualified purchasing agent and \$44,000 for a contracting unit with a qualified purchasing agent

The governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the year. Where a question arises as to whether any contract or agreement might result in violation of the statute, the Township Counsel's opinion should be sought before a commitment is made.

The minutes indicated that bids were requested by public advertising per N.J.S.A. 40A:11-4. The minutes also indicated that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" and "Extraordinary Unspecifiable Services" per N.J.S.A. 40A:11-5.

TOWNSHIP OF RANDOLPH
COMMENTS AND RECOMMENDATIONS
(Continued)

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4 (Cont'd)

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. None were noted.

Collection of Interest on Delinquent Taxes, Utility Charges and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes, utility charges or assessments on or before the date when they would become delinquent.

On January 1, 2022, the governing body adopted the following resolutions authorizing interest to be charged on delinquent taxes, utility charges and assessments:

Interest to be charged at the rate of 18% on all delinquent taxes, utility charges and assessments in excess of \$1,500 as per N.J.S.A. 54:4-67 and at the rate of 8% on all delinquent taxes and utility charges under \$1,500. Interest to be waived on current taxes paid within the first 10 days after due dates. An additional penalty of 6% will be imposed on delinquencies in excess of \$10,000 at December 31.

It appears from an examination of the Tax Collector's and the Utility Collector's records on test basis that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The last tax sale was held on December 15, 2022 and was complete. Inspection of tax sale certificates revealed that all tax sale certificates were available for audit review. The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

Year	Number of Liens
2022	41
2021	45
2020	43

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, consisting of verification notices as follows:

Type	Number Mailed
Payments of 2023 Taxes	20
Payments of 2022 Taxes	20
Delinquent Taxes	15
Tax Title Liens	5
Payments of Water/Sewer Utility Charges	10
Delinquent Water/Sewer Utility Charges	10
Special Assessments	4

TOWNSHIP OF RANDOLPH
COMMENTS AND RECOMMENDATIONS
(Continued)

Verification of Delinquent Taxes and Other Charges (Cont'd)

Verification notices were mailed to confirm balances as of December 31, 2022. The items that were returned were checked and in agreement with the Township's records. For items not returned, alternative procedures were performed.

New Jersey Administrative Code Accounting Requirements

The Division of Local Government Services has established three (3) accounting requirements which are prescribed in the New Jersey Administrative Code. They are as follows:

1. Maintenance of an encumbrance accounting system.
2. General ledger accounting and record system.
3. Fixed asset accounting and reporting system.

The Township maintains an encumbrance accounting system, a fixed asset accounting and reporting system and a general ledger accounting system.

Municipal Court

The report of the Municipal Court has been forwarded to the Division of Local Government Services and the Township Magistrate under separate cover. Reflected below is a summary of receipts and disbursements for the year ended December 31, 2022.

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

	Balance Dec. 31, 2021	Receipts	Disbursements	Balance Dec. 31, 2022
Municipal Treasurer:				
Fines and Costs	\$ 8,310.24	\$ 141,904.46	\$ 140,588.61	\$ 9,626.09
County Treasurer	4,027.27	73,093.01	72,213.27	4,907.01
State Treasurer	4,997.51	87,314.37	85,753.12	6,558.76
Miscellaneous	8,837.00	55,627.50	61,718.00	2,746.50
Bail	<u>510.00</u>	<u>20,080.00</u>	<u>19,680.00</u>	<u>910.00</u>
	<u><u>\$ 26,682.02</u></u>	<u><u>\$ 378,019.34</u></u>	<u><u>\$ 379,953.00</u></u>	<u><u>\$ 24,748.36</u></u>

Status of Prior Year Recommendations

There were no prior year recommendations.

TOWNSHIP OF RANDOLPH
COMMENTS AND RECOMMENDATIONS
(Continued)

Management Suggestions:

Capital Improvement Authorizations and Receivables

Our review of the capital ordinances in the General Capital Fund revealed several older ordinances with unexpended balances and several older receivable balances that have not been collected. It is suggested that all capital ordinance balances be reviewed for project completion or possible cancellation, and receivable balances be reviewed for collectability in the General Capital Fund.

Federal and State Grant Reserves and Receivables

The Federal and State Grant Fund contains various appropriated grant reserve balances and grant receivable balances that are several years old. It is suggested that these appropriated grant reserve and account receivable balances be reviewed for cancellation.

Governmental Accounting Standards Board (GASB) Statements

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Arrangements*, is effective for the year ended December 31, 2023. This statement addresses issues related to public-private and public-public partnership agreements (PPP's). A PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time. This statement also provides guidance for accounting and financial reporting for availability payment arrangements (APA's). An APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset or a period of time.

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITA's), is effective for the year ended December 31, 2023. A SBITA is a contract that conveys control of the right to use another party's (a SBITA vendor) information technology software, alone or in combination with tangible capital assets as specified in the related contract for a period of time. It is likely that SBITA software or similar spreadsheets will need to be utilized to perform the various calculations necessary to implement this standard.

COVID-19 Federal Funding

It is possible that the Township will undergo some review of its COVID-19 funding by the federal government. We strongly suggest that the Township ensures that these funds are utilized in accordance with the applicable federal requirements, especially with respect to procurement. Additionally, we strongly suggest that the Township ensures that these funds are separately accounted for in the Township's accounting records and that any applicable Township policies are current with respect to federal grant requirements.

Because these funds are new programs, generally significant dollar amounts, and may be expended over a period of years, they may be subject to federal or state audit several years from now. It is important that the grant files maintained by local governments be complete, self-explanatory, and fully document the program(s) undertaken as part of the funding.

TOWNSHIP OF RANDOLPH
SUMMARY OF RECOMMENDATIONS

There are no current year recommendations.

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