



**VIII. COMMUNITY FACILITIES ELEMENT**





## VIII. COMMUNITY FACILITIES ELEMENT

### 1.0 INTRODUCTION

It continues to be the goal of the Township to provide effective community services to meet the needs of Randolph residents and enhance their quality of life. This section presents a summary of issues and opportunities currently confronting municipal facilities and identifies a series of goals and recommendations prepared by the Township Manager in 2004 that will be implemented during the next five years. Figure VIII-1 *Community Facilities* illustrates the location of the majority of the community facilities located in the Township.

### 2.0 MUNICIPAL CIVIC CENTER

The Municipal Civic Center is located on Millbrook Avenue. It includes the municipal administrative facilities, police headquarters, artwork studios, and a future site for a new library, pool, and recreation center complex.

#### 2.1 Municipal Administrative Facilities

The primary municipal administration offices for the Township are located at the Municipal Building. The municipal building provides administrative space for the following services:

- Police/Township Manager
- Health Department Clerk
- Engineering and Public Works, Finance and Treasurer
- Tax Assessor and Collector
- Municipal Court and Court Clerk/Construction Code Officer
- Fire Department Administrative Offices

This space is expected to serve the Township's administrative services for the next 6 year planning period.

## 2.2 Police Department

The police department is also located at the municipal complex on Millbrook Avenue. In terms of building space and vehicles, the current space and number of patrol cars is adequate for the foreseeable future. There is room in the municipal building for office expansion, however new patrol cars will be required at a ratio of one car to every four officers, requiring parking for future patrol cars.

## 2.3 Municipal Court

Municipal court is located in the municipal building. There is adequate room for additional employees in the court's office and this should be sufficient to meet the current and long term needs of the Township.

## 3.0 FIRE DEPARTMENT

The Township currently has four firehouse locations owned and operated by four separate Fire Association Corporations. The Township leases space at each location for the Township owned fire vehicles. The four companies are located as follows:

- Engine Company #2 is located at 340 Route 10 in the northeastern portion of the community.
- Engine Company #3 is located at 670 Millbrook Avenue in the south/central portion of the Township.
- Engine Company #4 is located in Ironia on Dover Chester Road.
- Engine Company #5 is located at Hanover and Foxwood Roads in the southeastern portion of the Township.

## 4.0 RESCUE SQUAD

The Randolph Rescue Squad consists of volunteers that provide service from 6pm to 6am weekdays and 24 hours a day on weekends and holidays. The Township contracts with an area hospital, Atlantic Health Systems to provide for the weekday coverage.

Four rescue squad locations exist where vehicles are stored. These locations are strategically stationed throughout the Township. The headquarters is located at 280 Route 10 in the Township. This facility is in need of an expansion/replacement. An application is to be submitted to the Board of Adjustment to replace the structure on Route 10. The other three locations are located next to the Ironia School, at the Shongum Fire House, and at the Police Department garage in the municipal complex. Atlantic Health Systems also houses a vehicle at the Police Department garage.

## **5.0 PUBLIC WORKS COMPLEX**

The offices and support facilities of the Department of Public Works and water and sewer divisions are located within the Engineering Department at the municipal administration building while the public works garage complex is located adjacent to Brundage Park at the intersection of the Sussex and Morris Turnpikes. This department tasks include local road maintenance, traffic safety assistance, maintaining public buildings and grounds, maintaining municipal vehicles, snow clearance and water and sewer maintenance. The Public Works complex consists of a six bay garage totaling 9,630 square feet as well as room for storing new vehicles and road salt. The department of public works operates the local recycling program at the Public Works complex where the community can drop off recycled goods. The Township is under contract to purchase an adjoining eight acre tract adjacent to the public works facility to meet the future needs of the Township.

The local animal shelter is located at the Public Works complex. It is outdated, in fair to poor condition and situated within a wetland. The Township should search for other options or an alternate location for the shelter.

Improvements are needed to the Public Works complex to provide operational efficiencies such as the need for vehicle cleaning facilities to comply with stormwater management regulations. The site's aesthetics also needs to be improved because of its location in a residential setting.

## **6.0 CALAIS ROAD COMPLEX**

The Calais Road Complex consists of the Senior /Community Building, and Library. The condition and needs of these two buildings are discussed as follows.

### **6.1 Parks, Recreation & Community Services Department**

The Parks, Recreation & Community Services Department maintains an office and program space within the Senior/Community Building. Various children's recreation programs are run in the auditorium area which is also used for senior programs, thus making the maximum use of available space. The building provides space for various social and educational activities and is also the location from which several senior citizen minivan buses operate. The park maintenance operation is headquartered at Brundage Park with two garages located at this site. In addition, park maintenance buildings are located at Heinsteins Park and Freedom Park

Staff coordinates a variety of activities and services, many of which take place in an auditorium left over from the building's prior hotel use.

The Calais Road complex is currently being used to its maximum capacity for the Parks, Recreation and the Community Services Division. There is a present need for renovations and expansion, especially in terms of storage and meeting space. The parks maintenance building, while adequate to meet current needs, will require expansion to meet future equipment and personnel demands resulting from open space and parks additions.

**6.2 Library**

The Township Library, a 13,100 square foot building, is presently located on Calais Road next to the Senior/Community Center. It is one of the busiest libraries in Morris County with 500 visits per day by patrons. There has been significant interest in the construction of a new library. A new library is proposed to be built at the Municipal Civic Center. This would create an opportunity to assess the needs and opportunities for the best use of the buildings within the Calais Road Complex.

**7.0 RANDOLPH TOWNSHIP SCHOOL DISTRICT**

The Randolph Township School District operates six school buildings with an enrollment of 5,501 pupils in grades K-12 as of the 2004/2005 school year. There are four elementary schools serving grades K-6, one intermediate school serving grades 7 - 8 and one high school serving grades 9 - 12. All school district facilities are currently in use and the district does not have any undeveloped property.

**7.1 Future Enrollments and Capacities**

Detailed projections and explanations of student population and projected enrollment by grade and school can be found in the “Enrollment Projection Study” completed by Ross Haber Associates in March 2005. As stated in this study the ten year projection shows that enrollment will peak in 2009 at approximately 5,788 students (2004 student population = 5,483) and then begins to decline through the 2014 school year, please refer to Table VIII-1 below.

<b>Table VIII-1 Ten-Year Enrollment Projections</b>	
<b><u>Year</u></b>	<b><u>Projected Enrollment</u></b>
<b>2004</b>	<b>5,483 (actual)</b>
<b>2005</b>	<b>5,585</b>
<b>2006</b>	<b>5,683</b>
<b>2007</b>	<b>5,759</b>
<b>2008</b>	<b>5,784</b>
<b>2009</b>	<b>5,788</b>
<b>2010</b>	<b>5,755</b>
<b>2011</b>	<b>5,661</b>
<b>2012</b>	<b>5,554</b>
<b>2013</b>	<b>5,445</b>
<b>2014</b>	<b>5,364</b>
<i>Source: Randolph School District</i>	

In 2004, a referendum passed by voters to make improvements to all the public schools within the Township, including the expansion of the high school. Due to the current demands for additional space at the High School an additional 56,000 square feet will be added to the existing 220,000 square foot building. The construction is scheduled for Spring of 2006. As per the School District’s business manager, due to the projections of decrease in future school enrollment, there are currently no plans for expansion at any of the schools for the next 5-10 years. There is also a long term need to store and maintain a bus fleet. The solution will be a cooperative arrangement with the Township.

## 8.0 COMMUNITY FACILITIES RECOMMENDATIONS

Services provided by the Township are an important asset to the community. The strength of these services should be maintained. The ability of these services to meet the future needs of the community have been reviewed with the following findings/recommendations provided:

1. Municipal Administrative Facilities - The current municipal building should be adequate in size to accommodate likely demands for increased governmental services and police services over the next six year planning period.
2. Police - It appears that there will be adequate space in the existing building over the next six year planning period.
3. Fire Department - The existing fire stations are adequate to accommodate existing and future need for the next six years. The Millbrook Fire Company expanded their facility in 2004 to accommodate the larger, more modern fire equipment. Mount Freedom is presently seeking Township approval to expand their facilities for the same reason.
4. Rescue Squad - Rescue Squad facilities are adequate to handle present demand, however, there may be some need to expand the Millbrook Squad on Route 10 as the building is in need of an expansion/replacement. An application is being made to replace the structure on Route 10.
5. Library – This facility provides services to residents of all ages and interests. To a large degree, the development of a modern library will define the Township’s Municipal Center Complex. See KSS report “Randolph Public Library and Community Center” prepared in December of 2002 for further information about the proposed library.
6. Municipal Pool - Water Technologies, Inc. has been employed by the Township to develop a study for a self-sustaining, self-liquidating pool proposed for development adjacent to the Municipal Center Complex on Millbrook Avenue.
7. Board of Education Bus Fleet – Discussions are ongoing with the Board of Education for conducting bus storage and repair in cooperation with Township operations.
8. Public Works - The Public Works Department Complex should be expanded to meet its growing needs. Four improvements are proposed for the Sussex Turnpike facility including a modern six (6) bay maintenance structure and renovations to the existing garage structure. These projects will allow for improved operation efficiencies and improved visual appeal. The creation of storage space will enable the Township to demolish several problem structures currently used for storage.
9. Municipal Court - There is adequate room at the municipal building to meet existing and long term needs for this agency over the next six year period.
10. Calais Road Complex – The Township operates its recreation offices and provides space for community activities and senior programs at the Senior-Community Center. This building is currently

at or exceeding its capacity. The Library operates from an adjoining building in the complex and is confronted with similar space issues in meeting public service demands. A benefit derived from development of a new library is the resulting flexibility that will result in this complex.

11. Proposed Relocation of other Municipal Functions – The following is a discussion of the proposed relocation of particular municipal functions being considered over the next decade.

- Veterans of Foreign Wars (VFW) facility

Organized events are held at the Veterans of Foreign Wars (VFW) building. The Township should renovate the VFW to meet applicable code regulations.

- Brundage House — Museum of Old Randolph

The first floor has been dedicated as space for the Old Museum of Randolph. The first floor of the Brundage House is being used as the Museum of Old Randolph by the Historical Society. This low impact use complements the structure and provides the much-needed visibility the museum organization needs. The second floor continues to be used as the caretaker residence as the building will need ongoing maintenance in the future.

12. Reduce Municipal Inventory to Control - With over thirty (30) separate structures under Township control, prioritization should be given to reducing Randolph's building inventory over the next several years. Recommendations include:

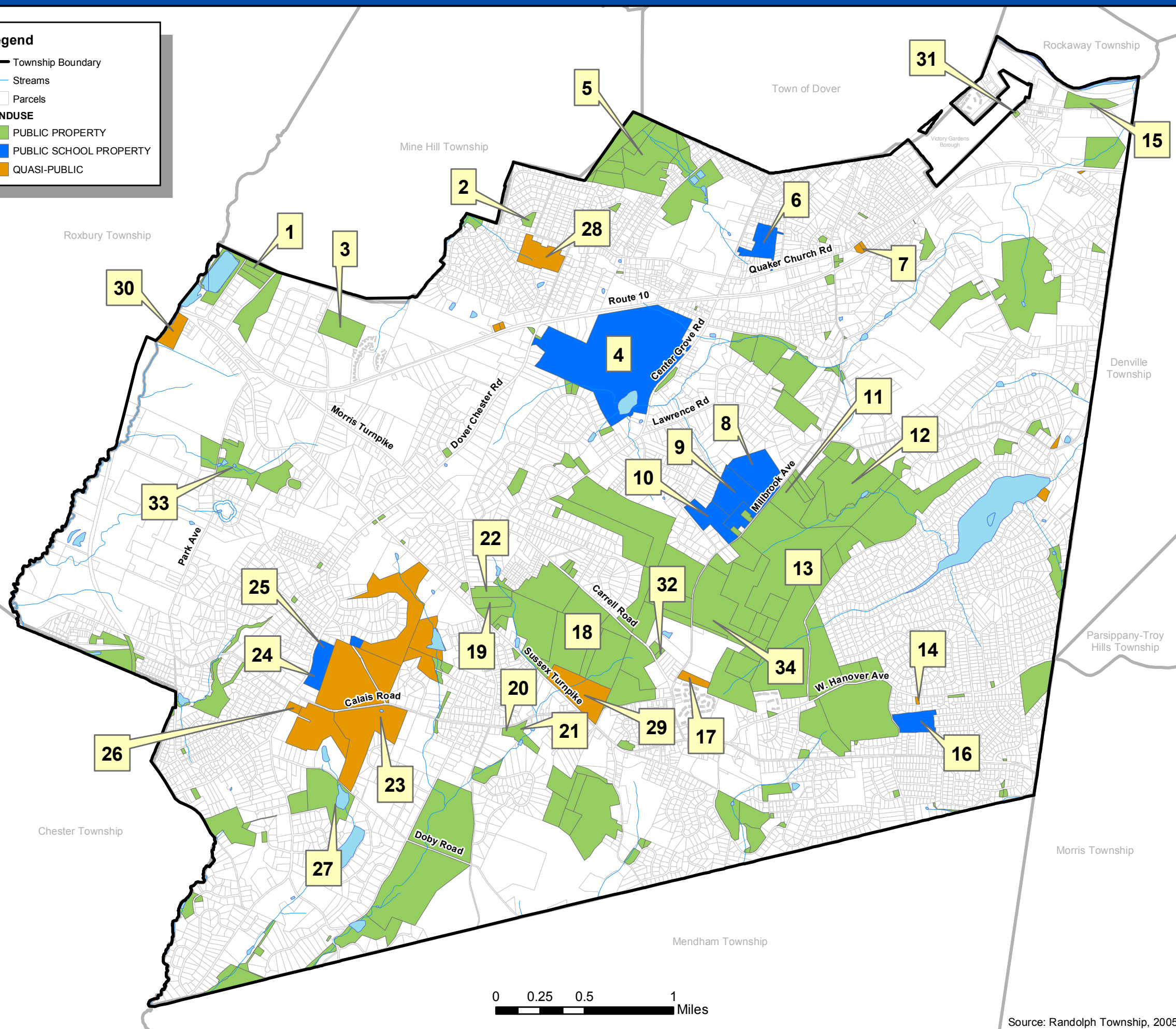
- Brundage Park - Demolish two to three bungalow structures.
- Sunset Drive - Demolish storage building with development of DPW facilities (2006-2007).

**Legend**

- Township Boundary
- Streams
- Parcels

**LANDUSE**

- PUBLIC PROPERTY
- PUBLIC SCHOOL PROPERTY
- QUASI-PUBLIC



# COMMUNITY FACILITIES

## Randolph Master Plan

Randolph Township, New Jersey

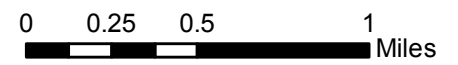


- List of Community Facilities**
1. Randolph Park and Lake
  2. Kiwanis Park
  3. New Jersey Motor Vehicle Center
  4. Morris County College
  5. Hedden County Park
  6. Fernbrook Elementary School
  7. Engine Co. #2
  8. Randolph Intermediate School
  9. Randolph High School
  10. Center Grove Elementary School
  11. Randolph Municipal Complex
  12. Hidden Valley Park
  13. James Andrews County Park
  14. Engine Co. #5
  15. Denville Well Fields
  16. Shongum Elementary School
  17. Engine Co. #3
  18. Brundage Park
  19. Public Works and Recycling
  20. Senior and Recreation Center
  21. Library
  22. Almatong Well Fields
  23. Future Heritage Golf Course
  24. Rescue Squad Bay
  25. Ironia Elementary School
  26. Engine Co. #4
  27. Heinstein Park
  28. YMCA
  29. Mt. Freedom Golf Center
  30. Randolph Golf Center
  31. Rosenfarb Park
  32. VFW Building
  33. Stony Brook Camp
  34. Freedom Park

**FIGURE VIII-1**



ROBERT MICHAELS & ASSOCIATES



Source: Randolph Township, 2005